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Qualified donees worksheet / Amounts provided to other organizations

Registered charities can make gifts to qualified donees. Enter the required information for each gift made to a qualified donee or other organization. See the reverse for information on filling out this form.

Total number of qualified donees/other organizations:

Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No	
BN/Registration number: RR	City and Prov/Terr:		
Amount of gifts-in-kind	\$	Total amount of gifts	\$
Was any part of the gift intended for political activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter amount \$			
Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No	
BN/Registration number: RR	City and Prov/Terr:		
Amount of gifts-in-kind	\$	Total amount of gifts	\$
Was any part of the gift intended for political activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter amount \$			
Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No	
BN/Registration number: RR	City and Prov/Terr:		
Amount of gifts-in-kind	\$	Total amount of gifts	\$
Was any part of the gift intended for political activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter amount \$			
Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No	
BN/Registration number: RR	City and Prov/Terr:		
Amount of gifts-in-kind	\$	Total amount of gifts	\$
Was any part of the gift intended for political activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter amount \$			
Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No	
BN/Registration number: RR	City and Prov/Terr:		
Amount of gifts-in-kind	\$	Total amount of gifts	\$
Was any part of the gift intended for political activities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter amount \$			

Filling out the Qualified donees worksheet / Amounts provided to other organizations

List the name of each organization that received a gift from the charity. Do not list the name of an organization more than once. Do not enter names of persons who have received a benefit from the charity, for example do not list the names of students who received a scholarship from the charity.

Name of organization: Enter the full name of the organization that received a gift from the charity.

Associated charity: Tick **Yes** if the organization is associated with the charity. Associated charities are two or more registered charities that have applied for and received this designation from the Charities Directorate. For more information on associated charities, go to www.cra.gc.ca/charities, select "Charities-related forms and publications," and see IC77-6R, *Registered Charities: Designation as Associated Charities*.

BN/Registration number: Give the organization's complete business number (BN), if it has one. A BN is assigned to organizations that have accounts with the Canada Revenue Agency.

City and Province/Territory: Enter the city, town, village, or other municipality and province or territory of the organization that received a gift from the charity. If the organization is outside the country, enter its full mailing address, including the country.

Amount of gifts-in-kind: Enter the amount of all gifts-in-kind the charity made to the organization. Amounts must be in Canadian dollars. Gifts-in-kind, also known as non-cash gifts, are gifts of property. They are items such as artwork, equipment, securities, and cultural and ecological property. Contributions of services, that is, of time, skills, or efforts, are not considered gifts-in-kind; they are considered services provided voluntarily and do not qualify as gifts or gifts-in-kind for official donation receipt purposes.

Total amount of gifts: Enter the total amount of the gifts given to the organization, including the amount of gifts-in-kind and gifts intended for political activities, if applicable. Amounts must be in Canadian dollars.

Was any part of the gift intended for political activities? Tick **Yes** if any part of the gift was intended to be used by the recipient to carry out a political activity, and enter the amount. Amounts must be in Canadian dollars.

This question addresses the charity's intent for the funds and not how the recipient will use them. The charity is not responsible for tracking and reporting on how the funds were actually spent. Further, whether or not the funds were ultimately used for political activities, if the purpose of the gift was to fund a political activity, it should be reported in this field.

For more information on political activities, go to www.cra.gc.ca/charities, select "Operating a registered charity," then "Policies and guidance," and see "Political Activities, CPS-022."