Place bar code label here

# **Registered Charity Information Return**

Protected B when completed

UU	ction A: Identification
•	To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at canada.ca/cra-forms.
lot	e: Even if a charity is inactive, an information return must be filed to maintain its registered status.
f yo	ou did not receive a barcode label to attach to the return, complete the following:
1	. Charity name:
2	2. Return for fiscal period ending: 3. BN/registration number: 4. Web address (if applicable):
	Year Month Day R R
A1	Was the charity in a subordinate position to a parent organization? Yes No If yes, give the name and BN/registration number of the organization.
	Name: BN (if applicable)
A2	Has the charity wound-up, dissolved, or terminated operations?
А3	Is the charity designated as a public foundation or private foundation?
	If yes, you must complete Schedule 1, Foundations. To confirm the charity's designation, go to the CRA's List of charities and refer to the charity's detail page.
	ction B: Directors/trustees and like officials
B1	All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the <b>public</b> information section of the worksheet is available to the public. Charities subject to the Ontario Corporations Act must also complete Form RC232-WS, Director/Officer Worksheet and Ontario Corporations Information Act Annual Return.
Se	ction C: Programs and general information
C1	Was the charity active during the fiscal period? No  If no, explain why in the "Ongoing programs" space below at C2.
C2	In the space below, describe all <b>ongoing</b> and <b>new</b> charitable programs the charity carried on this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. <b>Do not</b> include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. <b>Do not</b> describe fundraising activities in this space.
ο ι	not attach additional sheets of paper or annual reports.
On	ngoing programs:
Ne	ew programs:

organizations described in the Income Tax Act.	donees. Qualified donees are other registered Canadia	iii chanties, as well as certain other
C3 Did the charity make gifts or transfer funds to g	ualified donees or other organizations?	2000 Yes No
	ed Donees Worksheet/Amounts Provided to Other Organiz	
contractors, or any other individuals, intermedi	esources through employees, volunteers, agents, joint vent iaries, entities, or means (other than qualified donees) for a	any 2100 Vac Na
If yes, you must complete Schedule 2, Activitie		<u> </u>
C5 Political Activities		
	es only if the activities are non-partisan, related to its communicates to the public that a law, policy or decisio changed.	
(a) Did the charity carry on any political activitie	es during the fiscal period, including making gifts to qualifie	d 2400 Yes No
donees that were intended for political activing the second of the secon	ities?	2400 Yes No
	political activities.	5030 \$
(c) Of the amount at line 5030, the total amount	5004 <b>(</b>	
(d) Total amount received from outside Canada	a that was directed to be spent on political activities	5032 \$
` '	must complete Schedule 7, Political Activities, Table 3.	
C6 If the charity carried on fundraising activities or used during the fiscal period:	engaged third parties to carry on fundraising activities on i	its behalf, select all fundraising methods that it
2500 Advertisements/print/radio/	2570 Sales	2620 Telephone/TV solicitations
2510 Auctions	2575 Internet	2630 Tournament/sporting events
2530 Collection plate/boxes	2580 Mail campaigns	2640 Cause-related marketing
2540 Door-to-door solicitation	2590 Planned-giving programs	2650 Other
2550 Draws/lotteries	2600 Targeted corporate	
Diaws/lotteries	donations/sponsorships	2660 Specify:
2560 Fundraising dinners/galas/concerts	s Z610 Targeted contacts	
		0700
	and complete Cabadula A Canfidantial Data Table 4	2700 Yes No
	and complete Schedule 4, Confidential Data, Table 1.  ndraisers on behalf of the charity	5450 \$
``	by the fundraisers	5 400 h
(c) Select the method of payment to the fundrai	iser:	
2730 Commissions	2750 Finder's fee	2770 Honoraria
2740 Bonuses	Set fee for services	2780 Other
	2790 Specify:	
(d) Did the fundraiser issue tax receipts on beh	alf of the charity?	2800 Yes No
	trustees or like officials or persons not at arm's length from eriod (other than reimbursement for expenses)?	
C9 Did the charity incur any expenses for compense If yes, you must complete Schedule 3, Compense Compe	sation of employees during the fiscal period?nsation.	3400 Yes No
	any kind valued at \$10,000 or more from any donor that following:	3900 Yes No
a Canadian citizen, nor		
<ul><li>employed in Canada, nor</li><li>carrying on a business in Canada, nor</li></ul>		
<ul> <li>a person having disposed of taxable Canad</li> </ul>	ian property?	

If yes, you must complete Schedule 4, Confidential Data, Table 2, for each donation of \$10,000 or more.

		Prot	ected B whe	en completed
C11	Did the charity receive any gifts in kind (non-cash gifts) for which it issued tax receipts?	4000	Yes	No No
C12	Did the charity acquire a non-qualifying security?	5800	Yes	No
C13	Did the charity allow any of its donors to use any of its property? (except for permissible uses)	5810	Yes	No No
C14	Did the charity issue any of its tax receipts for donations on behalf of another organization?	5820	Yes	No
C15	Did the charity have direct partnership holdings at any time during the fiscal period?	5830	Yes	No
Sec	tion D: Financial information			
Fill o	ut either Section D or Schedule 6, Detailed financial information.			
Skip	this section if any of the following applies to the charity:  (a) The charity's revenue exceeds \$100,000.  (b) The amount of all property (for example, investments, rental properties) not used in charitable activities is more than (c) The charity has permission to accumulate funds during this fiscal period.	\$25,000.		
Sho	w all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements." All releva	nt fields	must be fille	d out.
D1	Was the financial information reported below prepared on an accrual or cash basis?	4020	Accrual	Cash
D2	Summary of financial position:			
	Using the charity's own financial statements, enter the following:			
	Did the charity own land and/or buildings?	4050	Yes	No
	Total assets (including land and buildings)		\$	
	Total liabilities	4350	\$	
	Did the charity borrow from, loan to, or invest assets with any non-arm's length persons?	4400	Yes	No
D3	Revenue:			
	Did the charity issue tax receipts for gifts?	4490	Yes	No
	If yes, enter the total eligible amount of all gifts for which the charity issued tax receipts	4500	\$	
	Total amount of 10 year gifts received			
	Total amount received from other registered charities	4510	\$	
	Total other gifts received for which a tax receipt was <b>not</b> issued by the charity (excluding amounts at lines 4575 and 4630)	4530	\$	
	Did the charity receive any revenue from any level of government in Canada?	4565	Yes	No
	If yes, total amount received		\$	
	Total tax-receipted revenue from all sources outside of Canada (government and non-government)			
	Total <b>non</b> tax-receipted revenue from all sources outside of Canada (government and non-government)	4000	\$	
	Total <b>non</b> tax-receipted revenue from fundraising	4640	\$ \$	
	Total revenue from sale of goods and services (except to any level of government in Canada)	4650	\$	
	Other revenue not already included in the amounts above	4700	\$	
D4	Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650)		Y	
D4	Expenditures:	4860	\$	
	Professional and consulting fees	4040	\$	
	Travel and vehicle expenses	4020	\$	
	All other expenditures not already included in the amounts above (excluding gifts to qualified donees)	4050	\$	
	Of the amount at line 4950:			
	(a) Total expenditures on charitable activities			
	(b) Total expenditures on management and administration	·		
	Total amount of gifts made to all qualified donees	5050	\$	

Total expenditures (add lines 4950 and 5050)

5100 \$

#### **Section E: Certification**

Name:

Company name (if applicable):

City, province or territory, and postal code:

Complete street address:

Telephone number:

This return must be signed by a person who has authority to sign on behalf of the charity. It is a serious offence under the Income Tax Act to provide false or deceptive information.

I certify that the information given on this annual return, the basic information sheet, and any attachment is, to the best of my knowledge, correct, complete, and current

Name (print):		Signature:		
Position in charity:	Date:	Telephone number:		
Section F: Confidential data				
Enter the physical address of the charity are not sufficient.	nd the address in Canada for the charity's books and	d records. Post office box numbers and rural routes		
are not sunicient.				
are not sumdent.	Physical address of the charity	Address for the charity's books and records		
Complete street address	Physical address of the charity	Address for the charity's books and records		
	Physical address of the charity	Address for the charity's books and records		

## **Privacy statement**

Is this the same individual who certified in Section E?

Personal information is collected under the authority of the Income Tax Act and is used to establish and validate the identity and contact information of directors, trustees, officers, like officials, and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes personal tax information, and relevant financial and biographical information. Personal information will be used to assess the risk of registration with respect to the obligations and requirements as outlined in the Act and the common law. The social insurance number is collected under section 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make the information on this annual information return available to the public on the Charities Directorate website, except for information identified as confidential. Personal information may also be disclosed under information-sharing agreements and in accordance with section 241 of the Act. Incomplete or inaccurate information may result in compliance measures including revocation of registered status.

Personal information is described in personal information bank CRA PPU 200 and is protected under the Privacy Act. Individuals have a right of protection, access to and correction or notation of their personal information. You are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

Notification to directors and like officials: The CRA strongly encourages the organization to voluntarily inform its directors and like officials that it has collected and disclosed their personal information to the CRA.

I confirm that I have read the Privacy statement above.

# Checklist

A charity's complete annual information return includes:

- Form T3010, Registered Charity Information Return, and all applicable schedules;
- Form TF725, Registered Charity Basic Information Sheet;
- a copy of the charity's financial statements;
- Form T1235, Directors/Trustees and Like Officials Worksheet;
- Form RC232-WS, Director/Officer Worksheet and Ontario Corporations Information Act Annual Return, or Form RC232, Ontario Corporations Information Act Annual Return (if applicable);
- Form T1236, Qualified Donees Worksheet/Amounts Provided to Other Organizations (if applicable); and
- Form T2081, Excess Corporate Holdings Worksheet for Private Foundations (if applicable).

If financial statements are not included, the charity's registration may be revoked.

No

Foundations Schedule 1						e 1		
1 Did the foundation acquire	1 Did the foundation acquire control of a corporation?						No	
2 Did the foundation incur any debts other than for current operating expenses, purchasing or selling investments, or in administering charitable activities?						Yes	☐ No	
For private foundations only:	•							
	Did the foundation hold any shares, rights to acquire shares, or debts owing to it that meet the definition of a non-gualified investment?							
Did the foundation own more than 2% of any class of shares of a corporation at any time during the fiscal period?								
	Activi	ties outside Canada				Schedul	e 2	
For more information go to ca	anada.ca/charities-giving and se	e Guidance CG-002, Ca	nadia	n registered charities carrying	out activ	rities outsid	de Canada.	
1 Total expenditures on acti	vities/programs/projects carried or	n outside Canada, exclud	ling gi	ifts to qualified donees	200 \$			
arrangement including a	financial resources spent on progresontract, agency agreement, or joi d donees)?	nt venture to any other in	dividu	ual or organization	210	Yes	No No	
If yes, provide details of the	e amounts reported in Question 1 c	on line 200, that the charity	/ trans	sferred to these individuals or orga	ınizations	in the follow	wing table:	
Name of individual/organization  Enter the country code where to activities were carried out (see list at the end of Schedule						Amount ( mounts to t Canadian d	he nearest	
3 Using the list below, ente	r the country code where the char	ity itself carried on progra	ıms o	r devoted any of its resources.				
4 Were any projects undert	aken outside Canada funded by G	Blobal Affairs Canada			220	Yes	No	
If yes, what was the total	amount the charity spent under th	nis arrangement?			230 \$			
5 Were any of the charity's	activities outside of Canada carrie	ed out by employees of th	e cha	rity?	240	Yes	No	
6 Were any of the charity's	activities outside of Canada carrie	ed out by volunteers of the	e chai	rity?	250	Yes	No	
7 Did the charity export goo	ods as part of its charitable activitie	es?			260	Yes	No	
If yes, list the items expor	If yes, list the items exported, their value (in Canadian dollars), their destination and the country code.							
Item exported Value (CAN \$) Destination (city)					1)	Count	ry code	

## **Country codes**

RE-Réunion

AF-Afghanistan CU-Cuba CY-Cyprus AL-Albania DZ-Algeria DK-Denmark DO-Dominican Republic AO-Angola AR-Argentina EC-Ecuador AM-Armenia EG-Egypt AZ-Azerbaijan SV-El Salvador BD-Bangladesh ET-Ethiopia BY-Belarus FR-France BT-Bhutan GA-Gabon GM-Gambia **BO-Bolivia** 

BA-Bosnia and Herzegovina GE-Georgia BW-Botswana **DE-Germany** 

**BR-Brazil** GH-Ghana BN-Brunei Darussalam GT-Guatemala GY-Guyana BG-Bulgaria

HT-Haiti BI-Burundi KH-Cambodia **HN-Honduras** IN-India CM-Cameroon CF-Central African Republic ID-Indonesia TD-Chad IR-Iran

CL-Chile IQ-Iraq CN-China IL-Israel

PS-Israeli Occupied Territories CO-Colombia

**KM-Comoros** IT-Italy CD-Democratic Republic of Congo JM-Jamaica CG-Republic of Congo JP-Japan CR-Costa Rica JO-Jordan KZ-Kazakhstan

CI-Côte d'Ivoire HR-Croatia KE-Kenya **KP-North Korea** RO-Romania RU-Russia **KR-South Korea** KW-Kuwait RW-Rwanda SA-Saudi Arabia KG-Kyrgyzstan RS-Serbia LA-Laos LB-Lebanon SL-Sierra Leone LR-Liberia SG-Singapore MK-Macedonia SO-Somalia MG-Madagascar ES-Spain LK-Sri Lanka MY-Malaysia SD-Sudan ML-Mali SY-Syrian Arab Republic **MU-Mauritius** 

MX-Mexico TJ-Tajikistan

TZ-United Republic of Tanzania MN-Mongolia

ME-Montenegro TH-Thailand TL-Timor-Leste MZ-Mozambique MM-Myanmar (Burma) TR-Turkey NA-Namibia UG-Uganda NL-Netherlands **UA-Ukraine** 

NI-Nicaragua **GB-United Kingdom** 

NE-Niger **US-United States of America** 

NG-Nigeria **UY-Uruguay** OM-Oman UZ-Uzbekistan PK-Pakistan VE-Venezuela PA-Panama VN-Vietnam PE-Peru YE-Yemen PH-Philippines ZM-Zambia ZW-Zimbabwe PL-Poland QA-Qatar

### Use the following codes for countries not listed above:

QS-Other countries in Africa

QR-Other countries in Asia and Oceania

QM-Other countries in Central and South America

QP-Other countries in Europe

QO-Other countries in the Middle East

QN-Other countries in North America

	Compensation			Schedu	le 3
1 (a) Enter the <b>number</b> of permanent, full-time,					
	ity had including both managerial positions a ot enter a dollar amount		d 300		
(b) For the ten (10) highest compensated, per within each of the following annual comper	manent, full-time positions enter the <b>numbe</b> esation categories. <b>Do not</b> tick the boxes, us		е		
305 \$1 - \$39,999	\$40,000 - \$79,999	315	\$80,000 - \$1	19,999	
320 \$120,000 <b>-</b> \$159,999	\$160,000 - \$199,999	330	\$200,000 – \$	249,999	
\$250,000 - \$299,999	340 \$300,000 - \$349,999	345	= \$350,000 and	d over	
2 (a) Enter the <b>number</b> of part-time or part-year	(for example, seasonal) employees the cha		370		
(b) Total expenditure on compensation for par				\$	
3 Total expenditure on all compensation in the fi	scal period		390	\$	
The information in this schedule is for the CRA's	Confidential data			Schedu	
departments and agencies).  1. Information about fundraisers  Enter the name(s) and arm's length status of each e			At arm'	s length? Yes	s/No
Nan	ne (confidential)			onfidential)	
2. Information about donors not resident in Cana	nda				
<ul> <li>any of the following:</li> <li>a Canadian citizen, nor</li> <li>employed in Canada, nor</li> <li>carrying on business in Canada, nor</li> <li>a person having disposed of taxable Canadian</li> </ul>	n property.				
Enter the name of each donor and the value of the gentity, charity, non-profit organization), a governmen		nor was an organizati	on (for example	a business, c	orporate
Name (confid	lential)	Value (CAN \$)	Organization	Governmen	Individual
			L	1	1
	Gifts in kind			Schedu	le 5
Select all types of gifts in kind received for whi	ch a tax receipt was issued:				
500 Artwork/wine/jewellery	525 Ecological properties	550	Publicly tra	aded securities	s/ ds
505 Building materials	530 Life insurance policies	555	Books		
510 Clothing/furniture/food	535 Medical equipment/supplies	560	Other		
515 Vehicles	540 Privately-held securities	565	Specify:		
520 Cultural properties	Machinery/equipment/computers/software				
2 Enter the total amount of tax-receipted gifts in	kind		580	\$	

		1	Protected B when complete
De	etailed financial	information	Schedule 6
Fill out this schedule if any of the following applies to the (a) The charity's revenue exceeds \$100,000. (b) The amount of all property (for example, investmer (c) The charity has permission to accumulate funds du	nts, rental proper	ties) not used in charitable activities is more than \$25,00 eriod.	0.
Was the financial information reported below prepared or Statement of financial position	n an accrual or c	ash basis?40	20 Accrual Cash
Show all amounts to the nearest single Canadian dol	llar. Do not ente	r "see attached financial statements." All relevant fie	elds must be filled out.
Assets:		Liabilities:	4000
Cash, bank accounts, and short-term investments	<u> </u>	Accounts payable and accrued liabilities	4300 \$
Amounts receivable from non-arm's length persons	-	Deferred revenue	4310 \$
Amounts receivable from all others	· · · · · · · · · · · · · · · · · · ·	Amounts owing to non-arm's length persons	4320 \$
Investments in non-arm's length persons		Other liabilities	4330 \$
Long-term investments	-	Total liabilities (add lines 4300 to 4330)	4350 \$
Inventories			
Land and buildings in Canada	-		
Other capital assets in Canada			
Capital assets outside Canada		Amount included in lines 4150, 4155	
Accumulated amortization of capital assets		Amount included in lines 4150, 4155, 4160, 4165 and 4170 not used in	4050 <b>(</b>
Other assets417	<del>\$</del>	charitable activities	4250 \$
10 year gifts 4180 \$			
Total assets (add lines 4100 to 4170)	\$		
Statement of operations			
Revenue:			
Total eligible amount of all gifts for which the charity issu	ed tax receipts		4500 \$
Total eligible amount of tax-receipted tuition fees	•	FC40	
Total amount of 10 year gifts received			
Total amount received from other registered charities			4510 \$
Total other gifts received for which a tax receipt was <b>not</b>			4530 \$
Total revenue received from federal government			4540 \$
Total revenue received from provincial/territorial governm			4550 \$
Total revenue received from municipal/regional governm			4560 \$
Total tax-receipted revenue from all sources outside of C		ent and	
non-government)			45-75 A
Total <b>non</b> tax-receipted revenue from all sources outside	,,,	•	4575 \$
Total interest and investment income received or earned			4580 \$
Gross proceeds from disposition of assets		4590 \$	4000 M
Net proceeds from disposition of assets (show a negative	e amount with b	rackets)	4600 \$
Gross income received from rental of land and/or building	gs		4610 \$
Total <b>non</b> tax-receipted revenues received for membersh	nips, dues and as	ssociation fees	4620 \$

Total **non** tax-receipted revenue from fundraising ......

Total revenue from sale of goods and services (except to any level of government in Canada) ......

Total revenue (add lines 4500, 4510 to 4560, 4575, 4580, and 4600 to 4650) .....

Other revenue not already included in the amounts above..... Specify type(s) of revenue included in the amount reported at 4650 4655 4630 \$

4640

4650

4700 \$

Expenditures:			
Advertising and promotion		4800	\$
Travel and vehicle expenses.		4810	\$
Interest and bank charges.		4820	\$
Licences, memberships, and dues		4830	\$
Office supplies and expenses.		4840	\$
Occupancy costs		4850	\$
Professional and consulting fees		4860	\$
Education and training for staff and volunteers		4870	\$
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applied	cable)	4880	\$
Fair market value of all donated goods used in charitable activities		4890	\$
Purchased supplies and assets		4891	\$
Amortization of capitalized assets		4900	\$
Research grants and scholarships as part of charitable activities		4910	\$
All other expenditures not included in the amounts above (excluding gifts to qualified donees)		4920	\$
Specify type(s) of expenditures included in the amount reported at 4920			
Total expenditures before gifts to qualified donees (add lines 4800 to 4920)		4950	\$
Of the amounts at lines 4950 and 5031 (reported at C5 Political Activities (c)):			
(a) Total expenditures on charitable activities	5000 \$		
(b) Total expenditures on management and administration	5010 \$		
(c) Total expenditures on fundraising	5020 \$		
(d) Total expenditures on political activities, inside or outside Canada, from question C5 (b)	5030 \$		
(e) Total other expenditures included in line 4950	5040 \$		
Total amount of gifts made to all qualified donees		5050	\$
Total expenditures (add lines 4950 and 5050)		5100	\$
Other financial information			
Permission to accumulate property:			
Only registered charities that have written permission to accumulate should complete this section.			
• Enter the amount accumulated for the fiscal period, including income earned on accumulated fund	ds	5500	\$
Enter the amount disbursed for the fiscal period for the specified purpose		5510	\$
Permission to reduce disbursement quota:			
If the charity has received approval to make a reduction to its disbursement quota, enter the amoun	t for the fiscal period	5750	\$
Property not used in charitable activities:			
Enter the average value of property not used for charitable activities or administration during:			
• The 24 months before the <b>beginning</b> of the fiscal period		5900	\$

• The 24 months before the **end** of the fiscal period ......

5910 \$

					<u> </u>
F	Political activities			Sche	dule 7
A registered charity may pursue political activities only if the activities activity is any activity that explicitly communicates to the public that a retained, opposed, or changed.					
1 Describe the charity's political activities, including gifts to qualified charitable purposes.	d donees intended for politica	l activities, and	d explain how th	ese relate to its	3
2 Identify the way the charity participated in or carried out political	activities during the fiscal per	riod.			
			Resourc	es used	
		Cto#	Select all the b		Dranarti
Media releases and advertisements	700	Staff	Volunteers	Financial	Property
Conferences, workshops, speeches, or lectures	701				
Publications (printed or electronic)	702				
Rallies, demonstrations, or public meetings	703				
Petitions, boycotts (calls to action)	704				
Letter writing campaign (printed or electronic)	705				
Internet (website, social media (Twitter, YouTube))	706				
Gifts to qualified donees for political activities	707				
Other (specify):					
Other (speedy).	708				
Funding from outside of Canada for political activities					
If the charity entered an amount on line 5032, Question 5(d) in S intended to support, the amount received from each country outs 2). For more information on how to complete this table, see Guid	side Canada, and the corresp				
Political activity			Amount	Cour	ntry Code