

## **FACULTY FORUM SPROTT SCHOOL OF BUSINESS**

### **Overview**

The Faculty Forum is an informal body comprised of the Faculty Board reconstituted as a committee of the whole. It is intended to provide an opportunity for members of Faculty Board to discuss matters of interest free of the formal procedures of the Faculty Board. It may also be used to gauge the views of members prior to the development of motions to be presented at Faculty Board. Conclusions reached in Faculty Forum regarding matters under the jurisdiction of Faculty Board would require formal ratification by Faculty Board. Discussions at Faculty Forum in no way foreclose discussions of these issues at Faculty Board as well. Conclusions reached in Faculty Forum are in no way binding upon Faculty Board.

### **Participation**

Participation in Faculty Forum is open to all members of the Faculty Board plus other invited participants as determined by the Chair.

### **Chair**

Faculty Forum will be chaired by the Secretary of Faculty Board or her/his delegate.

### **Meetings**

A meeting can be called by:

1. The Dean
2. By written request (to the Secretary of Faculty Board) from a minimum of 10% of preliminary and/or confirmed/tenured voting members who are not on academic or personal leave with representation from at least two teaching area groups, with such a meeting to convene within seven (7) working days of the request.

### **Procedures**

- On calling for a Faculty Forum, the Secretary will furnish an agenda with the notice of the meeting.
- No motions or votes will be entertained during the meeting. A "straw poll" of those present may, on occasion, be taken to "get a flavor of the meeting." Any such "poll" will, however, have no standing at subsequent Faculty Boards or elsewhere within or outside the university.
- No formal minutes will be taken of the meetings of Faculty Forum although reports brought to it for the purpose of discussion will be distributed as appropriate.