

Undergraduate TA Application Process

- Eligibility:
 - o To be eligible for a TAsip in Psychology in any term, you must be a registered full-time student. Summer applicants must be registered in the term that they apply for and must be returning in the Fall term. You must have a **minimum overall CGPA of 10.0** and a **minimum of Third Year Standing** to apply.

- Applications:
 - o You must complete an 'Undergraduate TA Application' on Carleton Central (located under 'Student Online Applications').
 - o Do not apply for specific courses. You only need to fill out **one** application for our department, per term. Please specify course interest in the comments section of the application.

- Deadline:
 - o Applications must be received **three weeks prior** to the start of the Fall term for Fall and Winter applications and three weeks prior to the Early Summer term start for Summer applications.

- Correspondence:
 - o All correspondence regarding possible TAsips will be sent through official Carleton email. Please ensure that you check your Carleton email account for information.
 - o For updates on the status of your application be sure to check your Carleton Central account.

FAQs

- "Do I need to provide a resumé and references?"
 - o No, all of the information the department needs to determine eligibility is contained in the online application form.

- "How many hours will I get, if hired?"
 - o Undergraduate TAs are typically assigned 65 to 130 hours, depending on the TA needs of the course.

- "How much will I get paid?"
 - o The rate of pay for undergrad TAs for the 2015-16 school year (Fall, Winter, Summer) is \$22.49 an hour.

Contacts: If you have any follow up questions please contact the Administrative Assistant to the Chair or the Associate Chair.