Time and Place: Monday, 11:35am – 2:25pm, Room: SA624

Instructor: Dr. Suzanne Cooper T.A.: Office: B508 LA E-mail:
Phone: 613-520-2600 ext. 3054 Office hours:
E-mail: Suzanne.Cooper@carleton.ca
Office hrs: Mondays, 2:30-3:30pm or by appointment

Course Description
This course will focus on key factors associated with the psychology of women, including socialization, gender role stereotypes, and other issues relevant to women and girls such as violence, physical/mental health, the world of work, and aging. The course will also explore the differences between feminist and traditional approaches to psychological research.

Prerequisite(s): one of PSYC 2100, PSYC 2500, or PSYC 2600.

Evaluation

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Mid-term Exam (in-class)</td>
<td>40%</td>
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<tr>
<td>Thought Paper</td>
<td>15%</td>
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<tr>
<td>Final Exam</td>
<td>45%</td>
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Required Readings: See class schedule for assigned readings all available electronically through Carleton University Library.

Course Format: We will meet once a week for 3 hours and I will assume that you have completed the readings assigned for each class meeting. Be sure to get notes from a classmate if you miss a class.

Course cuLearn: The course website provides several resources to help you conquer this class. You will find the syllabus, assignment marks, and the power-point slides for each lecture. I will strive to have the slides up before each class. Also note that the overheads posted on the site do not contain sufficient information to be successful in this course.

NOTE on Course Sharing Websites. Student or professor materials created for this course (including presentations, posted notes/slides, labs, case studies, assignments, and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Exams: The midterm (40%) will be held in-class on October 29 and will involve multiple choice, true/false, and brief essay-type questions. All materials from the lectures (including videos and activities) and assigned readings are examinable. The final exam (45%) will be held during the formal exam period, December 9 - 21.

The final exam will be similar to the midterm, except that it will also contain some more comprehensive essay questions.

Thought Paper (15%): Students are required to complete a 5 page thought paper on a topic related to class content (due November 26). Papers should be double-spaced with 12 point Times New Roman Font and 1
inch margins (following APA style). The thought papers should convey your original thoughts about a specific topic, not be a summary of the readings. For this assignment, I want you to take one idea or problem from a reading/lecture and “run with it.” Go beyond what is presented and make a connection with a different topic and suggest a new direction for research. All thought papers should be well conceived, well structured, well written, and should contain your critical response to the readings. More information on the thought paper requirements, including a grading rubric, will be provided in class and posted on cuLearn.

**Submitting assignment:** Unless otherwise specified, you must submit your thought paper via cuLearn. **Do not submit assignments by email.** Submit your assignment as a Microsoft Word document. We may not be able to read other formats and you will incur late penalties until we receive a readable version. **Unless otherwise stated, assignments are due by 11:55 pm on the due date.** Feedback and posting of your grades will be via cuLearn.

**Naming assignments:** Include the assignment name and your name in the file name – for example: LastnameFirstnameThoughtPaper.docx. Do not use generic file names such as ThoughtPaper.docx as we won’t be able to identify your assignment relative to all the other assignments with the same name.

You must complete both exams and submit all assignments in order to earn a passing grade in this course.

**Policy on late assignments:** Late assignments will be penalized **20% per day** or part day (including weekends). In the interest of fairness, there is no grace period. If you submit a document one minute after the deadline, it will be considered late. I strongly recommend that you submit your work early in case of technological mishaps. After 5 late days, the assignment receives a zero but still must be submitted.

If you are late due to illness or other circumstances beyond your control, you must provide a medical note or other relevant documentation within 2 working days after the due date in order to avoid late penalties. Doctor’s notes are acceptable for acute illnesses. Chronic concerns should be assessed by the Paul Menton Centre for Students with Disabilities at 613-520-6608 or pmc@carleton.ca

To request an extension for reasons other than mentioned above, you must do so before the deadline. To be considered official, you need to get the extension in writing from me (email is fine). If you are running into trouble with assignments, it is best to discuss the situation with me or the TA as soon as possible.

**Computer and technology issues.** You are responsible for managing the technology you need to submit your work on time. Save and back up your work frequently using multiple methods. If you are required to hand in a hard copy, check in advance that you have ink and a functioning printer. Computer, internet, or other hardware problems will not be accepted as excuses for late assignments. Ensure you know how to submit assignments via cuLearn. Do not wait until a few minutes before the deadline to submit. The time stamp provided by cuLearn will be considered correct.

**Other Concerns**

**Missed & Late Exam Policy**

Illness and bereavement (supported by appropriate documentation) are the only reasons accepted for missed midterms. If you miss the midterm exam for one of these reasons, obtain the appropriate documentation and contact me immediately (within 24 hours) to arrange a make up exam. Make up midterm exams must be written within 7 days of the original exam date. In order to participate in a makeup examination, a student must receive written permission from the instructor. If you are unable to write the final exam, please follow
the procedures listed in the section, Petitions to Defer, located later in the outline. **If documentation is not provided, a grade of zero will be recorded for the missed exam.**

We do not have the resources to reschedule exams for individuals based on conflicts with work schedules or similar, regular commitments. Please plan your work schedule in advance to ensure that you are able to take exams as scheduled.

**Requests for Academic Accommodation**
You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

**Pregnancy obligation**
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

**Religious obligation**
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

**Academic Accommodations for Students with Disabilities**
If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. [carleton.ca/pmc](carleton.ca/pmc)

**Survivors of Sexual Violence**
As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton’s Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: [carleton.ca/sexual-violence-support](carleton.ca/sexual-violence-support)

**Accommodation for Student Activities**
Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. [https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf](https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf)
For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

PETITIONS TO DEFER
Students unable to write a final examination because of illness or other circumstances beyond their control may apply within three working days to the Registrar’s Office for permission to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered. See Undergraduate Calendar, Article 2.5.

WITHDRAWAL WITHOUT ACADEMIC PENALTY
The last day to withdraw from a Fall 2018 course, without academic penalty, is Dec. 7, 2018. The last day to withdraw from a Fall/Winter or Winter 2019 course, without academic penalty, is April 9, 2019. Students may withdraw on or before the last day of classes.

WDN: For students who withdraw after the full fee adjustment date in each term (noted in the Academic Year section of the Calendar each term) the term WDN will be a permanent notation that appears on their official transcript.

PLAGIARISM
The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This can include:
- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.”

Plagiarism is a serious offence, which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of "F" for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM
Letter grades assigned in this course will have the following percentage equivalents:
A+ = 90-100   B = 73-76   C - = 60-62
A = 85-89     B - = 70-72  D+ = 57-59
A - = 80-84   C+ = 67-69  D = 53-56
B+ = 77-79    C = 63-66   D - = 50-52
F    Failure. No academic credit
ABS    Absent from the final examination
DEF    Official deferral (see “Petitions to Defer”)

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FND  “Failed, no Deferral” – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline. Standing in a course is determined by the course instructor, subject to the approval of the Chair and Faculty Dean.

RESOURCES (613-520-2600, phone ext.)
Department of Psychology (2644) B550 Loeb
Registrar's Office (3500) 300 Tory
Student Academic Success Centre (7850) 302 Tory
Paul Menton Centre (6608) 500 Unicentre
Writing Tutorial Service (1125) 4th fl Library
Learning Commons (1125) 4th fl Library

Academic Advising
Visit the Psychology Undergraduate Office, B550 Loeb to discuss your program. Advisors can answer questions concerning:

- Course selection and meeting program requirements
- Your audit and transfer credits
- Gaining access to courses that are closed
- Information concerning prerequisites and preclusions
- Course equivalencies and substitutions
- Information about whether to pursue the (Honours Project Course) or the Thesis stream and CGPA requirements
- Community Practicum Course
- Concentrations
- Exchanges and course selection

Learning Support Services
This service is operated by Student Academic & Career Development Services and offers a variety of services designed to support student learning. For example, they offer group study rooms, free drop-in sessions with study skills specialists and writing tutors, free academic skills workshops, networked computers, a tutor referral service, and supportive peer helpers. They are located in the MacOdrum Library. For more information, visit the Centre for Student Academic Support.

DEPARTMENTAL DROP BOX POLICY – Located outside B550 Loeb
Mail received prior to 4:30pm will be date stamped with the current date. Mail received after 4:30pm will be date stamped with the next business day’s date. Please ensure to include your name, student number, course code and instructor’s name. We are unable to distribute without this information.
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic/Required Readings</th>
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<tbody>
<tr>
<td>Sept 10</td>
<td><strong>Overview of the Psychology of Women</strong></td>
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<tr>
<td>Sept 17</td>
<td><strong>Feminist Perspectives on Research Methods</strong></td>
</tr>
<tr>
<td>Sept 24</td>
<td><strong>Development of Gender Identity</strong></td>
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<td>Oct 1</td>
<td><strong>Gender Stereotypes</strong></td>
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<td>Oct 8</td>
<td><strong>Thanksgiving – NO CLASS</strong></td>
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<tr>
<td>Oct 15</td>
<td><strong>Gender Differences</strong></td>
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<tr>
<td>Oct 22</td>
<td><strong>Fall Break – NO CLASS</strong></td>
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<tr>
<td>Oct 29</td>
<td><strong>MIDTERM EXAM</strong> (in class)</td>
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<tr>
<td>Nov 5</td>
<td><strong>Women at School and at Work</strong></td>
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<td>Nov 12</td>
<td><strong>Violence Against Women and Children</strong></td>
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<td>Nov 19</td>
<td><strong>Women and the Criminal Justice System</strong></td>
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<tr>
<td>Nov 26</td>
<td><strong>Women’s Physical and Mental Health</strong></td>
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<td><strong>Thought Paper DUE</strong></td>
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<td>Dec 3</td>
<td><strong>Women in their Senior Years</strong></td>
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<td>Dec 7 (FRIDAY)</td>
<td>Last class - roll-up and review of course material</td>
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<tr>
<td>Dec 9 - 21</td>
<td><strong>FINAL EXAM</strong></td>
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