CARLETON UNIVERSITY

Minutes of the 203rd Meeting
of the
BOARD OF GOVERNORS

Time: Thursday, December 19, 1968, at 4:30 p.m.
Place: The Board Room - N. S. Southam Hall

PRESENT:
Mr. D. A. Golden, Chairman, Mr. A. Andras, Mr. V. S. Castledine,
Mr. D. M. Coolican, Mr. D. Duclos, Dr. A. D. Dunton, Mr. F. E. Gibson,
Mr. C. L. Jeffrey, Mr. A. M. Laidlaw, Mr. T. R. Montgomery, Dr. L.
Rasmitsky, Mr. W. Taron, Mr. F. K. Venables, Dr. Willis. Also
present: Mr. F. J. Turner, Mr. J. E. Whenham, and Mr. D. C. McEown,
Secretary.

RESIGNATION
OF CHANCELLOR:
The Chairman reported that he and the President had received letters
from Dr. C. J. Mackenzie asking that his resignation as Chancellor
of the University be accepted effective December 31, 1968. The
Chairman indicated that Dr. Mackenzie had put forward this request
some two and a half years ago and at that time the University had
asked him to remain until a successor of equal stature could be
found. The Chairman reported that in his recent letter, Dr. Mackenzie
had insisted that the time had now come for him to step down and that
while all the Board realized that with the leaving of Dr. Mackenzie
as Chancellor the University would suffer a great loss, it must
now accept his resignation. It was moved by Mr. Coolican, seconded
by Mr. Venables, that the University, with deep regret and grateful
acknowledgement of the contribution to the University by Dr. Mackenzie,
accept his resignation as Chancellor of the University.

It was agreed that the President and the Chairman of the Board be
given authority to make such arrangements as they deem suitable to
express the University's gratitude to Dr. Mackenzie upon the occasion
of his resignation as Chancellor of the University.

APPOINTMENT
OF CHANCELLOR:
The Chairman reported that a joint Committee of members of Senate
and the Board had conducted the search for a suitable replacement
for Dr. Mackenzie as Chancellor, and that they had recommended
and the Board had approved, the appointment of Mr. Pearson as the
new Chancellor last June. However, Mr. Pearson had indicated at
that time that he would be unable to undertake his new responsibilities
immediately because of other commitments. As a result of Dr. Mackenzie's
recent request, it was reported that Mr. Pearson had agreed to the
announcement of the appointment on the 1st of January, 1969, on the
understanding that he would not be available to undertake many of his
duties until Convocation in the spring.
APPOINTMENT
OF CHANCELLOR:  It was moved by Mr. Coolican, seconded by Mr. VENABLES and unanimously carried that the Right Honourable LESTER B. PEARSON, F.C., O.B.E., B.A., TORONTO, M.A. OXFORD, LL.D., D.C.L., F.R.A.I.C., be appointed as Chancellor of Carleton University from the first day of January, 1969.

It was further agreed that until such time as the Chancellor could participate in the meetings of the Board of Governors that notices of meetings, minutes and other material prepared for the Board need not be transmitted to the Chancellor.

ELECTION OF
MEMBERS OF THE
BOARD OF GOV-
ERNORS:

It was agreed; that Dr. WILLIS be elected to the Board of Governors of Carleton University and that his term of office expire on December 30, 1969, that Dr. Grace Maynard be elected to the Board of Governors of Carleton University and that her term of office expire on September 30, 1969, that Mr. A. ANDRAS be elected to the Board of Governors of Carleton University for a term which expires on September 30, 1970.

APPOINTMENTS
TO COMMITTEES:

It was agreed; that Mr. C. L. JEFFREY be appointed as a member of the Staff Welfare Committee, that Dr. WILLIS be appointed as an alternate to that Committee, that Dr. Maynard be appointed to the Building Committee, that Mr. A. ANDRAS be appointed to the Development Advisory Committee.

MINUTES:
The minutes of the 202nd meeting of the Board of Governors were approved as distributed.

DR. RASMINSKY: The Chairman, on behalf of the members of the Board of Governors, congratulated Dr. Rasminsky on the occasion of his receiving the Public Service Award.

NEW UNIVERSITY GOVERNMENT:
The President reported that the election of student members to the departmental committees has now been completed, and that while there had been some contested elections, there also had been a number of acclamations. He indicated that though the legislative amendment concerning the constitution of the Senate had not yet been passed by the legislature, there is agreement amongst the present members of the Senate that the Senate will be reconstituted in its new form by the first of February. In line with this intention, the Board agreed that it would consider at its January meeting the question of selecting members of the Board to serve on the Senate.

STUDENTS:
The President commented on a number of recent news stories about the so-called Journalism sit-down strike in the School of Journalism and a general discussion of this matter and the associated question of student activism and unrest followed.
FACULTY:
The President reported that the Staff Association of the University had met in the past week to consider a proposal put forward to limit the number of faculty who were not Canadian citizens and that this proposal was overwhelmingly turned down by the Association. He reported that it is difficult to get exact figures as to the citizenship status of the faculty, but it appears that Carleton’s proportion of non-Canadian faculty to Canadian faculty is somewhat lower than is the experience at most of the newer universities in Canada.

RELATIONS WITH THE PROVINCE:
The President reported that at recent meetings the Universities have had with the Committee on University Affairs the basic message of the provincial authorities was that there was very little money available and that as a result increases in the unit value for operating would be small and that the amount of capital allocation to the University for next year would probably be considerably less than needed to carry out the programme planned. He also reported that the provincial authorities are working towards establishing a formula for capital financing, and though it may take some time to come out with a definitive formula, it is expected that the allocation of funds for capital in 1969/70 will be based on some kind of interim formula. It is not expected that the universities will be informed of the exact details of the interim formula but that some information concerning this proposal should be available in January or early February of 1969.

He reported that the Committee of Presidents have realized that more work has to be done on University education in the province and therefore the Committee of Presidents is planning to increase its research capacity and expand its base so that it will include a greater span of the University community.

TEACHER TRAINING:
The President reported that it appears that the universities and the Department of Education are coming to the conclusion of their general negotiations on Teacher Education in the province and that the details should be available in the near future.

AMENDMENT TO THE UNIVERSITY ACT:
It was reported that the University officials had been discussing with the University solicitors the changes to the Act which are necessary for the re-constitution of the Senate in line with the proposals for the New University Government. A draft of the changes are attached as Appendix A to these minutes. While it was recognized that there may be minor changes in the proposed draft, it was agreed that the steps be taken to have this amendment submitted to the legislature during this session.

APPOINTMENTS, LEAVES, ETC.:

Effective December 1, 1968
Dr. Vlastimil Dlab, Professor of Mathematics
$16,500 p.a. plus $1,050 travel

Effective July 1, 1969
James Kirkhope, Associate Professor of Engineering
salary to be negotiated
RESEARCH APPOINTMENTS

For the period November 15, 1968 to November 14, 1969

W. J. Foley, Research Associate in the Department of Sociology
nominal salary $11,500 p.a.

For the period January 1, 1969 to June 30, 1969

James Kirkhope, Research Associate in Engineering
$14,100 p.a.
plus $800 travel

PROMOTION AND INCREASE IN SALARY

Effective January 1, 1969

James L. Sevigny, Assistant Registrar - Secondary School Liaison
$10,500 p.a.

CHANGE IN STATUS

Effective January 1, 1969

James Gripton, Assistant Director, School of Social Work

REAPPOINTMENT

For the period July 1, 1969 to June 30, 1971

H. A. MacDougal, Vice-Dean, St. Patrick's College division of the Faculty of Arts

INCREASE IN MOVING ALLOWANCE

W. S. Cope, Assistant Professor of Architecture $ 250

EXTENDED STUDY LEAVE 1969-70

J. B. Waugh, Associate Professor of Accounting $ 5,200 grant

INCREASES IN ENTERTAINMENT ALLOWANCE AND DECREASES IN SALARY - SENIOR RESIDENTS

A. M. Beattie, Entertainment allowance from $500 to $700 Total salary from $20,500 to $20,800 p.a.

Norman D. Penn, Entertainment allowance from $400 to $700 Total salary from $10,200 to $10,100 p.a.

William Fraser, Entertainment allowance from $400 to $500 Total salary from $10,200 to $10,100 p.a.

Mary-Louise Funke, Entertainment allowance from $400 to $600 Total salary from $11,400 to $11,200 p.a.
APPOINTMENTS, LEAVES, ETC. (CONTINUED)

INCREASES IN SALARY (for additional responsibilities)

Effective January 1, 1969

James N. Nalty, Reference Librarian $ 7,500 p.a.
Judith Gilliland Brennan, Junior Cataloguer $ 7,000 p.a.

REPORT OF THE COMPUTER COMMITTEE:

Mr. Laidlaw outlined the problem in relation to the Committee's responsibility in examining proposals for the improvement of the computer facilities at the University and explained the procedure which was adopted to fulfill these responsibilities. The report of the Committee is attached as Appendix B. Because of recent information that the provincial government will be proceeding with its plans to implement regional computer facilities it was reported that the matter is now being held in abeyance until the details of the province's plans are known. It was agreed to approve the report of the Committee.

REPORT OF THE INVESTMENT COMMITTEE:

Mr. Castledine, Chairman of the Committee, led the discussion of the report. The report in the form of the minutes of the 103rd meeting is attached to the original of these minutes. The following is a synopsis of that report:

a) the prices of previous transactions that had been authorized and approved,
b) the confirmation of temporary investments for the months of October and November totalling $2,600,000,
c) report on the method of handling the Pickering Fund,
d) a report on recent trends of Endowment Fund management in American universities,
e) the report on the review of the Endowment Fund, common stocks, and the switches that were made as a result of this review,
f) the report on the quarterly investments in common which included the purchases and sales.

REPORT OF THE CAMPAIGN COMMITTEE:

Mr. Venables as Chairman of the Committee led the discussion of the report. This report is attached as Appendix C to the minutes.

In reply to questions concerning the University Centre Building Fund it was explained that the question of the students' contribution has not been resolved and that discussions concerning this matter are continuing. The Board noted with regret the report of the Chairman that Mr. Stuart Fraser, the Assistant Development Officer, had suffered a heart attack.

REPORT OF THE BUILDING COMMITTEE:

Mr. Teron, Chairman of the Building Committee, led the discussion of the report. The minutes of the 118th meeting of the Building Committee are attached to the original of the minutes of the Board as the report of the Committee.
Mr. Teron outlined the engineer's proposal for the road programme for 1969 and indicated that from the technical considerations of traffic flow and engineering the proposal to be forwarded by the engineers was, from that point of view, a good proposal. He indicated that concern had been expressed concerning the location of the proposed northern entrance and roadway along the railway tracks to the overpass from the point of view of its aesthetic effect in relation to the approach that it provided to the University. He indicated that the problem was that the proposed roadway did not give the sense of arrival that was desirable from a civic design viewpoint because this approach was a back door and did not give the viewer the opportunity to realize the sense of arrival which can be better manifested with an approach closer to the main quadrangle area of the campus. Because of this reservation about the design he indicated that the Committee was prepared to recommend only the elements of the road programme suggested for the south west end of the campus and the provision of the watermain at the north end and asked the Board to consider the problem of the northern approach from Colonel By Drive. After some discussion it was agreed that design proceed for the following work:

- extension of Rideau River Road to Colonel By Drive,
- a road connecting the Rideau River Road to the entrance at the Macdonald Library along Parking Lot #1,
- provision for additional parking and the construction of a watermain on Colonel By Drive at Bronson to the residence area,

and that the matter of the northern roadway and the question of entrances along Colonel By Drive be referred back to the engineers for further consideration.

It was reported that the various committees charged with the responsibility of operating and providing parking facilities on the campus had recommended the construction of the first Parking Garage subject to the conditions that the cost of this facility be recovered from the revenues received from the operation of the parking facilities and that satisfactory capital financing arrangements can be made. While it was recognized that should the financing of this Garage compete with the money available for academic facilities at the campus that it would not be proceeded with. It was suggested that by adoption of this recommendation it would be possible to proceed with the negotiations with the provincial government to see if an arrangement could be made for the financing which would not compete with other requirements of the University. It was agreed that the recommendation of the Building Committee be approved.

It was moved, seconded and carried that the following recommendations of the Building Committee be approved:

Use of Critical Path Method to Determine Completion Date for the Administration Building:

It was agreed that the Committee confirm the action of the Director of the Physical Plant in obtaining W. Sommerville and Associates for the purpose of using the Critical Path Method to determine the completion date for the Administration Building.
Budget - Physics Building:

It was agreed that the capital equipment budget for Physics be prepared and submitted to the province for the equipment remaining to be purchased for the present Physics Building and the equipment needed in the interim period before new construction for Physics.

Fire Alarm System - St. Patrick's College:

It was agreed that the Committee confirm the acceptance of the low tender of R. E. Ferguson Limited of $10,690, for additional work to the fire alarm system.

Renovations Project Policy:

It was agreed that renovation work not be started until approval in principle for such work has been received from the Provincial Government.

Paterson Hall Renovations:

It was agreed that design for mechanical, electrical, and redecoration of Paterson Hall proceed and that the submission be prepared for the Provincial Government.

Quadrangle Renovations:

It was agreed that design for this work be started and that a submission for this project be submitted to the province.

Landscaping 1968:

It was agreed that a submission for landscaping for 1968 at an estimated cost of $190,000 be submitted to the province.

Skating Rink - St. Patrick's College:

It was agreed that space be allocated for a skating rink at St. Patrick's Campus and that changing room facilities should be provided in connection with the rink.

Space Allocation - School of Social Work:

It was agreed that a submission for landscaping for 1968 at an estimated cost of $190,000 be submitted to the province.

Radio Carleton:

It was agreed that the necessary wiring system could be installed under the technical direction and control of the Director of the Physical Plant.
REPORT OF THE BUILDING COMMITTEE:
(Continued)

Space Allocation - Tory Building:

It was agreed that Room 571 in the Tory Building, now a seminar room, be designated as a multipurpose lounge and that it be furnished accordingly at an estimated cost of approximately $1,800.

REPORT OF THE BOARD COMMITTEE ON NEGOTIATIONS WITH THE CANADIAN UNION OF PUBLIC EMPLOYEES:

Mr. Jeffrey, Chairman of the Committee, led the discussion of the report which was circulated at the meeting. This report is attached as Appendix D to the minutes. He outlined the sequence of discussions that have taken place to date and reported that the Committee had provided the University negotiators with a set of guide lines on the general points under discussion with the Union and that these guide lines are contained in the report. In the discussions that followed it was pointed out that the medical plan of the University and the provisions for sick leave for members of the Union were not as good as some other employers offer and that these might be contentious issues in the negotiations. It was agreed that the report as presented be accepted.

DECLARATION OF INTEREST:

Arising out of the discussion of the previous item Mr. Andras declared his interest as an officer of the Canadian Labour Congress and that the Canadian Union of Public Employees is a member of the Canadian Labour Congress.

OPERATING GRANT:

It was reported that the University received, on November 20, 1968, a cheque from the Provincial Government in the amount of $1,168,000 representing the fifth installment of Provincial Government support for operating expenditures in the 1968/69 fiscal year.

COMPUTER FACILITIES SUPPORT:

It was reported that the University received, on November 27, 1968, from the Provincial Government, a cheque in the amount of $70,000 representing the second installment under the programme for support of Computer Facilities 1968/69.

CREATION OF DEBENTURES:

It was reported that the University has issued a debenture of $750,000 dated November 15, 1968, following receipt of a capital advance for this amount on November 20, 1968, from the Provincial Government. Authority was given by the Board at its 200th meeting on the 25th day of September, 1968, to issue debentures totalling $7,675,000 in the six month period ending March 31, 1969.

AGREEMENT - DEPARTMENT OF NATIONAL DEFENCE:

Re: Dr. F. G. Patten

It was reported that the University received a letter on December 9, 1968, from the Department of National Defence reporting an increase in the amount of $1,000 to Dr. Patten's annual salary rate effective from the beginning of September. In line with the agreement between
the Department of National Defence and the University concerning Dr. Patten, permission was granted to begin salary payments to Dr. Patten in January, 1969, at the rate of $19,000 per annum with a retroactive adjustment to cover the four month period of September to December, 1968, in the amount of $353.36.

REQUESTS:

The Estate of Albert Henry Ward

It was reported that the University, on December 3, 1968, received a cheque in the amount of $250 from the solicitors for the estate of Albert Henry Ward.

The Estate of Rolla Law Crain

It was reported that the University has received notice from the Public Trustee that the late Mr. Rolla Law Crain has provided a bequest in his Will to the University and it is expected that the sum available will be $2,000.

The Estate of Gordon Barney Patterson

It was reported that the University has received notification from the Public Trustee that the late Mr. Gordon Barney Patterson has provided in his will a bequest of $5,000 to the University from the residue of the capital of his estate on the condition that there is not any immediate family surviving after his wife dies.

RESIDENCES:

It was reported that the University had received notification that the city of Ottawa has withdrawn its appeal to the Ontario Municipal Board concerning the dispute between the Universities in Ottawa and the city of Ottawa over the payment of high-rise service charges.

STAFF CHANGES:

Approval was given to the Staff Changes which were circulated with Notice of Meeting and are contained in Annex 1 of these minutes.

TERMINATION:

The meeting terminated at 6:35 p.m.

D. A. Golden, Chairman
D. C. McDow, Secretary