CARLETON UNIVERSITY

Minutes of the 208th Meeting

of the

BOARD OF GOVERNORS

Time: Wednesday, May 28, 1969, at 12:30 p.m.
Place: The Board Room - H. S. Southam Hall

PRESENT:
Mr. D. A. Golden, Chairman, Mr. A. Andras, Mr. V. S. Castledine,
Mr. J. C. Clarke, Dr. A. D. Dunton, Mr. C. F. Elliott,
Mr. F. E. Gibson, Mr. C. L. Jeffrey, Mr. A. M. Laidlaw, Mr. T. R.
Montgomery, Mr. F. K. Venables, Dr. H. L. Willis, Mrs. A. H.
Zimmerman, Mr. R. Findlay, Professor N. Frumhartz, Professor
MacDougall, Professor E. M. Oppenheimer. Also present:
Mr. F. J. Turner, and Mr. D. C. McIown, Secretary.

APPOINTMENT OF ASSOCIATES:
It was agreed that the following individuals be appointed
as members of the Associates:

Mrs. Jean Teron
Mr. Rostand Lahaie
Mr. Grant MacCarthy
Mr. Russ Neill
Mr. James F. Crandy
Mr. J. Warren

NOMINATING COMMITTEE:
It was agreed that the Nominating Committee be constituted
as follows:

Mr. L. B. Pearson, Chancellor
Mr. D. A. Golden, Chairman of the Board
Dr. A. D. Dunton, President
Mr. F. E. Gibson
Professor E. M. Oppenheimer
Mr. D. M. Cooligan
Mr. A. M. Laidlaw

MINUTES:
The minutes of the previous (207th) meeting were approved
as distributed.
REGISTRATION FOR NEXT ACADEMIC TERM:

It was reported that applications for admission are higher than was the experience last year and there are a number of good applications from prospective students now resident in the province of Quebec. It was also reported that the number of transfer applications was higher than had been previously experienced and that there had also been a number of good graduate applicants, some of which had been lost because of the lack of fellowship money.

STUDENTS' COUNCIL:

It was reported that the President of the Students' Council had resigned because of personal and academic reasons, and had been replaced on an interim basis by Mr. Lorenz Schmidt and that there would be elections in the fall to fill the position.

SPRING CONFERENCE:

It was reported that members of the faculty and members of the Administration had met for the annual Spring Conference at Opinicon Lodge.

APPOINTMENTS, LEAVES, ETC.:

It was agreed that the following recommendations of the President be approved:

SENIOR OFFICERS

RESIGNATION

Mr. F. J. Turner, Bursar, effective August 31, 1969

APPOINTMENTS

Mr. A. B. Larose, Bursar, effective September 1, 1969

Effective July 1, 1969

Dr. John Ruptash, Dean of the Faculty of Graduate Studies for a term ending June 30, 1975

Dr. Gordon C. Merrill, Dean of the Faculty of Arts (responsible for Division II of the Faculty) for term ending June 30, 1972

Associate Professor A. Trevor Tolley, Associate Dean of the Faculty of Arts (responsible for Division I of the Faculty) for a term ending June 30, 1975
ACADEMIC APPOINTMENTS

Effective July 1, 1969

Dr. J. A. Jordan, Professor of Sociology
M.A., Ph.D. (Poznan) $18,000 p.a.
plus 1,215 travel

Mr. David Moizer, Associate Professor of
Architecture
B.Arch. (Birmingham School of Architecture) $14,000 p.a.
plus 1,400 travel

Mr. Brian H. Taylor, Associate Professor
of Journalism
B.A. (Sir George Williams), M.A. (Montreal) $15,500 p.a.
plus 500 travel

Dr. George R. Carmody, Assistant Professor
of Biology
A.B., Ph.D. (Columbia) $12,000 p.a.
plus 600 travel

Dr. R. F. Dillon, Assistant Professor of
Psychology
A.B. (Dartmouth), M.S. (Florida), Ph.D.
(Virginia) $11,000 p.a.
plus 600 travel

Mr. S. Guizer Haider, Assistant Professor of
Engineering
B.Sc. (West Pakistan), M.S., B.Arch.,
plus 600 travel

Mr. Ata M. Khan, Assistant Professor of
Engineering
B.E., M.E. (American University of Beirut) $11,000 p.a.
plus 150 travel

Mr. Shumpei Kumon, Visiting Assistant
Professor of Economics
plus 2,000 travel
APPOINTMENTS,
LEAVES, ETC.,
(CONTINUED):

Mr. T. R. Pugliese, Assistant Professor of Social Work
B.A. (Western). M.S.W. (Ottawa) $12,000 p.a.,
plus 300 travel

Dr. John Sinclair, Assistant Professor of Biology
B.Sc. (Edinburgh). Ph.D. (East Anglia) $12,200 p.a.,
plus 500 travel

ADMINISTRATIVE APPOINTMENTS
Effective July 1, 1969

Brian P. Curley, Director of Alumni Affairs $9,000 p.a.
Peggy Edwards, Assistant Director of Athletics
B.A. (Western) $7,800 p.a.

James Murray, Assistant to the Registrar -
Part Time Studies

William Pickett, Statistician, Registrar's Office
B.Sc. (British Columbia). M.Sc. (Carleton) $8,500 p.a.

RESEARCH APPOINTMENTS
For the period July 1, 1969 to June 30, 1970

George Burbidge, Design & Development Engineer,
Faculty of Engineering
B.Eng., M. Eng. (Carleton) $10,600 p.a.

W. R. Davis, Research Engineer, Faculty of Engineering
B.Eng., M.Eng. (Carleton) $10,500 p.a.
APPOINTMENTS, LEAVES, ETC. (CONTINUED):

CHANGE IN TITLE

Effective July 1, 1969

James L. Sevigny, Assistant Registrar - Admissions
Richard Fleming, Assistant Registrar - St. Patrick's College
Richard A. Brown, Assistant Dean of Student Services
Kim McCuaig, Associate Director of Athletics and Recreation

CHANGE IN NOMINAL SALARY FOR PROFESSOR ON LEAVE 1969-70

R. Jeffreys, Assistant Professor of Classics, St. Patrick's College from $10,400 to $10,800 p.a.

CHANGE IN SALARY 1969-70

L. C. Kjosa, Assistant Professor of Political Science from $10,500 to $10,800 p.a.
W. A. Mullins, Assistant Professor of Political Science from $12,100 to $12,300 p.a.

CORRECTION TO THE BUDGET 1969-70

Dr. Claude Ake, Associate Professor of Political Science from $14,500 to $15,000 p.a.

RESIGNATIONS

Effective May 31, 1969

A. F. Gregory, Associate Professor of Geology

Effective June 30, 1969

Jean P. Fletcher, Assistant Professor of Biology

Effective July 14, 1969

Frances J. Welwood, Reference and Interlibrary Loans Librarian

Effective September 30, 1969

John Buck, Director, Computing and Data Processing Centre
APPOINTMENTS,
LEAVES, ETC.,
(CONTINUED):

RETIREMENT

Effective June 30, 1969

E. J. Watson, Associate Professor of Philosophy,
St. Patrick’s College

APPOINTMENTS NOT TO BE RENEWED AFTER JUNE 30, 1969

E. N. King, Assistant Professor of Engineering
A. P. Nella, Assistant Professor of Mathematics, St. Patrick’s
Setsuko Mizuhashi, Assistant Professor of Geography
C. Schroeter, Lecturer in Sociology, St. Patrick’s

NOT RETURNING FROM LEAVE

W. Kaspar, Lecturer in Political Science, St. Patrick’s
D. Schumpp, Lecturer in Philosophy, St. Patrick’s

TERM APPOINTMENTS COMPLETED JUNE 30, 1969

Martine Berault, Special Lecturer in French
Michel Berault, Special Lecturer in French
I. Bischof (Tolstoy), Lecturer in French, St. Patrick’s
J. M. Dunston, Assistant Professor of Chemistry
S. S. Guterman, Assistant Professor of Sociology
G. M. Kay, Visiting Associate Professor of Art
J. C. Knight, Assistant Professor of Geology

LEAVE OF ABSENCE WITHOUT PAY 1969-70

T. J. Ryan, Associate Professor of Psychology

For the period September 1, 1969 to August 31, 1970

Mme. C. Fam, Special Lecturer in French

REPORT OF THE EXECUTIVE COMMITTEE:

The minutes of the 116th meeting of the Executive Committee were circulated at the Board meeting as a report of this Committee, and a copy is attached to the original of these minutes. The following items were reported for information:

School of Social Work Fees - It was reported that the Executive Committee approved the new schedule of fees for the School of Social Work.

Resignation of the Bursar - It was reported that the Executive Committee, with great regret and grateful acknowledgement of the services rendered to the University as Bursar by Mr. F. J. Turner, had accepted his resignation effective the 31st of August, 1969, and had provided that Mr. Turner be paid
at full pay for a further six months following the date of his resignation. It was reported that the Executive Committee had agreed to appoint Mr. A. B. Larose as Bursar of the University, effective September 1, 1969, subject to consultation in accordance with the agreed to practice established with the representatives of the Senate of the University.

Senior Administrative Salaries - It was reported that in accordance with the procedures established by the Board, the Executive Committee had set the salaries for the President, Bursar, Registrar and Controller, and that these salaries were recorded in the original copy of the Executive Committee minutes.

Tenure of the President - It was reported that the Executive Committee had considered a plan regarding the tenure, and the retirement benefits for the present incumbent of the office of President, and future holders of that office, and that a recommendation would be coming forward to the Board after legal consultation.

Report of the Board Committee on Procedure - It was reported that the Executive Committee had considered this report and had approved the recommendations for the following:

a) physical arrangements of the meeting room;
b) time and arrangements for Board meetings;
c) format of agenda;
d) format of reports and minutes.

It was further reported that the Executive Committee had recommended:
- that the agenda and minutes should be published;
- that matters of a confidential nature would be kept separate from the published minutes and only circulated to the members of the Board;
- that the meetings of the Board would remain private.

It was agreed that the Board of Governors would consider the matter of publication of agendas and minutes and the question of private meetings at a later meeting of the Board.

REPORT OF THE BUILDING COMMITTEE: The minutes of the 122nd meeting of the Building Committee were circulated to the members of the Board prior to the meeting, as a report of the Committee. (A copy of this report is attached to the original of these minutes.)

Mr. Clarke, in the absence of Mr. Teron, led the discussion of the report. The following recommendations of the Building Committee were considered by the Board of Governors and approved:
Priority of New Construction - It was agreed that the University should proceed in the first instance to try to achieve the priority established by the Building Advisory Committee and should difficulties arise with the Province then at that time the matter would have to be reconsidered as to which of these two buildings (Arts I or Architecture) would be constructed first.

School of Architecture Brief - It was agreed that the Brief, as amended, be approved in principle as the basis of the submission to the Provincial Government.

St. Patrick's Campus - It was agreed to approve the changes in membership to the Users Sub-Committee for St. Patrick's Campus as reported in the minutes of the Building Committee.

Controlled Environment Facility - It was agreed that the official name of the building now known as Controlled Environment Facility is to be Environmental Laboratories (Biology) and that the code designation to be used on campus plans shall be EB.

Information contained in minutes of the Building Committee were reported to the Board, concerning the following items:

a) Report of Discussions with the Department of University Affairs Officials and Action taken as a Result of these Conversations

b) Arts I Building - It was reported that the Building Committee had not made any recommendations concerning the proposals presented at the meeting because it felt that it would be useful to consider these proposals at the time the preliminary design was presented, and therefore, the Committee agreed that the matters presented would be reconsidered at its next meeting.

c) It was further reported that the Committee had not had time to consider a number of recommendations of the Building Advisory Committee.

d) It was agreed that the Building Committee would meet on June 12, 1969, and that all members of the Board would be invited to attend because it was expected at this time that the preliminary design for the Arts I Building would be presented.
Mr. Venables presented the proposed budget for the Development Campaign for the fiscal year 1969-70 and this budget is attached as Appendix A to the original of these minutes.

It was agreed that the budget as presented be approved.

Mr. Jeffrey presented the report of the Committee to the Board and it is attached as Appendix B to the original of these minutes.

It was agreed that the report be received.

It was agreed to appoint Mrs. Dawna Sloan to the Staff Welfare Committee as the representative of the technical, clerical, and secretarial employees of the University and that Dr. H. L. Willis be appointed as a representative of the Board.

It was agreed that a committee of Mr. Andras and Mr. Jeffrey would meet with the University officials responsible to consider the proposal in detail before final consideration by the Board.

It was agreed that the following non-formula projects, C. J. Mackenzie Building renovations at an estimated cost of $110,917, and the School of Architecture equipment project at $57,000, be commenced immediately so that they would be completed for the beginning of the fall academic term.

It was agreed to increase the staff of the Central Heating Plant by four trainees at an estimated annual cost of $17,742.

It was reported that the premium for the University Major Medical Plan had been increased by the Teachers Insurance and Annuity Association and the participating members’ monthly salary deductions would be increased as follows:

- Single - from $1.00 to $1.25
- Married - from $3.00 to $3.75

and that the University annual payment to the Plan would be increased by $4,980.
TRANSPORTATION EXPERIMENT: It was reported that the University's share of the transportation experiment was $7,348.25.

ISSUE OF DEBENTURES: It was reported that the University had received from the Province of Ontario, on the 15th day of May, 1969, a cheque in the amount of $1,000,000, representing an advance payment for capital construction projects approved for financial assistance and a debenture for this amount was issued dated the 15th day of May, 1969. Authority for the issuance of this debenture was granted by the Board of Governors, at its 204th meeting in a resolution authorizing issuance of debentures of $7,500,000 for the eight-month period ending September 30, 1969.

FINANCIAL STATEMENTS: The financial statements for the period of July 1, 1968 to April 31, 1969, were received, and are attached as Appendix C to the minutes.

STAFF CHANGES: Approval was given for the Staff Changes which were circulated with the Notice of Meeting and are attached to the minutes as Annex 1.

COMPUTER COMMITTEE: It was agreed that the Computer Committee of Dr. Gray and Mr. Laidlaw be empowered to review and examine proposals presented by the University officials concerning the purchase or rental of new computer equipment and that if it was necessary, make their recommendations to the Executive Committee concerning any proposal needed to be acted upon before the next meeting of the Board.

MEETING DATE: It was agreed that the June meeting of the Board would be held on Tuesday, June 24, 1969, rather than on Wednesday, June 25, 1969, as had been previously scheduled and the Secretary was instructed to inform all members of the Board of the change immediately.

TERMINATION: The meeting terminated at 2:45 p.m.

Mr. D. A. Golden, Chairman

Mr. D. C. McEown, Secretary