Minutes of the 209th Meeting
of the
BOARD OF GOVERNORS

Time: Tuesday, June 24, 1969, at 12:30 p.m.
Place: Board Room – H. S. Southam Hall

PRESENT:
Mr. D. A. Golden, Chairman, Mr. J. C. Clarke, Mr. D. Duclos,
Dr. A. D. Dunton, Mr. C. F. Elderkin, Mr. G. F. Elliott,
Mr. F. E. Gibson, Dr. J. L. Gray, Mr. A. M. Laidlaw,
Dr. G. E. Maynard, Mr. R. G. Robertson, Mr. F. K. Venables,
Dr. H. L. Willis, Mr. R. Findlay, Professor H. A. MacBougall,
Professor E. N. Oppenheimer. Also present: Mr. A. B. Larose,
Mr. F. J. Turner, Mr. J. E. Whinham, Mr. D. C. McEwen,
Secretary.

MINUTES:
It was agreed that the minutes of the previous (208th) meeting be approved as distributed.

STUDENTS' COUNCIL:
It was reported that Students' Council had submitted a resolution requesting openness of Board meetings (copy attached to the original of these minutes). It was agreed that the resolution be referred to the Board Committee on Procedure for its consideration, and that the Committee be asked to report back to the Board in September.

It was also reported that the Students' Council had forwarded a copy of a resolution, addressed to the Senate, dealing with a recent Convocation speech and with the granting of honorary degrees. After a comment that this was an inappropriate subject to be brought before the Board, it was noted that the question of procedure regarding honorary degrees was entirely a matter for the Senate.

SPECIAL APPOINTMENTS TO THE SENATE:
It was agreed that the special appointment of Mr. Bruce Brittain, former President of the Rideau River Campus Students' Council to the Senate be terminated effective May 26, 1969.

It was agreed that Mr. Lorenz Schmidt, Interim President of the Rideau River Students' Council, be appointed as the special appointee to the Senate, effective May 26, 1969, for a term ending June 30, 1971.
SUMMER SCHOOL REGISTRATION:

It was reported that approximately 3,000 students had registered in the evening division for this summer term, and that the University expected another 1,000 students to register for the summer term in the day division.

C.P.U.O.:

The President reported that the C.P.U.O. had met on Monday, June 22, 1969, with Dr. Wright of the University Affairs Committee, and at this meeting that members of C.P.U.O. had discussed with Dr. Wright the serious problem of capital financing.

FALL TERM REGISTRATION 1969:

We indicated that at the present time Carleton had offered admission to 2,300 new applicants and received deposits from 900 of these and it was expected that space would be available for qualified students up until the end of September.

APPOINTMENTS, LEAVES, ETC.:

It was agreed that the following recommendations of the President be approved:

ACADEMIC APPOINTMENTS

Effective July 1, 1969

Dr. Hubert Guindon, Visiting Professor of Canadian Studies and Professor of Sociology
B.A., B.Ph., Ph.L., M.A. (Ottawa), Ph.D. (Chicago) $17,800 p.a.
plus 190 travel

Mr. N. W. Thistle, Professor of Journalism
B.Sc., M.A. (Mount Allison) $20,000 p.a.
40% paid by N.R.C.

Dr. Leandro Tormo Sanz, Visiting Professor of Spanish
Lic. F. y Let., Dr. en F. y Let. (Madrid) $16,700 p.a.
plus 900 travel

Dr. Stephane Serkany, Associate Professor of French
plus 600 travel
APPOINTMENTS, LEAVES, ETC. 
(CONTINUED):

Dr. John Walters, Associate Professor of Physics
B.Sc., Ph.D. (Imperial College) $15,800 p.a. 
plus 1,000 travel

Dr. Richard J. Loy, Assistant Professor of Mathematics
B.Sc. (Melbourne), M.Sc., Ph.D. (Monash) $10,300 p.a.

Dr. Peter B. Read, Assistant Professor of Geology
B.A.Sc., M.A.Sc. (British Columbia), Ph.D. (California) $11,600 p.a. 
plus 1,400 travel

Mr. Sinclair Robinson, Lecturer in French
B.A. (Western), M.A. (Rochester), B.U. (Laval) $9,000 p.a. 
plus 150 travel

Mr. Joel Vinchon, Special Lecturer in French
plus 600 travel

Effective September 1, 1969

Mr. Hancoch N. Sharon, Associate Professor of Architecture
B.Arch. (Bucharest) $14,000 p.a. 
plus 375 travel

ADMINISTRATIVE APPOINTMENTS

Effective June 2, 1969

John D. Proctor, Computer Systems Programmer
B.Sc.Enr. (Queen's) $8,000 p.a.

Effective July 1, 1969

V. J. Chapman, Systems Analyst, Registrar's Office
(previously Data Processing Analyst, Computer Centre) $10,500 p.a.

James C. Coates, Overseas Students' Advisor
B.A. (Sir George Williams), M.A. (McGill) $8,500 p.a.

R. L. Fleming, Admissions Officer, Registrar's Office
(previously Assistant Registrar, St. Patrick's Campus) $9,300 p.a.
RESIGNATIONS

Effective June 30, 1969

Walter Fobes, Assistant Professor of Economics, St. Patrick's
Luis Lorenzo-Rivero, Assistant Professor of Spanish

Effective August 31, 1969

Mrs. Judith A. Brennan, Junior Cataloguer in the Library
Mrs. Sandra Knox, Assistant Director of Athletics (Women)

Effective September 15, 1969

Miss Susan Jackson, Chief Cataloguer in the Library

ADJUSTMENTS IN SALARIES ON CHANGE IN CHAIRMANSHIP

<table>
<thead>
<tr>
<th>Budget</th>
<th>To Be</th>
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<tbody>
<tr>
<td>Dr. R. L. Rosenberg, Mathematics</td>
<td>$20,000</td>
</tr>
<tr>
<td>Dr. D. W. Sida, Mathematics</td>
<td>17,500</td>
</tr>
</tbody>
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CHANGE IN SALARY 1969-70

Miss Norma Michel, Reference Librarian, St. Patrick's
from $7,800 to $8,000 p.a.

Mrs. Mary Wickens, Demonstrator, Department of Geology
from $6,600 to $7,012 p.a.

EXTENSION OF ACADEMIC APPOINTMENT TO JULY 31, 1969

Maurice V. Kelly, Assistant Professor of Social Work
Mary E. Tanton, Assistant Professor of Social Work
ARTS I BUILDING: Mr. Wherham, in the absence of the Chairman, Mr. Teron, led the discussion of this item and the following items which were reported from the Building Committee. The supporting documents for this item and the other items reported from the Building Committee are attached to the original of these minutes in Documents #2-1 to #2-6, inclusive.

It was agreed:

a) That a standard size of faculty office be established for the Arts I Building of 130.6 square feet.

b) That the construction cost for the purpose of the budget be set at $28,54 per gross square foot.

c) That the proposed configuration of the Arts I Tower, as presented, be approved.

d) That the architects be directed to provide designs for the following alterations:

i) the programme as presently stated but with the theatre designed so that it could be phased in construction;

ii) the programme as presently stated with the Department of Instructional Aids deleted from the programme and with the theatre designed so that it could be phased in construction.

e) That the architects, Murray and Murray, be directed to make a feasibility study of the sixth floor of Southam Hall as a possible location for the Instructional Aids Department.

ESSENTIAL NON-FORMULA PROJECTS FOR RENOVATIONS, EQUIPMENT, AND SITE SERVICES:

It was agreed:

a) That the schedule of non-formula projects indicating the work that should be completed in the provincial fiscal year, March 31, 1970, be approved, and that the University officials responsible be given the necessary authority to proceed with the work listed for that year when necessary and as conditions permit.

b) That of these projects, those parts listed below are considered essential to the operation of the University and must proceed with or without government approval.

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Sewer and Water Services (1969)</td>
<td>210,810</td>
</tr>
<tr>
<td>Paterson Hall Renovations</td>
<td>36,663</td>
</tr>
<tr>
<td>Quadrangle Repairs</td>
<td>44,336</td>
</tr>
<tr>
<td>Emergency Power and Alarm Equipment</td>
<td>47,730</td>
</tr>
<tr>
<td>St. Patrick's Renovations</td>
<td>19,690</td>
</tr>
<tr>
<td>Tory Building and MacOdrum Library Renovations</td>
<td>22,600</td>
</tr>
<tr>
<td>Loeb Building Alterations</td>
<td>2,000</td>
</tr>
</tbody>
</table>

$383,829
ARCHITECTURE BUILDING:

It was agreed:

a) That the Users Sub-Committee for the School of Architecture Building consist of Professor Shadbolt as Chairman, Mr. Whenvham as Secretary, Professor Love, ex officio, and other members of the faculty selected by Professor Shadbolt, and that included in the terms of reference would be the preparation of a recommendation as to which of the five suggested sites should be used.

b) That the procedure proposed by Professor Shadbolt as to the method of selection of architects for the Building be approved.

GAUGING STATION:

It was agreed that the request from the Water Resources Board of the Department of Mines, Energy and Resources for permission to locate and construct a gauging station in accordance with the plans presented, be approved.

REVISED STATEMENT OF PHYSICAL FACILITIES REQUIRED FOR 1975-76 TO BE PRESENTED TO THE COMMITTEE ON UNIVERSITY AFFAIRS:

It was agreed that for the purpose of determining the space requirements for this five-year period that the University in the first instance should use the figure of 145 square feet net assignable, and that this figure should exclude residence space.

LANDSCAPING PROJECT:

It was agreed that submission should be made to the Provincial Government for approval of a project for landscaping the area between the present residences and Glengarry Tower at an estimated cost of $30,000, and that work should proceed when this approval is received.

RENOVATIONS - FIELD HOUSE:

It was agreed that the renovations necessary to provide two additional offices for the staff of the Athletic Department at an estimated cost of $5,600 be approved, subject to financing.

ST. PATRICK'S CAMPUSS:

It was agreed that the proposed renovations and priorities for these renovations for St. Patrick's Campus be approved.
CHANGE ORDERS:  

a) Administration Building:

It was agreed that Change Orders for the Administration Building totalling $28,785.67 for the work required for the re-_allocation of space resulting from changes to the offices of the Registrar, Dean of Students' Services, Instructional Aids, and the President, be charged to the project contingency account.

b) Commons Building:

It was agreed that the Change Orders totalling $5,721.00 for changes to the snack bar area on the lower floor be charged to the project contingency account.

BOOKSTORE:

It was reported to the Committee that the Building Advisory Committee had not taken any further action concerning additional space for the Bookstore as the question of management had not been resolved.

It was explained to the Building Committee that Students' Council had now indicated its position on management, and the Building Committee agreed to recommend that a President's Committee be established for the purpose of examining the question of the provision of new space for the Bookstore and the method of financing it.

PSYCHOLOGY RENOVATIONS:

It was agreed that renovations to Room 520 in the Loeb Building for the Department of Psychology at an estimated cost of $2,000 be approved and added to the list of projects in the Loeb Building which are necessary for completion this summer, with or without government approval.

INFORMATION RECEIVED FROM THE BUILDING COMMITTEE:

The Building Committee received information in respect to the items listed below from the Building Advisory Committee:

It was reported:

a) Space by Function Formula - That the memorandum submitted by Professor Gillespie to the Building Advisory Committee had been received by that Committee, and that he be informed that the Committee had noted his comments.

b) Bank of Nova Scotia - That the Building Advisory Committee gave permission to the Bank of Nova Scotia to locate desks in the hallway of Paterson Hall adjacent to the Bank for a temporary period.

c) Capital Financial Statements - That a copy of these statements were circulated at the meeting.
REPORT OF THE INVESTMENT COMMITTEE:

The minutes of the 105th meeting of the Investment Committee were distributed at the meeting as a report of the Committee and are attached to the original of these minutes as Document #3. Mr. Elderkin, in the absence of Mr. Castledine, Chairman, led the discussion of the report. It was agreed that the report as presented be approved.

REPORT OF THE UNION NEGOTIATING COMMITTEE:

Dr. Gray, in the absence of Mr. Jeffrey, Chairman of the Committee, led the discussion of the report. The report is attached as Document #4 to the original of these minutes.

It was agreed that an agreement be entered into with the Canadian Guards Association on the basis of the proposed wage schedule made by that Association for a two year contract beginning July 1, 1969 and that the University agreed to the provision within the contract for automatic check of Association dues in the second year of the contract providing that the Association had signed all members of the bargaining unit as members prior to July 1, 1970.

REPORT OF THE AD HOC COMMITTEE OF THE BOARD OF GOVERNORS ON COMMUNICATION:

Mr. Turner, in the absence of Mr. Andras, Chairman of the Committee, led the discussion of the report. The report is attached to the original of these minutes as Document #5.

It was agreed that the suggested proposals for the development of improved communications with the non-academic staff be tabled until such time as attempts to organize a group of these employees have ceased.

C. J. MACKENZIE BUILDING ALTERATIONS:

It was agreed that the low tender of Coady Construction Limited for alterations to the C. J. Mackenzie Building of $46,861.00 be accepted. Permission to proceed with this project was given by the Board at its 208th meeting.

AGREEMENT WITH THE SCIENCE COUNCIL OF CANADA:

It was reported that the University has signed an agreement with the Science Council of Canada for the payment of salary for the year July 1, 1969, to June 30, 1970, to Professor Peeter Kuurs. The purpose of this agreement is to maintain Professor Kuurs' membership in the University Staff Welfare Plans while he is temporarily working with the Science Council for a period of one year.
ISSUANCE OF DEBENTURES: It was reported that the University had received from the Province of Ontario on the 13th of June, 1969, a cheque in the amount of $600,000 representing the advance payment on capital construction and that a debenture in this amount was issued on June 15, 1969. Authority for the issuance of this debenture was granted by the Board at its 204th meeting in a resolution authorizing the issuance of debentures in the amount of $7,500,000 for an eight-month period ending September 30, 1969.

STAFF CHANGES: It was agreed that the Staff Changes which were circulated as Annex A to the agenda with the notice of meeting be approved. These staff changes are attached as Annex 1 to the minutes.

CHAIRMAN: At this point in the meeting, the Chairman of the Board was required to leave and the President took the chair for the remainder of the meeting.

REGISTRAR OF DEBENTURES: It was moved by Mr. Elderkin, seconded by Mr. Findlay, and unanimously carried, that the minute contained on page 1247 of the 165th Meeting of the Board of Governors which was held on the 22nd of April, 1965, appointing Mr. F. J. Turner as Registrar of Debentures for the University be revoked, effective August 31, 1969, and that Mr. A. B. Larose be appointed Registrar of Debentures effective September 1, 1969.

SIGNING OFFICERS: It was moved by Mr. Elderkin, seconded by Mr. Findlay, and unanimously carried that the minute on page 1639 of the 201st Meeting of the Board of Governors which was held on the 24th of October, 1969, be amended by the deletion of Mr. F. J. Turner as Signing Officer for Carleton University, effective August 31, 1969, and it was further agreed that the plate on which is impressed the facsimile of Mr. Turner’s signature now used on the cheque-signing machine be destroyed on the 31st of August, 1969.

PICKERING TRUST: It was agreed that the solicitor be informed that the University had no objection to the proposed variations of the trust for which the trustees had applied for a court order.
ARCHIVES:

It was agreed that the request from the University Librarian concerning the placing of the minutes of the Board in the Archives of the University be tabled and considered at a later meeting.

RETIREMENT PLAN:

It was agreed that Mr. Bryan Villeneuve be granted exemption from the Retirement Plan for one year on the basis that his own medical expenses will be cleared away in that time and that he will then be in a better financial position. It was agreed that because of the unusual circumstances, Mrs. Collette Pam, Lecturer in the Department of French, be exempted from the Retirement Plan for July and August, 1969, and that her contributions for the year 1968/69 be held in trust until she either returns or resigns.

CURRENT OPERATING STATEMENTS:

The current operating statements for the period July 1, 1968 to May 31, 1969, were circulated to the Board and are attached as Appendix A to the minutes.

SECOND MORTGAGES:

It was agreed that the authorized amount of money available for second mortgages for faculty be increased from $250,000 to $300,000 and that the minimum interest payable for these second mortgages be increased to 9%.

MEETING DATES:

It was agreed that the suggested schedule of meeting dates as proposed by the Secretary, which are listed below, be circulated to the members:

- Thursday, September 25, 1969
- Wednesday, October 29, 1969
- Thursday, November 27, 1969
- Wednesday, December 17, 1969
- Thursday, January 29, 1970
- Wednesday, February 25, 1970
- Thursday, March 26, 1970
- Wednesday, April 29, 1970
- Thursday, May 28, 1970
- Wednesday, June 24, 1970.

TERMINATION:

The meeting terminated at 2:40 p.m.

Mr. D. A. Golden,
Chairman

Mr. D. C. McEown,
Secretary