CARLETON UNIVERSITY

Minutes of the 214th Meeting
of the
BOARD OF GOVERNORS

Time: Thursday, January 29, 1970, at 4:30 p.m.
Place: Senate Room - Administration Building

PRESENT:
Mr. D. A. Golden, Chairman, Mr. A. Andras, Mr. G. E. Beament,
Mr. V. S. Castledine, Mr. J. C. Clarke, Dr. A. D. Dunton, Mr.
R. Findlay, Mr. F. E. Gibson, Mr. C. L. Jeffrey, Dr. G. E. Maynard,
Mr. T. R. Montgomery, Dr. L. Rasinsky, Miss R. Richards, Mr. H.
Soloway, Mr. W. Toron, Mr. F. K. Venables. Also present: Mr. A.
B. Larose, Mr. J. K. Kettles, Mr. J. E. Whenham, Mr. D. C. McCown,
Secretary.

MR. C. F. ELLIOTT:
The Chairman reported to the Board that Mr. C. Fraser Elliott,
C.M.G., Q.C., B.A.Sc., a member of the Board of Governors since
June 1948, had passed away at the Civic Hospital in Ottawa on
December 19.

It was moved, seconded and unanimously carried that the Board of
Governors of Carleton University record its appreciation for the
long and devoted service of this distinguished Canadian public
servant to the University.

VACANCY ON
THE BOARD:

It was agreed that the Chairman of the Board, in accordance with
the procedures previously agreed to by the Nominating Committee
and the Board, take those appropriate steps so that it will be
possible for the Board at its next meeting to fill the vacant
position on the Board.

MRS. A. H.
ZIMMERMAN:
The Board noted with appreciation the gift of a painting by
Mrs. A. H. Zimmerman to the University. It was reported that
the painting is now located in the Senate Lounge.

APPOINTMENTS,
LEAVES, ETC.:

It was agreed, upon the recommendation of the President, that the
list of appointments presented to the Board be approved. This list
of appointments, dealing with personnel matters, is contained in
confidential Appendix A.
Mr. Jeffrey, Chairman of the Committee, led the discussion of the report. The report and the decisions related to it are contained in confidential Appendix B to these minutes.

During the discussion of this item, Mr. Dunton and Mr. Findlay declared a conflict of interest and withdrew from the meeting in accordance with By-law 15.

It was agreed that with the full benefit of a scholarship being awarded to a student who was a dependent of staff being given to the recipient of the scholarship, and since this was an award for merit, it should not change or affect the policy or practice concerning the remission of fees.

A report in respect of this matter was presented at the meeting and is attached as confidential Appendix C.

It was agreed that the schedule of buildings presented which had been developed from the material prepared for the document "Goals and Requirements" be adopted as a model of planning which would be subject to review as conditions change.

It was agreed that the recommendation contained in the report of the Associates which was circulated at the meeting be approved. This report is attached to the original of these minutes.

It was agreed that the staff changes as recommended by the Bursar and which had been circulated prior to the meeting be approved. The list of these changes is contained in confidential Appendix D.

The President reported that the Committee and the Department of University Affairs had each issued a report on their last year's activities and that these reports had been circulated to the members of the Board. He noted that in the report of the Committee on University Affairs on Page 35, that there was a table indicating there was a surplus of space in the universities of Ontario. He indicated that the figures shown for Carleton in this table were incorrect; first, because the government made a mistake in the calculation of the inventory for the University and, secondly, because the increase in enrolment projections significantly changes the amount of space required in the University.

He also reported that the calculation of space requirements is based on the interim capital formula for the province, and that after careful examination both by Carleton and by the other universities of Ontario, that it was felt that the space factor of 96 square feet net assignable per weighted student was inadequate.
The President also commented on the statements contained in the Committee of Presidents’ Report on Pages 19 and 20. These statements indicated that because of the difficulties expected in financing universities in future years, that the universities should consider seriously a number of alternatives which had been listed in the report.

It was agreed that:

a) the space programme for the School of Architecture be amended on the basis of 250 undergraduates at 145 square feet to provide 57,000 square feet net assignable;

b) the Bank and temporary library space would not be provided in this project;

c) the schedule of planning be amended so that construction would begin in September or October 1970, for completion of the project by June 1972;

d) the site recommended by the project architect be accepted.

It was agreed that the athletic fee, payable by full- and part-time graduate students, should be the same as the fees paid by undergraduate students of the same category.

It was agreed that:

a) the Cornell site plan for the School of Architecture be made public after the material to be presented has been organized by the Director of the School of Architecture in conjunction with the project architect;

b) there is no objection to planning proposals such as precinct studies and concept sketches for buildings being made public prior to their submission to the Building Committee or to the Board of Governors;

c) such planning proposals presented are clearly identified as planning proposals, and that it is understood that they are subject to change.

a) It was agreed that Mr. T. R. Montgomery be added to the Investment Committee.

b) It was agreed that the Investment Committee report as presented by the chairman be approved, and this report is attached to the original of the minutes.
QUADRANGLE RENOVATIONS:

It was agreed that the amended tender for the repair to the stone work and railings on the Quadrangle at a project cost of $38,121 be approved.

ATHLETIC CONSULTANTS:

It was agreed that the fee established payable to the Athletic Consultants be amended from a $5,000 maximum to a $5,000 maximum for fees and services rendered and a $1,200 maximum for travelling expenses.

ADDITIONAL SPACE FOR THE OFFICE OF THE REGISTRAR:

At the request of the Bursar, this matter was deferred until a later meeting because subsequent studies made after the meeting of the Building Committee had not yet been completed, and it appeared that other changes would also have to be made.

SENATE CHAMBER - BOARD ROOM:

It was agreed:

a) that the meeting room located on the sixth level of the Administration Building be designated as the Senate Room;

b) that the use of the Senate Room be restricted to the Senate and the Board of Governors, their formal committees and bodies, and such other meetings as the President or Bursar may authorize;

c) that there be no food service permitted in the Senate Room except coffee.

INFORMATION - BUILDING COMMITTEE:

A document containing the report of information from the Building Committee to the Board was circulated to members of the Board prior to the meeting and is attached as Appendix A to the minutes.

ARTS I:

In reply to a question, it was reported that the contractor had agreed to the proposals concerning the contract approved at the last meeting of the Board of Governors.

MEDICAL INSURANCE - FACULTY AND STAFF:

It was reported that as a result of the establishment of a medical care programme by the province of Ontario, it was necessary this September to change the University's medical plan for faculty and staff in accordance with the provincial plan. The University was notified shortly thereafter that the University's carrier for medical insurance, the Teachers' Insurance and Annuity Association, was not prepared to provide supplementary coverage to the provincial scheme and so, to obtain this supplementary coverage, insurance companies were asked to submit quotes to the University for such coverage. Quotes were received from seven companies and it is reported that the University accepted the proposal presented by the Travellers' Insurance Company.
The provisions of this plan are:

i) that members of the faculty and staff who are residents of Quebec are provided with full medical coverage for doctors' bills and other expenses and supplementary medical coverage is provided for Ontario residents which would cover portions of medical expenses not covered by the provincial hospital and medical insurance plans;

ii) the plan has a deductible of $25 per person or $50 per family per calendar year with 80/20 co-insurance and a $20,000 maximum;

iii) the rate structure is:

<table>
<thead>
<tr>
<th></th>
<th>Ontario Employee</th>
<th>University</th>
<th>Quebec Employee</th>
<th>University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>31¢</td>
<td>31¢</td>
<td>$2.96</td>
<td>$2.97</td>
</tr>
<tr>
<td>Married</td>
<td>79¢</td>
<td>80¢</td>
<td>11.15</td>
<td>11.15</td>
</tr>
</tbody>
</table>

It was reported that the University has, under seal, signed a licence covering the installation and maintenance of a sixteen-inch watermain feeder which serves the University and which passes through the Rideau Canal reserve lands along the east bank of the Canal south of the Bronson Avenue interchange at an annual cost of $300 commencing the first of November, 1969.

It was reported that two cheques of $534,000 each were received on the 22nd of December and the 8th of January respectively, representing the 12th and 13th payments of the provincial support for operating expenditures for the fiscal year ending March 31, 1970.

It was reported that the University, on the 15th of January, received a cheque in the amount of $300,000 and that a debenture for this amount was issued dated the 15th of January 1970. Authority for issuance of this debenture was granted by the Board of Governors at its 210th meeting in a resolution authorizing the issuance of debentures of $3,000,000 for the six-month period ending March 31, 1970.

Jacob Freedman Charitable Foundation Trust - It was reported that the University received a cheque of $920 representing a distribution of 10% of the net income available in the trust as at December 31, and a cheque in the amount of $276 representing the distribution of available income to be used at the St. Patrick's College division of Carleton University.
It was reported that four contractors had been invited to tender on this project. An analysis and a comparison between the budget and the low tender was presented to the Board. This document is attached as Appendix B.

It was agreed that work should proceed on this project subject to a review of the tenders received and agreement by the Chairman of the Building Committee to the acceptance of the low tender.

It was agreed that the next meeting of the Board of Governors would be on Wednesday, February 25, 1970, at 4:30 p.m. in the Senate Room in the Administration Building.

The meeting terminated at 7 p.m.

Mr. D. A. Golden,
Chairman.

Mr. D. C. McEown,
Secretary.