CARLETON UNIVERSITY

Minutes of the 217th Meeting
of the
BOARD OF GOVERNORS

Time: Wednesday, April 29, 1970, at 4:30 p.m.
Place: Senate Room - Administration Building

PRESENT:
Mr. D. A. Golden, Chairman, Mr. A. Andras, Dr. J. S. Boggs,
Mr. V. S. Castledine, Mr. J. C. Clarke, Mr. D. Duclos,
Dr. A. D. Dunton, Mr. C. F. Elderkin, Mr. R. Findlay,
Professor M. C. Frumhartz, Mr. B. Loeb, Professor H. A. Mac
Dougal, Mr. T. R. Montgomery, Professor E. M. Oppenheimer,
Dr. L. Rasminsky, Miss R. Richards, Dr. W. G. Schneider,
Mr. H. Soloway, Mr. F. K. Vennables, Dr. H. L. Willis. Also
present: Mr. A. B. Larose, Mr. J. K. Kettles, and Mr. D. C.
McEown, Secretary.

MINUTES:
It was agreed that the minutes of the previous (216th) meeting
be approved as distributed.

REPORT OF THE
EXECUTIVE
COMMITTEE:
The Chairman reported that the Executive Committee had met just
previous to the Board of Governors meeting and that:

a) the general discussion of the budget should be undertaken
during the Report of the Finance Committee but that members
were invited to discuss any questions of individual salary
matters at this point in the agenda;

b) in accordance with the procedures of the Board, the Executive
Committee had made provision for the officers of administration,

REPORT OF THE
LABOUR RELATIONS
COMMITTEE:
A document outlining the agreement reached with the International
Union of Operating Engineers was circulated to members of the
Board at the meeting and is attached as Confidential Appendix A.

It was agreed that an agreement should be signed with the Inter-
national Union of Operating Engineers in accordance with the report.

The Board recorded its appreciation to Mr. James E. Whenham,
Director of Physical Plant, for the manner in which he conducted
the negotiation on the University's behalf and the successful
resolution of the dispute. The Board also recorded its thanks to
the members of the administrative and maintenance staff who, in
addition to their regular duties, assisted in the operation of the
plant during the strike.
It was agreed, upon the recommendation of the President, that
the list of appointments presented to the Board be approved.

This list of appointments, dealing with personnel matters, is
attached as Confidential Appendix B.

It was agreed, upon nomination from the Senate, that Mr. Edward
Ball, President of the Students' Union of St. Patrick's Campus,
and Mr. Brian Hamilton, President of the Carleton University
Students' Association, be appointed to the Senate as special
appointees effective March 15, 1970 for a term ending
June 30, 1971.

It was agreed, upon nomination by the Senate Executive Committee,
that Mr. Bruce Joyce be appointed as a member of the Building
Advisory Committee effective May 1, 1970.

a) It was agreed to accept the resignation of Mr. W. E. Trudeau,
architect, from the Design Review Committee. The Board
recorded its thanks to Mr. Trudeau for his valuable con-
tribution to the development of the Physical Plant as a member
of that Committee during his years of service.

b) It was agreed that Mr. James Langford and Mr. M. Dubois
be appointed to the Design Review Committee.

It was agreed that the Staff Changes which had been circulated
with the notice of meeting be approved.

These Staff Changes, dealing with personnel matters, are attached
as Confidential Appendix C.

It was agreed:

a) that any offer made by the University in respect of
second mortgages would lapse after 90 days;

b) that the Finance Committee be asked to review the policy
governing the establishment of interest rates for second
mortgages at the University and, particularly, whether it
would be desirable to have the minimum rate set in relation
to the prime bank rate and also whether it was desirable
to continue the policy of relating the second mortgage rate
to the first mortgage rate, in cases where the first mortgage
rate was greater than the minimum;

c) that second mortgages recommended by the Finance Committee
be approved.
SECOND MORTGAGES (CONTINUED):
The list of these second mortgages is attached as Confidential Appendix D.

REPORT OF THE FINANCE COMMITTEE:
Mr. Elderkin led the discussion of the report and the minutes of the Finance Committee, which were circulated to the members of the Committee, are attached as Appendix A.

It was agreed that the Report of the Finance Committee be approved as distributed.

SCHOOL OF ARCHITECTURE:
Mr. Clarke led the discussion of this report which is attached as Appendix B.

It was agreed to proceed to the stage of completion of tender documents.

It was agreed that the bridge link be added to the project but that this be included within the present project budget (for 37,620 net assignable square feet at $64.85 in current dollars) for a total project budget of $2,052,065.

It was agreed that at the beginning of new construction projects the staff would prepare for each project terms of reference which would provide definitions of what was to be included in the gross square feet and net assignable square feet and what site services and general University facilities had to be covered by the project budget.

REPORT OF PROVINCIAL CAPITAL ASSISTANCE, 1970-71:

It was agreed that this report, which is attached as Appendix C, be tabled for information.

REPORT OF THE BUILDING COMMITTEE:
Mr. Clarke led the discussion of the report which is attached as Appendix D.

It was agreed that the Report of the Building Committee be approved as distributed.

REPORT OF THE INVESTMENT COMMITTEE:
The minutes of the 108th meeting of the Investment Committee were circulated to the members of the Board prior to the meeting.

Mr. Castledine, Chairman of the Committee, presented the report which is attached as Appendix E.
It was agreed that the Report of the Investment Committee as distributed be approved.

REGULAR OPERATING GRANT INSTALLMENT PAYMENTS:

It was reported:

a) that on March 26 the University received a cheque in the amount of $554,000 representing the 18th of 24 payments by the Provincial Government in support of operating expenditures in 1969/70;

b) that the University received a cheque in the amount of $725,000 from the Province of Ontario representing the 19th of 24 payments of Provincial Government support for operating expenditures. The difference in the amounts between the two cheques represents the change in payment schedule which, in the first nine months, is based on the projected enrolment and which, in the last three months, is based on the actual enrolment.

REQUESTS:

a) The Estate of David Epstein

It was reported that the University has received $23,250 from the Canada Permanent Trust Company representing 15% of the accumulated income for distribution.

It was also reported that this bequest had been designated for the purpose of scholarships.

b) The Estate of Francis C. C. Lynch

It was reported that the University received a cheque from Burritt and Barber for $3,098.01 representing the University's 1/3 share of income on hand for distribution as of March 31, 1970.

GRADUATE FEES:

It was agreed that the graduate fees as outlined in Appendix F be approved.

ONTARIO HYDRO:

It was agreed that permission be granted to the Ontario Hydro for the installation of a spur line on the University property for the purpose of off-loading an 80 ton transformer subject to the University being saved harmless from any liability and being reimbursed for any expense or damage to its property which might result.
The Chairman reminded the members of the Board that the Annual Meeting of the Associates is scheduled for the evening of May 21 and that convocation would be held all day on the 22nd of May at the Rideau River Campus and the morning of the 23rd of May at the St. Patrick's Campus.

It was further reported that the next meeting of the Board is scheduled for May 28, 1970 at 4:30 p.m., and that there is one further meeting in June.

The meeting terminated at 6:30 p.m.

Mr. D. A. Golden, Chairman

Mr. D. C. McEown, Secretary.