CARLETON UNIVERSITY

Minutes of the 219th Meeting

of the

BOARD OF GOVERNORS

Time: Wednesday, June 24, 1970, at 4:30 p.m.
Place: Senate Room - Administration Building

PRESENT: Dr. A. D. Dunton, Acting Chairman, Mr. G. E. Beamant, Mr. V. S. Castledine, Mr. J. C. Clarke, Mr. C. F. Elderkin, Mr. R. Findlay, Professor M. C. Frumkarta, Mr. F. E. Gibson, Mr. T. R. Montgomery, Professor T. M. Oppenheimer, Dr. L. Rasminsky, Miss R. Richards, Dr. W. G. Schneider, Mr. H. Soloway, Mr. F. K. Venables, Dr. H. L. Willis. Also present: Mr. A. B. Larose, Mr. J. E. Whynham, and Mr. D. C. McKown, Secretary.

CHAIRMAN: It was agreed that in the absence of the Chairman that Dr. Dunton would take the chair.

MINUTES: It was moved by Mr. Castledine, seconded by Mr. Beamant that the minutes of the previous (218th) meeting be approved as distributed. Carried.

SCHEDULE OF MEETING DATES: It was agreed that the Secretary would prepare a schedule of meeting dates for the next academic term based on different days during the last week of the month, and that the Secretary would distribute this proposed schedule prior to the next meeting of the Board.

APPOINTMENTS, LEAVES, ETC.: It was agreed that the appointments, leaves, etc., proposed by the President, be approved. The list presented is attached as Confidential Appendix A.

FINANCIAL MATTERS: The President and the Bursar reported on the expected financial position of the University at the end of this fiscal year. The report concerning this matter is attached as Confidential Appendix B.

CONSULTANT - STAFF WELFARE PLANS: It was agreed that Mr. F. J. Turner be retained as a consultant to carry out a study of certain Staff Welfare plans, the scope of which is contained in Confidential Appendix C, at the fee proposed, and that this fee should be paid in pro-rata quarterly payments. It was further agreed that the Firms of Eckler and Brown be retained to assist Mr. Turner at a fee not to exceed $2,000.
This report is contained in Confidential Appendix D.

Staff Changes:
It was agreed that the staff changes which were circulated prior to the meeting, as proposed by the Bursar, be approved. The list of staff changes is contained in Confidential Appendix E.

Second Mortgages:
It was agreed that the conditions of offering second mortgages to faculty members be changed to: a maximum loan of $7,500, and the requirement of a 10% equity being held by the faculty member in the property.

It was agreed by exception to allow a faculty member a technical third mortgage providing that the University solicitor was satisfied that the liability of the first mortgage was solely the responsibility of the trust company concerned. The details of this item concerning the individual circumstances is contained in Confidential Appendix F.

Pickering Trust:
It was agreed that authorization be given to the appropriate officers to sign the necessary trust documents on behalf of the University at the request of the Pickering family.

Implications for Future Planning with the $55 Per Square Foot Entitlement Figure:
It was agreed:

a) that for the purpose of determining space assignment in the Arts I Tower that a compression factor of .8 should be applied in this instance to requirements of the proposed occupants of Arts I, Loeb Building, and Paterson Hall;

b) that the Chairman be asked to bring forward recommendations concerning new users for the space thus released in Arts I;

c) that a compression factor of .71 be applied to requirements of users at the time of occupancy of all future projects;

d) that the language laboratories remain in Paterson Hall. This would free space for use as classrooms in Arts I Tower which will be in short supply for the Faculty of Arts when the Arts I Tower is finished.

e) that some additional classroom space be created in Paterson Hall;

f) that a block of offices, preferably in Paterson Hall, or failing that in the Tower, be made available to the departments of Arts II;
g) that the Dean of Graduate Studies Office be located in Paterson Hall, Room 215;

h) that consideration be given to the Department of Music remaining in the Loeb Building.

The report in respect of this matter is contained in Appendix A.

REPORT OF THE CONSULTANTS ON ATHLETIC REQUIREMENTS:

It was agreed that the report be received and that the details and the descriptions of the report be published at appropriate locations on the Campus during the summer months and that consideration of recommendations contained in the report take place at the September meeting.

It was agreed that the Users' Sub-Committee proceed to decide what the first phase should be and prepare requirements for the first stage.

The report in respect of this matter is contained in Appendix B.

REPORT OF THE DESIGN REVIEW COMMITTEE:

It was agreed that the Board recognized the principles involved in the recommendations of the Design Review Committee, but that faced with the demands of the schedule agreed that the adjustments to the plans incorporated in the major recommendations were not possible at this time.

It was further agreed that the three latter recommendations of the Design Review Committee should be referred to the project architect and that he be strongly urged to consider these recommendations and that he report back to the University on what adjustments could be made to the design in light of these recommendations.

The report in respect of this item is attached as Appendix C.

LANDSCAPING - RAILWAY TRACKS:

It was agreed that the proposed landscaping scheme as proposed by the Director of Physical Plant be the basis of negotiations with the Canadian Pacific Railway and, subject to these negotiations being satisfactorily concluded, that the University proceed with the project at an estimated cost of $21,018 for Part A, being the area between the bridge and the overpass.

REPORT OF THE BUILDING COMMITTEE:

It was agreed that the report of the Building Committee as presented be approved and that the firm of Murray and Murray be chosen as the consultants for the siting of the theatre, media resource centre, and art gallery project; and that the selection of consultants for the study of off-campus housing be delegated to the Chairman of the Building Committee upon recommendation of the staff.

The report is contained in Appendix D.
It was agreed that the report of the Staff Welfare Committee, as presented, be approved. This report is contained in Appendix E.

It was reported that the 23rd payment of the Regular Operating Grant, in the amount of $725,000, was received on the 8th of June, 1970.

It is reported that the University received an advance payment of $300,000 on capital construction projects on June 16, and that a debenture was issued for this amount dated June 15, 1970, in accordance with the approval given by the Board for the creation of debentures for the six-month period ending September 30 in the amount of $5,000,000.

It was reported that the contract for food services at the University has been renewed with Saga Foods and that the board charge in residences at the Rideau River Campus is based on 211 days at $1.99 per day, which is the same rate as last year.

It was further reported that the University and Saga Foods have agreed to small increases in "a la carte" and "fixed meal" prices for non-resident students, faculty, staff and visitors. The agreement covers the operations in the University Commons, the Loeb Building snack bar, and St. Patrick's Campus.

It was further reported that an addendum to this contract in respect to the services of the main food services in the University Centre will be forthcoming shortly.

It was reported that the University has received a tax bill from the Corporation of the City of Ottawa payable on or before July 31, 1970, for $178,450. This tax levy is payable as a result of an amendment to the Municipal Act which changed the exceptions of all the provincially assisted universities in the province from municipal taxes.

The University has been informed by the Department of University Affairs that the tax amount payable will be covered by a special grant to the University from the Department of University Affairs. The tax is based on a levy of $25 for each of the 7,138 full-time students enrolled at the University as determined by the Minister of University Affairs.
SIGNING OFFICERS: It was moved by Mr. Elderkin, seconded by Mr. Gibson, and unanimously carried that the minute in respect of signing officers, found on page 1739 of the minutes of the 211th meeting of the Board of Governors which was held on October 29, 1969, be amended so that the name of Mr. C. F. Elderkin was deleted from the list of signing officers of the University for the year 1969/70 for the period July 10, 1970 to August 17, 1970 and that the name of Dr. J. R. Ruptash be added to the list of signing officers of the University for that same period.

TERMINATION: The meeting terminated at 6:30 p.m.

Dr. A. D. Dunton, Acting Chairman

Mr. D. C. McEown, Secretary.