CARLETON UNIVERSITY

Minutes of the 221st Meeting
of the
BOARD OF GOVERNORS

Time: Thursday, October 22, 1970, at 4:30 p.m.
Place: Senate Room - Administration Building

PRESENT:
Mr. D. A. Golden, Chairman, Mr. A. Andras, Mr. J. C. Clarke,
Mr. D. M. Coolican, Dr. A. D. Dunton, Mr. C. Edwards,
Mr. C. F. Elderkin, Mr. R. Findlay, Mr. F. E. Gibson,
Dr. J. L. Gray, Mr. C. L. Jeffrey, Mr. B. Loeb, Mr. T. R.
Montgomery, Miss R. Richards, Dr. H. L. Willis, Mr. C. Watt,
Dr. S. Ostry, Mr. R. Neill. Also present: Mr. A. B. Larose,
Dr. G. R. Love, Mr. J. K. Kettles, Mr. J. E. Whenham, and
Mr. D. C. Mclown, Secretary.

MINUTES:
It was agreed that the minutes of the previous (220th) meeting
be approved as distributed.

ELECTION OF MEMBERS:
On motion duly made, seconded, and carried, and as recommended
by the Nominating Committee, the following persons were elected
to the Board of Governors for a three-year term expiring
September 30, 1973:

Mr. A. Andras
Mr. G. E. Beament
Mr. F. E. Gibson
Mr. D. M. Coolican
Dr. J. L. Gray
Mr. B. Loeb
Mr. T. R. Montgomery
Mr. R. J. Neill
Dr. Sylvia Ostry
Mr. C. G. Watt

and the following person was elected for a one-year term
expiring September 30, 1971:

Dean H. H. J. Nesbitt.

The Chairman of the Board, on behalf of the Board of Governors,
welcomed Dr. Ostry, Mr. Neill, Mr. Watt, and Dean Nesbitt to
the Board.
ELECTION OF MEMBERS (CONTINUED): On motion duly made, seconded, and carried, and as recommended by the Nominating Committee, the Board specially resolved that membership should continue on the Board for the following person:

Mr. R. G. Robertson.

On motion duly made, seconded, and carried, and as recommended by the Nominating Committee, the following were elected as officers of the Board for the year 1970/71:

Mr. D. A. Golden, Chairman of the Board
Mr. C. F. Elderkin, Treasurer
Mr. D. C. McEown, Secretary of the Board
Mr. A. M. Laidlaw, Chairman of the Associates.

SIGNING OFFICERS: On motion duly made, seconded, and carried, the following were made Signing Officers of the University for the year 1970/71:

Mr. D. A. Golden
Dr. A. D. Danton
Mr. C. F. Elderkin
Dean H. H. J. Nesbitt
Mr. A. B. Larose
Mr. J. K. Kettles.

RETRACING MEMBERS: On motion duly made, seconded, and carried, it was agreed that the following expression of appreciation to retiring members be recorded:

It was with great regret that the Board of Governors of Carleton University accepted the resignation of Mr. V. S. Castledine whose wisdom and counsel during a period of rapid growth of the University, particularly as it related to the duties of Treasurer and Chairman of the Investment Committee, greatly assisted the University in resolution of its problems of finance matters during his long service as a member of the Board.

It was with great regret that the Board of Governors accepted the resignation of Mr. M. W. Mackenzie who had served on the Board since October 22, 1964.
COMMITTEE MEMBERSHIP:

It was agreed that the membership of the committees of the Board for the year 1970/71 be as follows:

**Executive:**
- Mr. D. A. Golden, Chairman
- Mr. G. E. Beamont
- Dr. A. D. Danton
- Mr. G. F. Elderkin
- Mr. W. Teron
- Mr. F. K. Venables
- The Rt. Hon. L. B. Pearson
- Mr. D. C. McEown, Secretary.

**Building:**
- Mr. W. Teron, Chairman
- Mr. J. C. Clarke
- Mr. D. Duclos
- Mr. R. Findlay
- Dr. J. L. Gray
- Mr. F. E. Gibson
- Mr. B. Loeb
- Dr. G. E. Maynard
- Professor E. M. Oppenheimer
- Dr. Sylvia Ostry
- Miss R. Richards
- Mr. R. G. Robertson
- Mr. C. G. Watt
- Dr. A. D. Danton, ex officio
- Mr. D. A. Golden, ex officio
- The Rt. Hon. L. B. Pearson, ex officio
- Mr. D. C. McEown, Secretary.

**Building Advisory:**
- Dr. G. R. Love, Chairman
- Dr. A. D. Danton
- Dean A. T. Tolley
- Mr. B. Joyce
- Mr. D. Balon
- Dean J. J. Kelly
- Dean C. C. Merrill
- Dean J. Ruptash
- Dean H. H. J. Nesbitt
- Dean D. A. George
- Dean V. F. Valentine
- Professor D. Shadbolt
- Professor C. G. Setterfield
- Professor B. W. Jones
- Professor C. R. Thompson
- Mr. A. B. Larose
- Mr. J. E. Wherham
- Professor R. A. Wendt
- Mr. D. C. McEown, Secretary.
COMMITTEE MEMBERSHIP (CONTINUED):

Development Advisory:
Mr. F. K. Venables, Chairman
Mr. A. Andras
Mr. J. C. Clarke
Mr. D. M. Coolican
Mr. D. Duclos
Mr. C. F. Elderkin
Mr. C. L. Jeffrey
Mr. R. J. Neill
Dean H. H. J. Nesbitt
Mr. B. Loeb
Mr. T. R. Montgomery
Mr. H. Soloway
Mr. D. A. Golden, ex officio
Dr. A. D. Bunton, ex officio
The Rt. Hon. L. B. Pearson, ex officio
Chairmen of Development Committees
Mr. M. D. Roberts, Secretary.

Finance:
Mr. C. F. Elderkin, Chairman
Mr. D. M. Coolican
Mr. D. Duclos
Mr. C. Edwards
Professor M. C. Frumhartz
Dr. J. L. Gray
Mr. B. Loeb
Mr. R. J. Neill
Dr. L. Rasmussen
Mr. D. A. Golden, ex officio
Dr. A. D. Bunton, ex officio
The Rt. Hon. L. B. Pearson, ex officio
Mr. D. C. McEown, Secretary.

Future Enrolment:
Mr. D. A. Golden, Chairman
Mr. D. M. Coolican
Mr. C. F. Elderkin
Mr. R. G. Robertson
Dr. W. G. Schneider
Dr. A. D. Bunton, ex officio
The Rt. Hon. L. B. Pearson, ex officio
Mr. D. C. McEown, Secretary.

Investment:
Mr. G. E. Beament, Chairman
Mr. C. F. Elderkin
Mr. H. Soloway
Mr. W. Texon
Mr. D. A. Golden, ex officio
The Rt. Hon. L. B. Pearson, ex officio
Dr. A. D. Bunton, ex officio
Mr. A. B. Larose, Secretary.
COMMITTEE
MEMBERSHIP
(CONTINUED):

Staff Welfare:
Dr. A. D. Dunton, Chairman
Mr. F. K. Venables
Mr. C. L. Jeffrey
Dr. H. L. Willis
Professor T. K. Rymes
Mrs. D. Sloan
Professor T. P. Wilkinson
Mr. D. C. McEown, Secretary.

Committee on Communication:
Mr. A. Andrus, Chairman
Mr. C. L. Jeffrey
Mr. D. C. McEown, Secretary.

Computer:
Dr. J. L. Gray, Chairman
Mr. W. C. Schneider
Mr. D. C. McEown, Secretary.

Committee on Board Procedure:
Mr. C. F. Elderkin, Chairman
Mr. R. Findlay
Mr. F. E. Gibson
Mr. C. L. Jeffrey
Mr. D. C. McEown, Secretary.

Labour Negotiations:
Mr. C. L. Jeffrey, Chairman
Dr. J. L. Gray
Mr. F. K. Venables
Mr. D. C. McEown, Secretary.

APPOINTMENTS, LEAVES, ETC.:

It was agreed that upon the recommendation of the President that the academic appointments, leaves, etc., contained in Confidential Appendix A be approved.

STAFF CHANGES:

It was agreed upon recommendation of the Bursar that the staff changes which were circulated prior to the meeting and are attached as Confidential Appendix B be approved. It was noted that agreement had been reached that the Bursar would bring forward the staff changes in a new format at the next meeting.

CAPITAL FINANCING:

The report of this discussion relating to negotiations with the provincial government in accordance with the procedures of the Board is contained in Confidential Appendix C.
The President reported that analysis of the enrolment this year is continuing and, until this has been satisfactorily completed, it will not be possible to begin detailed planning for next year. He indicated that there was a new magnitude to problems; that Carleton was a different place from the Carleton of two years ago; and that dealing with these problems will require evaluation in administration techniques. He explained that while enrolment seems to have fallen off slightly from the projections, this is due mainly to less students coming to the University from the direct entry category, but that this was to some extent compensated for by a higher number coming to the University in the transfer category and the mature matriculant. As a result of these conditions, the tentative preparation of next year's enrolment indicates that it will be approximately 9,600 full-time students. He outlined the difficulties which could be expected in resource allocation for next year, based on a 4.8% increase in the unit value which is not expected to cover general price increases, and indicated that real decisions concerning the recruiting of new faculty members will have to be postponed until final analysis of this year has been made.

In response to questions, the President outlined some of the differences engaged in first-year enrolment and indicated that while last year's enrolment was higher than expected it was indicated that this year's total first-year enrolment is somewhat lower than was expected. He also indicated that student attrition seems to be less than what had been expected.

It was reported that the Finance Committee had reviewed the policy concerning second mortgages. On completion of this review, the Finance Committee recommended, and the Board agreed, that the present policy concerning second mortgages should be retained and that the only adjustment to the policy should be in respect of the determination of the interest rate. It was agreed that the interest rate for a second mortgage would be the current N. H. A. rate or the first mortgage rate, whichever was higher.

This report was distributed to members at the meeting and is attached as Appendix A.

This report is attached as Appendix B. It was agreed that the recommendations contained in this report be approved as presented.

Regular Operating Grant Instalment Payment.

It was reported that the University had received two cheques, both in the amount of $738,000, from the Province of Ontario representing provincial government support of operating expenditures in 1970-71. These cheques are the sixth and seventh of twenty-four instalments.
Debentures.

It was reported that the University had received an advance payment of $950,000 on capital construction projects, and that a debenture was issued for this amount dated October 15, 1970, in accordance with the approval given by the Board for the creation of debentures for the six-month period ending March 31, 1971, in the amount of $5,000,000.

Bequest - Estate of Hyman Berlin.

It was reported that the University had received notification that in accordance with the provisions of the will of the late Hyman Berlin there is a cash legacy for Carleton University of $1,000. In accordance with the policy of the Board, when this money is received, it will be allocated to the Scholarships and Bursaries Fund.

Bequest - Estate of Francis C. C. Lynch.

It was reported that the University had received a cheque for $4,139.11 representing the University's one-third share of the income on hand for distribution as of September 30, 1970, from the estate of Francis C. C. Lynch.

TERMINATION:

The meeting terminated at 6:00 p.m.

Mr. D. A. Golden, Chairman.

Mr. D. C. McEown, Secretary.