CARLETON UNIVERSITY

Minutes of the 225th Meeting
of the

BOARD OF GOVERNORS

Time: Tuesday, February 23, 1971, at 4:30 p.m.
Place: Senate Room – Administration Building.

PRESENT:
Mr. D. A. Golden, Chairman, Mr. J. C. Clarke, Dr. A. D. Dunton,
Mr. C. F. Elderkin, Mr. R. Findlay, Professor M. C. Frumhartz,
Dr. J. L. Gray, Mr. R. J. Neill, Dean H. H. J. Nesbitt,
Professor E. M. Oppenheimer, Mr. W. Taron, Mr. F. K. Venables.
Also present: Mr. A. B. Larose, Mr. J. K. Kettles, Dr. C. R. Love,
Mr. J. L. Whenham, and Mr. D. C. McLown, Secretary.

MINUTES:
It was agreed that the minutes of the previous (224th) meeting
be approved as distributed.

REPORTS OF INFORMATION:
A series of reports concerning on-going negotiations with
governments, unions, and contractors, arising out of items
discussed at previous meetings of the Board, were presented
and are contained in Confidential Appendix A.

APPOINTMENTS, LEAVES, ETC.:
It was agreed, upon recommendation of the President, that the
academic appointments, leaves, etc., contained in Confidential
Appendix B, be approved.

DR. R. O. MACARLANE:
The Board noted with regret the death of Dr. R. O. MacFarlane,
Director of the School of Public Administration at the University.
In recognition of Dr. MacFarlane's long and distinguished service
to the University, it was moved, seconded, and unanimously
carried, that the Board of Governors record its sorrow over the
loss of one of the University's distinguished faculty members
whose career at the University led to the development of its
School of Public Administration and whose work as a teacher,
researcher, and administrator not only significantly contributed
to the development of this institution from its early days to the
present, but enhanced the life and the work of the members of the
University and the community it served; and further that the
Board extend to Mrs. MacFarlane and the family its most sincere
sympathies.
STAFF CHANGES:

It was agreed, upon recommendation of the Bursar, that the staff changes as presented and as are contained in Confidential Appendix C be approved.

REPORT OF THE ASSOCIATES:

The report of the Associates was circulated to members of the Board at the meeting and is attached as Confidential Appendix D. Mr. Venables led the discussion of the report. It was agreed that at the request of the chairman of the Associates, Mr. A. M. Laidlaw, the Board of Governors regretfully accept his resignation and, in doing so, it record its appreciation for his work done with this body during his tenure of office. It was further agreed that the Chairman of the Board be authorized, in accordance with the procedures of the Board, to take those steps necessary to find a replacement for Mr. Laidlaw as chairman of the Associates.

PRESIDENT'S REPORT:

Fifth Commonwealth Education Conference, Canberra, Australia.

The President reported that he had had the opportunity to lead the Canadian delegation at the Fifth Commonwealth Education Conference in Canberra from February 5-17, 1971. He explained that the theme of the Conference was "Matching Needs to Resources" and he was very pleased to report that there had been very interesting and productive discussions at the Conference.

He also reported that the types of Canadian aid in this particular field seemed to be well received by many of the developing countries and he particularly brought to the Board’s attention the very good reputation of the work done by the Canadian University Service Overseas in their programme throughout the Commonwealth.

University - General.

The President reported that the present University scene at Carleton is quite quiet but that within faculties and departments of the University a great deal of hard work is being done in the preparation of next year’s budget in order to match the needs to the very scarce resources which the University expects to have to carry on its work in the coming year.

REPORT OF THE BUILDING COMMITTEE:

Mr. Teron, Chairman of the Building Committee, led the discussion of the report. The minutes of the 136th meeting of the Building Committee, as the report of the Committee, are attached as Appendix A.

1. New Planning Procedures:

Mr. Teron reported that the Building Committee had discussed this item at several meetings of the Committee and now was prepared to recommend its adoption in principle. Mr. Whenham then explained that since the last meeting of the Board he and the consultants had further examined the proposed procedures in the light of the questions raised and, as a result of this examination, it was felt that it would be possible to have more complete and
timely reports of information available to the Board so that the Board would be better equipped to assess the current position of the building programme at any given time.

It was explained that it was possible through the contract with the construction management firm to have that firm carry the insurance and bonding, formerly carried by the general contractor under the old system, so that the protection of these devices would not be lost if the new system was adopted.

It was pointed out that the detailed arrangements in the fee schedules that would be applicable under the new system had not yet been determined because sufficient authority had not yet been received to develop such negotiations far enough to ascertain their total cost and that, as a result, adoption of the system would be partially dependent on whether or not the fee structure used for the new system would create a higher cost for the building programme than under the traditional system.

In reply to questions, it was explained that the University’s relationship with the labour components of any project would not be changed as a result of the adoption of the new system.

In conclusion, it was pointed out that if the new system were adopted the University might be undertaking at least a different kind of risk, if not a larger risk, but that if this risk can be identified and quantified then it would be possible to assess the type of risk to be taken by the University against the benefits that could be achieved by taking such a risk. It was noted that if the proposals were implemented, particularly as they related to the question of sequential tenders, the University would move gradually from the traditional system to the new system and that until experience had been gained it was envisaged that the large bulk of the work on any project would be tendered before a decision to proceed had been made.

It was agreed that:

a) the new planning procedures as presented be approved in principle;

b) the University officers be authorized to negotiate with various consultants the fees and contractual arrangements necessary to implement this system so that it will be possible to bring back to the Board recommendations concerning their costs and the possible appointments of various consultants;

c) the staff prepare the various formats for the reports that they would use for the Board.

2. Priority List:

Dr. Love reported to the Board the various criteria used for the establishment of this priority list and the steps taken at the
University during its consideration. It was agreed that the priority list found on page 5 of the minutes of the 136th meeting of the Building Committee be approved.

3. Practice Theatre:

It was agreed that the statement of requirements found on page 6 of the minutes of the 136th meeting of the Building Committee be approved as the maximum requirement for this facility.

4. Art Gallery:

It was agreed that the statement of requirements found on pages 7 and 8 of the minutes of the 136th meeting of the Building Committee be approved as the maximum requirement for this proposed facility.

It was agreed that the remainder of the items contained in the minutes of the 136th meeting of the Building Committee be approved as recommended by the Committee.

It was reported that seven tenders had been received for the School of Architecture and that the low tender had been significantly higher than the approved estimate. It was agreed that this tender call not be accepted.

Mr. Elderkin led the discussion of the report of the Investment Committee contained in the minutes of the 110th meeting which are attached as Appendix B. It was agreed that the report of the Investment Committee be approved.

The Board noted the gift of Mr. V. S. Castledine, a former member of the Board who had for a number of years been Chairman of the Investment Committee, of bonds in the amount of $5000 for a scholarship fund. It was moved, seconded, and unanimously carried, that the Board of Governors of Carleton University acknowledge with gratitude this generous gift of Mr. V. S. Castledine.

It was agreed that the recommendations contained in the Bursar's Report which is attached as Appendix C to the minutes be approved. It was further agreed, in respect to student loans, that an amount of $5,000 be set aside from the Parker Loan Fund for the purpose of providing financial assistance to students under terms and conditions to be established at the discretion of the President as an interim measure until such time as a more fully developed loan plan can be presented to the Finance Committee and approved by the Board.
APPOINTMENT TO THE BUILDING ADVISORY COMMITTEE:

It was agreed to appoint Mr. Janis Kazaks to the Building Advisory Committee to fill the position of the student member vacated by Mr. David Balcon, effective March 1, 1971.

PETITION RE BANK OF NOVA SCOTIA:

It was agreed that this petition be sent to the Finance Committee at its next meeting for consideration.

TERMINATION:

The meeting terminated at 6:30 p.m.

Mr. D. A. Golden, Chairman.

Mr. D. C. McEown, Secretary.