Minutes of the 229th Meeting
of the
BOARD OF GOVERNORS

Time: Monday, September 20, 1971, at 4:30 p.m.
Place: Senate Room – Administration Building.

PRESENT:
Mr. D. A. Golden, Chairman, Mr. G. E. Beament, Mr. J. C. Clarke,
Dr. A. D. Dunton, Mr. C. F. Elderkin, Mr. F. E. Gibson, Mr. C. L.
Jeffrey, Dr. G. E. Maynard, Mr. T. R. Montgomery, Mr. R. J. Neill,
Dean H. H. J. Nesbitt, Dr. S. Ostry, Miss R. Richards (for the
open portion of the meeting only), Mr. W. Teron, and Mr. C. G. Watt.
Also present: Mr. A. B. Larose, Mr. J. K. Kettles, Dr. G. R. Love,
Mr. J. E. Whenham, and Mr. D. C. McEwan, Secretary.

MINUTES:
The minutes of the previous (228th) meeting were circulated to
the members prior to the meeting. It was moved by Mr. Neill,
seconded by Mr. Elderkin, that the minutes be approved as
distributed.

NONIMATING COMMITTEE:
The report of the Nominating Committee was circulated to members
at the meeting. It was agreed that the report of the Nominating
Committee as presented by the Chairman and contained in Confidential
Appendix A be approved.

APPOINTMENTS, LEAVES, ETC.:
It was agreed, upon recommendation of the President, that the
academic appointments, leaves, etc., contained in Confidential
Appendix B be approved.

PROFESSOR EMERITUS P. UNDERHILL:
It was with sorrow that the Board received formally the news of
the death of Professor Frank Underhill. It was moved, seconded,
and unanimously carried that the Board of Governors record its great
sense of loss for this distinguished Canadian scholar who, in the
later stages of his life, honoured this University by working and
teaching here with its students and faculty.

SECOND MORTGAGES:
It was agreed that the second mortgages contained in Confidential
Appendix C and as recommended by the Finance Committee be approved.

It was agreed that the Bursar of the University continue his nego-
tiations with the Bank of Nova Scotia concerning the matter of
financing of second mortgages in accordance with conditions contained
in Confidential Appendix D.
It was agreed, upon recommendation of the Finance Committee, that the firm of Thorne, Gunn, Helliwell, and Christenson be appointed as auditors for the University for the fiscal year ending April 30, 1972.

It was agreed that By-Law #3 which provides for six persons having signing authority, any two of whom shall have power to sign all instruments and documents of the University authorized by the Board, be amended so that the Chairman of the Board, the Treasurer, and the Chairman of the Finance Committee and any other four persons appointed by the Board should be signing officers for the University.

It was agreed that the proposals contained in Confidential Appendix E for the up-grading of the computer system at the University be approved.

The list of staff changes was circulated to members of the Board prior to the meeting. It was agreed, upon recommendation of the Bursar, that the staff changes as presented and as contained in Confidential Appendix F be approved.

As a result of the discussion of this item, the Bursar was requested to include with the presentation of the staff changes a one-page summary of the material contained in the report indicating any significant variations in patterns of employment at the University.

The President reported that though the registration process is not yet completed and, therefore, the final position is not known, but that it appears that this year's enrolment will be substantially less than had been projected. He explained that from the information now available this situation appears to be common to most post-secondary institutions in the province and that it was still too early to identify any causes for it. He explained that if this preliminary assessment holds true when the final results are known it will affect the University in a variety of ways, the most obvious of which being that there would be less revenue than budgeted to carry on this year's operations. However, this factor will also influence many of the decisions which will need to be taken shortly concerning the deployment of University resources for next year and the succeeding years.

The President reported that an exposure report is expected shortly from the Provincial Commission on Post-Secondary Education chaired by Dr. Wright. He indicated that this report has the potential to initiate profound changes to post-secondary education in Ontario.

He reported that financing for the next year should be difficult: first, because the unit value increase will only be 2%; secondly, because some expected relief through increased grants for part-time students may be reduced by regulations applying to this assistance; and thirdly, because now, based on what this year's experience seems to be, it will be more difficult to estimate enrolment. The President
reported that preparations for the annual submission to the Committee on University Affairs were in their last intensive stage and that the University would be meeting with the Committee at Trent University on October 25. It was noted that the document had been in the process of preparation for sometime and, as a result, the statistical data on which it was based would not reflect this year's registration experience.

A report from the Building Committee concerning this item was circulated to members of the Board prior to the meeting. Mr. Teron, Chairman of the Building Committee, led the discussion of the report. He explained that the civic designers, in the process of conducting their feasibility study of the Quadrangle, had requested the University to lift the constraint concerning the landscape design. Mr. Teron reported that both the Building Advisory Committee and the Building Committee had prolonged discussions about the various aspects of the planning for the Quadrangle and, particularly, about the issue of changing its present landscape design. He indicated that the strong differences of opinion within the committees represented a parallel situation within the University community and that it was the committees' opinion that the architect should proceed with the development of his designs to more detailed form and that when this is completed then an opportunity will be made to weigh the advantages and disadvantages of the two positions with more precise information.

It was agreed that the architect should proceed in developing his design based on the feasibility studies so that when the preliminary design is presented there is a precise statement of the alternates and their respective costs, so their advantages and disadvantages can be effectively judged.

A report concerning this item was circulated to members at the meeting and is attached as Appendix A. Mr. Elderkin, Chairman of the Finance Committee led the discussion of the report. He reviewed with the Board the various items discussed at the Finance Committee meeting. The Board expressed concern about the continuing financing of the Parking Garage, and it was explained that the cost of this project was being amortized over a thirty-year period based on prime interest rates and that the revenues from parking operations would, over this period, have to bear the capital cost of the Garage. It was agreed that the audited financial statements as presented be approved.

It was agreed at the request of the Students' Association that a University Centre fee of $2.00 per course for part-time students beginning this academic term be established.

A report from the Building Committee concerning this matter was circulated to members of the Board prior to the meeting and is attached as Appendix B. It was agreed that the brief as presented be accepted as the maximum statement of requirements for the Bookstore.
The 229th Meeting of the Board of Governors, 20 September, 1971

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REPORT OF THE BUILDING COMMITTEE:

This report was circulated to members of the Board prior to the meeting and is attached as Appendix C. Upon recommendation of the Building Committee it was agreed that the following recommendations of the Building Committee be approved:

New Information System - that the procedures necessary to implement the new information system proposed by the Senate Executive Committee be adopted.

Day Care Facilities - that the lower lounge in the Loeb Building be rented to the Day Care Association as a temporary expansion space subject to the following conditions:

i) that the Day Care Association gain concurrence by the Students' Association;

ii) that they receive approval from all necessary authorities;

iii) that they bear all operating expenses;

iv) that they pay rent for the space;

v) that they bear all expenses for renovating the space and the renovations to convert that space back to its present use when they no longer need it;

vi) that any renovations would be constructed under the supervision of the Department of Physical Plant.

Proposed Renovations Procedure - that the funds becoming available from the cyclical renewal allowance within the Provincial capital formula be used by the University to meet the cost of functional renovations within the University and that maintenance renovations and refurbishing be borne by the current operating funds.

St. Patrick's College Renovations - that the adjustments requested by the St. Patrick's College division be approved as presented subject to financing.

Membership - Building Advisory Committee - that the student membership of the Building Advisory Committee be increased from two to three members and that one of these members shall be a representative of the student body of St. Patrick's Campus.

BURSAR'S REPORT:

Debentures.

It was reported that the University had received two advance payments, $950,000 and $400,000 respectively, on capital construction projects and that debentures had been issued for these amounts dated August 15 and September 15, 1971, in accordance with the approval given by the Board for the creation of debentures for the six-month period ending September 30, 1971, in the amount of $5,500,000.
Regular Operating Grant Instalment Payment.

It was reported that the University had received a cheque in the amount of $840,002 from the Province of Ontario representing provincial government support of operating expenditures in 1970-71. This cheque was the last of twenty-four instalments.

It was also reported that the University had received four cheques in the amount of $917,000 and one cheque in the amount of $866,575 from the Province of Ontario representing Provincial Government support of operating expenditures in 1971-72. These cheques are the first, second, third, fourth and fifth of twenty instalments.

Lease with the Bank of Nova Scotia.

A lease for the period August 1, 1971, to July 31, 1972, was signed with the Bank of Nova Scotia for its premises within the University. The terms and conditions of the lease are the same as the terms and conditions of the previous year.

Request - Estate of Francis C. C. Lynch

It was reported that the University had received a cheque for $5,671.75 representing the University's one-third share of the income on hand for distribution as of June 30, 1971.

Request - Estate of Mildred Zagerman.

It was reported that the University had received a cheque in the amount of $500.00 being the sum designated as a bequest to the University for its own use absolutely from the estate of the late Mildred Zagerman. In accordance with the policy of the Board of Governors this money has been assigned to the Endowment Fund.

Request - Estate of Hortense Loretta O'Meara:

It was reported that in the will of the late Mrs. O'Meara provision was made for a bequest for a scholarship which was to be administered by St. Patrick's College towards the education of priests. In view of the conditions of the bequest it was agreed that the University should waive its rights for the benefit of St. Patrick's High School. The necessary legal instruments to do this have been signed on behalf of the University.

Tenders.

Tenders were received during the summer for two renovation projects authorized by the Board of Governors. In both cases the contracts were awarded to the low tender.
The tenders were:

**St. Patrick's Alterations**

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<tr>
<td>Phillips Construction</td>
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<td>Robert Construction</td>
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<td>Comac Construction</td>
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<tr>
<td>Lafortune Construction</td>
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<td>Coady Construction Ltd.</td>
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**H. M. Tory Building Alterations**

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<tr>
<td>H. K Phillips Construction</td>
<td>$129,193.00</td>
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</tbody>
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**INFORMATION SYSTEM:**

It was agreed that agendas, minutes, and other public information of the Board of Governors and its committees would be disseminated to the University community in a like manner as was agreed to for the Building Committee and as was contained in their report presented at this meeting.

**TERMINATION:**

The meeting terminated at 6:15 p.m.

Mr. D. A. Golden,
Chairman.

Mr. D. C. McEown,
Secretary.