CARLETON UNIVERSITY

Minutes of the 235th Meeting
of the

BOARD OF GOVERNORS

Time: Thursday, April 13, 1972, at 4:30 p.m.
Place: Senate Room - Administration Building.

PRESENT:
Dr. J. L. Gray (Chairman), Mr. J. C. Clarke, Mr. G. Collins,
Mr. B. M. Coolican, Dr. A. D. Dunton, Mr. C. Edwards, Mr. R. Findlay,
Professor M. C. Frunhamts, Mr. F. E. Gibson, Mr. C. L. Jeffrey,
Mr. K. Kaplanisky, Mr. G. H. MacCarthy, Dr. C. E. Maynard, Mr. R. J.
Neill, Dean H. H. J. Neshitt, Dr. S. Ostry, Professor K. Z. Paltiel,
Miss R. Richards, Mr. D. A. Ross, Mr. H. Soloway, Mr. W. Teron,
Mr. F. K. Venables, Mr. C. G. Watt, Dr. H. L. Willis. Also present:
Mr. A. B. Larose, Dr. C. R. Love, Mr. J. E. Wherham, Mr. J. K. Kettles,
and Mr. D. C. McCown (Secretary).

MEMBERS:
The Board extended its sincere congratulations to Dr. Ostry on
her recent appointment as Chief Statistician of Canada.

CHANCELLOR:
The Board was distressed to learn of the illness of the Chancellor
but was encouraged by the reports of his satisfactory recovery.

MINUTES:
The minutes of the previous (235th) meeting had been circulated to
the members of the Board prior to the meeting. It was moved by
Mr. Coolican, seconded by Mr. Neill, that the minutes of the previous
(234th) meeting be approved as distributed. Carried.

TERM OF OFFICE
FOR THE PRESIDENT:
The Chairman of the Board reported that he had gathered information
from other universities concerning the term of office for the president.
He indicated that the normal practice in the Province appeared to be
a type of term appointment which, in the first instance, was between
five and seven years. After further discussion, it was agreed that
the principle of a term appointment be adopted and that in any
negotiations carried on by the Chairman on behalf of the Board the
first term would be thought of as a minimum of five and a maximum of
seven years and that there should be a possibility for provision of
a further term.

REPORT OF THE
EXECUTIVE
COMMITTEE:
The Chairman indicated that the Executive Committee had met just prior
to the meeting of the Board. He reported that the Committee had pro-
vided, in accordance with the practices of the University, the appropriate
provisions for the senior academic and administrative officers. This
report is attached to the original of these minutes.
ASSOCIATES OF CARLETON:

It was agreed to appoint Mr. Paul Paré and Mr. Brian Malvihiill as Associates of Carleton.

APPOINTMENTS, LEAVES, ETC:

It was agreed, upon recommendation of the President, that the academic appointments, leaves, etc., contained in Confidential Appendix A to these minutes be approved.

REPORT OF THE ADVISORY COMMITTEE ON PERSONNEL RELATIONS:

The report of the Advisory Committee on Personnel Relations was circulated to members of the Board prior to the meeting and is contained in Confidential Appendix B. Mr. Jeffrey, Chairman of the Committee, read the report. In response to questions, he indicated that further analysis carried out by the staff on comparative compensation would include studies of fringe benefits and conditions of work. He noted that, while a new classification system has not yet been adopted, the approved wage policies recommended by this Committee to the Finance Committee had taken such a form that it was applicable both to the present classification system and to the system that was now under consideration.

SECOND MORTGAGES:

The report of the Finance Committee concerning this item was circulated to members prior to the meeting and is contained in Confidential Appendix C. It was agreed that the report as presented be approved.

STAFF CHANGES:

The staff changes were circulated at the meeting and, upon recommendation of the Bursar, those staff changes contained in Confidential Appendix D were approved.

RELATIONS WITH THE PROVINCE:

The President reported that the University was still attempting to assess and respond to the recent and abrupt changes in provincial policy as they affected tuition fees and financial assistance to students. In his explanation of the situation he pointed out that until this change the fee portion of the basic income unit had been established by determining what the median of all tuition fees was for given degree courses in the Ontario universities.

The government, in order to honour its commitment that the B.I.U. value for this year announced in last year's budget would be the amount stated, in the process of reducing the amount of the grant portion of the B.I.U., had arbitrarily and without notice changed from a median fee which was generated collectively by actions of individual institutions to a standard fee which was set by government fiat. The immediate effect is that the universities, to balance their budgets which had to be set prior to the government announcement, must now raise their tuition fees to the standard fee or suffer severe financial consequences. In the case of undergraduate students, this additional charge amounts to $100.00.

At the same time the government had announced that the first $800.00 of any award under the Ontario Student Aid Plan would be in the form of a loan, instead of the present figure of $600.00, thus reducing the grant portion of awards.
In the case of graduate student fees, it is somewhat more complicated and changes to their fee structure have been occurring for a longer period of time. This process began some years ago when their fees were collected on an annual basis and, in general, were smaller than undergraduate fees. The government then changed the administrative assessment of the graduate work for formula calculations to three terms in a year. Last year they moved the graduate fees up to the level of undergraduate fees, the fees to cover all three terms if the student worked through the summer. This year they increased the graduate fees in line with undergraduate fees, and required also a third term payment. This last move has increased graduate fees by 80% over this year and 150% over 1970-71, to $877.50 for a year's study.

The President reported that the government had at the same time also announced that funds available for graduate Fellowships would be reduced from $3.5 million to $3 million.

The Board's attention was brought to a resolution of Senate passed by that body on the previous day, which opposed the government's action. It was also reported that the Senate had requested the Board to endorse the resolution and send it to the Minister.

In the discussion that followed, it was reported that individual universities, C.O.U., and student groups had made representations to the government. It was reported that the Carleton University Students' Association had organized a march to Queen's Park which had been quiet and orderly and, during the period, the President of the Students' Association had met with the Minister.

The Board expressed concern about the effect of the charges. It was felt that the tuition fee increases could be a deterrent to students in furthering their education and that it was contradictory to the idea of greater accessibility to post-secondary education which had seemed to be the government's policy of the last few years. It was argued that the change in the loan plan would not only hurt the student from low income families but the combination of increased fees, larger loan portions, and the administration of the students' assistance programmes would present obstacles to students in middle income families as well. The Board agreed that the radical changes affecting graduate students would create a hardship for students now in graduate work and would also deter others who might enter graduate work or at least deflect them to other jurisdictions whose fees were substantially less.

The Board was disappointed in the government's action. It noted that over the years a reasonably useful collective approach between the government and the universities about common problems had been developed and that this machinery had been completely ignored by the government in this issue.

The Board, while it generally agreed with the concern and intent of the Senate resolution, did not feel that it had adequate time to
appreciate the detailed exposition contained in the resolution and also wished to be afforded the opportunity to supplement this statement by its own. Recognizing the desirability of a quick response, the Board agreed that the Chairman should write the Minister indicating the Board's concurrence with the concern and the general intent of the Senate resolution and that the Board will be communicating on this matter more fully to the Minister at a later date.

The Board requested that a working paper on this subject be prepared for its next meeting.

The report of the Finance Committee containing the proposed operating budget for 1972-73 was circulated to members of the Board prior to the meeting and is attached to the original of the minutes. Mr. Neill, Chairman of the Finance Committee, led the discussion of the report. It was moved by Mr. Neill, seconded by Mr. Venables, and carried, that the operating budget for 1972-73 as presented be approved.

REPORT ON POSSIBLE DEVELOPMENTS AT ST. PATRICK'S CAMPUS:

It was reported that approximately three weeks ago Algonquin College had approached the University to see if it would be possible to rent space at the St. Patrick's Campus. While discussions were underway, it became apparent that Algonquin College was interested in acquiring the St. Patrick's Campus property. These discussions were furthered by representatives of both groups meeting with officials of the Department of Colleges and Universities who indicated that some compensation in the form of transfer of entitlement under the capital formula might be worked out so that the University would be compensated for the space it turned over to Algonquin College, which is also under the aegis of the Department of Colleges and Universities. Final assurance or final details concerning the size of such compensation have not yet been received.

It was further reported that given this situation, plus the immediacy of need of Algonquin College for space, the University had been thrust into a very rapid operation to examine the possibilities of this situation and immediately three alternatives have been tentatively examined. These were:

a) To give up the present campus and move to another site. It was pointed out that the only facilities which seemed to be available for this alternative have buildings which are not appropriate to the functioning of the College and also would require the expenditure of funds for the acquisition of land and, therefore, this alternative was thought not to be possible.

b) To give up the campus and move the operations of St. Patrick's College Division of the Faculty of Arts and the School of Social Work to facilities at this campus. It was reported that this alternative appeared to have several advantages and that, if it was possible to provide appropriate facilities for both the School and the College by now construction funded from compensation received from the government, then this was a possible alternative.
REPORT ON POSSIBLE DEVELOPMENTS AT ST. PATRICK'S CAMPUSS (CONTINUED):
c) To turn down the opportunity and leave the College and School where they are: the major disadvantage of this being that the building is too large for the student body it now has and it, being somewhat ancient, is extremely expensive to repair and renovate.

It was indicated that the various alternatives and propositions had been presented very recently to the students of both the College and the School, that the respective faculty boards had considered the question, and that the Senate had discussed the academic implications of a move to this campus and, while there appeared to be some reluctance on the part of the students at the College to leave its site because of their concern for its traditions and reinforcement of a specific identity, the bodies concerned had indicated approval in principle for the second alternative.

It was noted that further examinations would be undertaken in a detailed manner to establish the particular kinds of space needs for the programmes now at that campus and every attempt would be made to gain the appropriate and necessary student and faculty input to the decision-making through the Users' Sub-Committee, the Building Advisory Committee, the corresponding faculty boards, and the Senate so that it would be possible to assess sufficient information necessary to come to a decision by the end of April. In regards to this latter point, it was explained that Algonquin wished to move into some 60,000 sq. ft. this September which would mean that the College would share the campus with Algonquin for two years in the expectation that appropriate facilities at the Rideau campus could be constructed for the fall of 1974. It was also noted that it might be possible to move the School to temporary locations on this campus by this September. It was suggested that in the process of consultation some attention should be given to testing the St. Patrick's alumni for their opinions about the proposed move.

It was noted that all of the various alternatives were still being studied and that prior to any decision being reached a firm and binding agreement of commitment by the Province for appropriate funding for new facilities to replace those given up must be acquired.

FEES:

Working papers recommending changes in fees were circulated to members of the Board prior to the meeting. It was noted that the recent announcement by the Provincial authorities changed much of the requirements in respect of these fees. However, the Board was able to deal with the following matters:

1) It was agreed that the assessment on a per-term basis for graduate students, commencing the first of May 1972, be approved:

<table>
<thead>
<tr>
<th></th>
<th>First Term</th>
<th>Second Term</th>
<th>Third Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>242.80</td>
<td>242.80</td>
<td>Exempt *</td>
</tr>
<tr>
<td>Students' Association</td>
<td>5.85</td>
<td>5.85</td>
<td>5.85</td>
</tr>
<tr>
<td>Athletics</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
</tr>
<tr>
<td>Health Services</td>
<td>4.00</td>
<td>4.00</td>
<td>4.00</td>
</tr>
<tr>
<td>University Centre</td>
<td>3.35</td>
<td>3.35</td>
<td>3.35</td>
</tr>
<tr>
<td><strong>TOTAL COMPOSITE FEE</strong></td>
<td><strong>264.00</strong></td>
<td><strong>264.00</strong></td>
<td><strong>21.20</strong></td>
</tr>
</tbody>
</table>

(per term)
Fees (continued):

* Note: For a student who registers full-time for the first two terms of any set of three consecutive terms, and part-time for the third consecutive term, there will be no tuition fee assessed for that third term (however, the miscellaneous fees as specified will be assessed).

ii) It was agreed that the following schedule of fees be approved for part-time students, commencing the first of May 1972:

<table>
<thead>
<tr>
<th>Rideau Campus</th>
<th>Per Course</th>
<th>Per Half-Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate and Undergraduate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>98.20</td>
<td>49.60</td>
</tr>
<tr>
<td>Students' Association</td>
<td>2.00</td>
<td>1.00</td>
</tr>
<tr>
<td>Athletics</td>
<td>4.80</td>
<td>2.40</td>
</tr>
<tr>
<td>Health Services</td>
<td>2.00</td>
<td>1.00</td>
</tr>
<tr>
<td>University Centre</td>
<td>2.00</td>
<td>1.00</td>
</tr>
<tr>
<td></td>
<td>109.00</td>
<td>55.00</td>
</tr>
</tbody>
</table>

Part-time graduate students who require additional time to complete theses or research essays must re-register. The re-registration fee is $85.00 per term.

iii) Parking Fees.

It was agreed that the schedule attached as Appendix A to these minutes for parking fees, commencing the fall term of 1972, upon recommendation of the Finance Committee, be approved.

iv) St. Patrick's Residence.

It was agreed that the following schedule of fees for St. Patrick's residence be approved, commencing the fall term of 1972:

<table>
<thead>
<tr>
<th></th>
<th>Present Fee</th>
<th>Recommended Increase</th>
<th>New Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Room</td>
<td>615.00</td>
<td>20.00</td>
<td>635.00</td>
</tr>
<tr>
<td>Double Room</td>
<td>545.00</td>
<td>25.00</td>
<td>570.00</td>
</tr>
</tbody>
</table>

v) It was agreed that the fees as requested by the Students' Association in respect to the Carleton University Students' Association fee, as contained in the memorandum attached as Appendix B, be approved.

vi) It was agreed that the University Centre levy, as requested by the Students' Association and as contained in Appendix C, be approved.

vii) It was agreed, upon request of the Carleton University Residence Association, that the increase in Association fees in the amount of $2.00 per student be approved.
The Board received the report of the Finance Committee which established an Audit Committee as a sub-committee of the Finance Committee with the following membership: the President, the Bursar, Mr. Neill, and Mr. Ross.

It was agreed at the request of the Senate to appoint to the Senate as special appointees:

- Bruce Cameron, President, Carleton University Students' Association, effective March 28, 1972, to June 30, 1973
- Dan Killoran, President, St. Patrick's College Student Union, effective March 28, 1972, to June 30, 1973

Regular Operating Grant Instalment Payment.

It was reported that the University had received three cheques in the amount of $917,000 and one cheque in the amount of $621,350 from the Province of Ontario representing Provincial government support of operating expenditures in 1971-72. These cheques are the sixteenth, seventeenth, eighteenth, and nineteenth of twenty instalments.

Debentures.

It was reported that the University had received an advance payment of $505,000 on capital construction projects and that a debenture had been issued in this amount dated March 15, 1972, in accordance with the approval given by the Board for the creation of debentures for the six-month period ending March 31, 1972, in the amount of $6,000,000.

Research Grant.

It was reported that the University had received a cheque in the amount of $23,250 from the Province of Ontario in respect of the last of four payments of Research Grants for 1971-72.

Tenders - Tory Building Alterations.

The following tenders were received on March 28, 1972. This project will be charged to Current Operating Expense and is for work to the Animal Health Care Unit. The work is required because of enforcement of licencing regulations under the Animal Health Care Act.

- Gerhard Prunscke: $53,770
- H. K. Phillips: 35,893
- Cosdy Construction: 37,961
- Comac Construction: 48,551

The low tender was accepted and work has commenced.
BURSAR'S REPORT (CONTINUED):

Dow's Lake Property.

The Bursar reported that the documents transferring the land held by the National Capital Commission adjoining the University property had been completed and that the University now had title to the land.

TERMINATION:

The meeting terminated at 7:00 p.m.

Dr. J. K. Gray,
Chairman.

Mr. D. C. McLown,
Secretary.