CARLETON UNIVERSITY

Minutes of the 240th Meeting
of the
BOARD OF GOVERNORS

Time: Tuesday, November 7, 1972, at 4:30 p.m.
Place: Senate Room - Administration Building.

PRESENT:
Dr. J. L. Gray (Chairman), Mr. G. E. Beaumont, Mr. J. C. Clarke, Mr. G. Collins, Mr. D. M. Coolican, Mrs. Jane H. Dunn, Mr. G. Edwards, Mr. F. E. Gibson, Dr. J. Holmes, Mr. K. Kaplansky, Mr. C. Kelley, Dr. G. E. Maynard, Mr. T. R. Montgomery, Mr. R. J. Neill, Dean H. H. J. Nesbitt, Dr. M. K. Oliver, Dr. S. Ostry, Professor K. Z. Paltiel, Dr. L. Rasminsky, Mr. D. A. Ross, Mr. C. G. Watt, Dean R. A. Wendt. Also present: Mr. A. B. Larose, Mr. J. E. Whenham, Mr. J. K. Kettles, Dr. G. R. Love, and Mr. D. G. McIwain (Secretary).

MINUTES:
The minutes of the previous (239th) meeting were circulated to members of the Board prior to the meeting. It was agreed that the minutes as distributed be approved.

BY-LAWS:
It was reported that the Secretary had received a letter from the University solicitor advising that it was not necessary, under the statutes and by-laws, to create the positions of Vice-Presidents at the University by by-law, but that it could be done by simple resolution of the Board. It was further reported that the by-laws would need to be changed at the time of the appointment of the Vice-President (Academic) to provide for his assuming the duty of Acting President in the absence of the President.

TENURE AND DISMISSAL:
The Secretary reported that he had distributed to each member of the full-time faculty a copy of the Tenure and Dismissal document as instructed.

REPORT OF THE NOMINATING COMMITTEE:
The report of the Nominating Committee, in the form of the minutes of its last meeting, was circulated to members of the Board at the meeting and is attached as Appendix A.

Student Membership:
It was reported that no communications have been received from either of the student associations concerning the request forwarded to them by the Nominating Committee.

Resignation of Dr. Schneider:
It was agreed, upon recommendation of the Nominating Committee, that Dr. Schneider's resignation be accepted.
Retiring Members:

It was agreed that letters of expression of the Board's appreciation for their service to the University be sent to the retiring members.

Committees:

It was agreed that the list of committees contained in Appendix C of the Report of the Nominating Committee be approved.

It was agreed that the composition of the Board Committee to Examine the Alumni Association would consist of the following:

- Mr. F. K. Venables, Board member and Chairman;
- Mr. D. A. Ross, alternate Board member;
- Mr. A. B. Larose, University member;
- Dean R. A. Wendt, alternate University member;
- and a member and alternate to be selected by the Alumni Association.

It was agreed, in anticipation of the acceptance by Senate of the compositions of the Advisory Committees for the Selection of the Vice-President, that the Board members for such committees would be:

Advisory Committee for the Selection of Vice-President (Academic)
- J. L. Gray

Advisory Committee for the Selection of Vice-President (Administration)
- Chairman of the Board, J. L. Gray
- Chairman of the Finance Committee, R. J. Neill
- Chairman of the Building Committee, W. Teron.

This document was circulated to members of the Board at the meeting and is attached as Confidential Appendix A. It was agreed, upon recommendation of the President, that the recommendations contained therein be approved.

This report was circulated to members of the Board at the meeting and is attached as Confidential Appendix B. Mrs. Jane Dunn, Chairman of the Associates, led the discussion of the report. It was agreed that the report as presented be approved. Mrs. Dunn also invited members of the Board to attend a reception held by the Associates for the President on December 6.

The staff changes were circulated to members of the Board prior to the meeting and are attached as Confidential Appendix C to these minutes. It was agreed, upon recommendation of the Bursar, that these staff changes be approved.
The Bursar circulated a report on this matter to members of the Board at the meeting. This report is attached as Appendix B. It was agreed that this report be received.

The Chairman of the Board reported that he had received a letter from the organizers of the Steering Committee for a proposed Mental Health Council requesting that the University participate in this proposed council for the Ottawa area. In the discussion that followed, concern was expressed as to the advisability of belonging to such an organization in the form of corporate membership and, while a number of the members of the Board expressed sympathy for the work of this organization and felt that individual members of the community should be encouraged to join, some felt it not appropriate for the University to be a member.

In reply to this argument, it was pointed out that the University was involved in the provision of mental health services to the University through its Counselling and Health Services Department and was involved in this field of study through a number of academic departments. It was therefore agreed that the matter be deferred to the next meeting awaiting the advice of the Director of Counselling and Health Services as to the advisability of corporate membership.

The President reported that he had inaugurated a series of weekly meetings with the Deans to consider various aspects of administrative policy and procedure and that this was proving to be a very valuable interchange of ideas. He also indicated that he would be bringing forward to the Board proposals for some changes in his office, primarily for the purpose of strengthening the planning function within the University.

The President reported on the recent Convocation and Installation. He particularly wished to congratulate Dean Nesbitt as Marshal of Convocation for the very excellent arrangements made for this ceremonial occasion. He expressed to the board his delight and pleasure with the Ode that was composed and written for this occasion by Professors Fleming, Hodge, and Churchill.

The President reported that the annual meeting of the A.U.C.C. had been held during the previous week and that Carleton had been represented by a delegation of nine members. He indicated that the basic theme dealt with university research and that the conference had discussed the recently published Boineau-Corry Report on this matter which dealt particularly with the place of research in conjunction with the teaching function at the University. It offered recommendations as to how the balance between these two functions could be achieved nationally, provincially, and internally within universities through the development of programmes for the rationalization of research.
The President reported that the Council had met following the meetings of the A.U.C.G. and had had the opportunity to discuss with the new Minister of Colleges and Universities several topics of mutual concern such as the progress with new graduate scholarship programmes, the role of the university in student aid, and the fee levels for graduate students. In regard to the latter item, he noted that the Council had developed comparative figures concerning fee levels for graduate students so that the competitive position of Ontario universities could be established. The Minister expressed interest in receiving this information when it was available. He also reported that the Council had discussed the effects of the shortfall in enrolment and had established that it was essential to gain more predictability about projected enrollments for future financial planning. He also reported that the Council had agreed that universities would not separately make special pleas to the government for financial assistance arising out of the current situation in respect of shortfall but would deal with this problem on a collective basis through the Council. He explained that a modification to this general principle had been accepted in that it had been agreed that emergent universities could discuss their particular problems with the government directly. He explained that, as a result of this general situation, the Council proposed to continue its work in the preparation of formula adjustments, hopefully in a manner so that this could be completed by the end of December for transmission to the government in time for modifications to be implemented for the next fiscal year, if the government was persuaded of the validity of the Council’s proposals.

The President reported that the admission tests administered by SACU had been planned on the basis of universal applicability throughout the province and in the initial period the government had paid for the administration of such tests. Recently, this situation had changed and now the students were required to pay for these tests and, as a result, they were now only required by Carleton, Queen’s, and Toronto. He indicated that he felt that to change from this situation immediately would be wrong for Carleton, but that the matter would be under active investigation and that, while it would still be general policy that these tests be required at Carleton, some exceptions to this rule would be made in special cases.

The minutes of the joint meeting of the Executive Committee of the Board and the Executive Committee of the Senate were circulated to the members of the Board prior to the meeting and are attached as Appendix C. Mr. Neill, Chairman for the joint meeting, led the discussion of the report. It was agreed that the action of the Executive Committee be confirmed.

The minutes of the 71st meeting of the Finance Committee, as the report of the Committee, were circulated to the members of the Board at the meeting and are attached as Appendix D. Mr. Neill, Chairman of the Committee, led the discussion of the report. In the discussion that followed, the request was made that the method of presentation of budget material have a contextual format and include some method of output measure. It was noted that, in the time of financial
REPORT OF THE FINANCE COMMITTEE (CONTINUED):

constraints, the allocation of resources had to be made in a comprehensible form relating objectives to resource allocation because of the greater need for accountability, both in terms of the internal University community and the wider community at large. It was pointed out that such changes would require the development and collection of much larger data for the purposes of presentation and that the bulk of this responsibility would devolve on academic chairmen who are already overloaded with their present duties. It was recognized, as a result of this condition, that a balance had to be achieved in trying to obtain the most comprehensive information available in conjunction with the work load of the officials concerned because of the University's inability to finance the additional staff support due to these added responsibilities.

It was agreed that the recommendations of the Finance Committee concerning the Budget Review Committee be approved and that the Board membership on such a committee would be: the Chairman of the Finance Committee as chairman, and two members of the Finance Committee selected by the Chairman as members.

REPORT OF THE BUILDING COMMITTEE:

The minutes of the 150th meeting of the Building Committee were circulated to members of the Board at the meeting and are attached as Appendix E. Dr. Maynard, Acting Chairman, led the discussion of the report. It was agreed that the report be received.

BURSAR'S REPORT:

Bequests - Estate of Francis C. C. Lynch.

It was reported that on October 17, 1972, the University received a cheque in the amount of $5,088.87 representing one-third of the income on hand for distribution as of September 30, 1972, from the estate of Francis C. C. Lynch.

Operating Grant Installment Payments.

It was reported that the University had received two cheques, each in the amount of $874,000, representing payments of the operating grant to the University from the Province of Ontario for 1972-73. These cheques were dated September 18 and October 5, 1972, respectively.

Debentures.

It was reported that the University had received an advance payment of $20,000 on capital construction projects and that a debenture was issued in this amount dated October 15, 1972, in accordance with the approval given by the Board for the creation of debentures for the 12-month period ending September 30, 1972, in the amount of $10,000,000.
NEXT MEETING: It was agreed that the next meeting of the Board would be held on November 29, 1972, at 4:30 p.m. in the Senate Room of the Administration Building.

TERMINATION: The meeting terminated at 5:50 p.m.

Dr. A. E. Gray, Chairman.

Mr. D. C. McEown, Secretary.