CARLETON UNIVERSITY

The Minutes of the 249th Meeting
of the
BOARD OF GOVERNORS

Time: Monday, September 24, 1973, at 4:30 p.m.
Place: Auditorium – St. Patrick’s College

PRESENT:
Dr. J.L. Gray (Chairman), Mr. G.E. Beament, Mr. J.C. Clarke,
Mr. G. Collins, Mr. C. Edwards, Mr. F.E. Gibson, Dr. G. Herzberg,
Professor J. Holmes, Mr. C.T. Kelley, Mr. D. Killoran, Mr.
Justice Laskin, Mr. G.H. MacCarthy, Dr. G.E. Maynard, Mr. T.R.
Montgomery, Mr. R.J. Neill, Dean H.H.J. Nembitt, Dr. M.K. Oliver,
Professor K.Z. Paltiel, Dr. L. Rasminsky, Mr. D.A. Ross, Mr. H.
Solloway, Mr. W. Terton, Mr. F.K. Venables, Mr. C.G. Watt,
Dean R.A. Wendt. Also present: Mr. A.B. Larose, Dr. R. Love,
Mr. D. Brombal, Mr. J.C. Kettles, Mr. J.E. Whenham, and
Mr. D.C. McBown (Secretary).

DEDICATION OF THE UNIVERSITY CENTRE:
It was agreed, upon request of the Students’ Association and
upon recommendation of the Building Advisory Committee, that
the University Centre be dedicated to the memory of the late
Kathleen Bayly, who had been a nurse with the Health and
Counselling Services of the University. It was further agreed
that the Building Advisory Committee be directed to assist the
Students’ Association in establishing the design and form of
the memorial, its wording, and the ceremonies involved concerning
its dedication.

MINUTES:
The minutes of the previous (248th) meeting were circulated to
all members prior to the meeting. It was agreed that the minutes
as circulated be approved.

It was reported that after the last meeting of the Board of
Governors the Executive Committee, in accordance with the authority
given to it at the last meeting, had ratified the recommendation
of the President that Professor Gilles Paquet be appointed Dean
of Graduate Studies for a six-year term commencing July 1, 1973.
The report of the Nominating Committee was circulated to members at the meeting and is attached as "Confidential Appendix A." Mr. Neill, in place of the Chairman, led the discussion of the report. It was explained that the Nominating Committee recommended to the Board that two vacancies be maintained in the Board membership for the present to provide for members from the student body, and that this was done because the Board was still awaiting recommendations from the University Government Committee and the Senate as to the best way of providing for the selection of student members on the Board.

It was reported at the meeting that the University Government Committee had recommended to Senate, and Senate had concurred with this recommendation and had forwarded it to the Board, that two students selected by an election conducted by the University with the entire student body as the electorate be the method chosen by the Board to determine who the Nominating Committee would propose for election to the Board from the student body. There were several concerns about this proposal, these were:

a) that the definition of a student eligible for election and the processes under which an election would be conducted;

b) whether or not adoption of this procedure was precedent setting in respect to the philosophy and intent of University Government;

c) whether or not the Board should reduce the number of Senate members from four to three;

d) what was the appropriate distribution of membership amongst the various constituencies within the University in comparison with those members who represent the community outside the University.

As a result of this discussion it was agreed:

a) that the method recommended by Senate be approved in principle for the election of student members to the Board of this year subject to concurrence of the proposal by the Students' Association;

b) that the President undertake to find out if it is acceptable to the Students' Association;

c) that a joint Board/Senate Committee be established to undertake the study of the appropriate composition of the Board as it related to the representation of the various constituencies within the University.
EXECUTIVE COMMITTEE: The minutes of the 131st meeting and the 132nd of the Executive Committee were circulated to the members with notice of meeting. These minutes as reports of the Committee are attached to the original of these minutes. It was agreed that the reports of the Executive Committee be approved.

APPOINTMENTS, LEAVES, ETC.: It was agreed upon recommendation of the President that the academic appointments, leaves, etc., contained in "Confidential Appendix B" be approved.

STAFF CHANGES: The list of staff changes as proposed by the Bursar was circulated to the members of the Board prior to the meeting and are attached as "Confidential Appendix C." It was agreed that the staff changes as presented be approved.

PRESENTATIONS TO RETIRING BOARD MEMBERS: The President on behalf of the Board presented to Dr. Gray and Mr. Beaumont university-created cuff links in recognition of their long and distinguished service as members of the Board of Governors.

ST. PATRICK’S COLLEGE: The President thanked Dean MacDougall, the faculty, staff, and students at St. Patrick’s College for the changes in their normal routine to accommodate the Board meeting. He explained to the Board that from all the reports he had received it was indicated that the members of the College were quite happy with the new facilities, and on behalf of the Board he wished members of the College well in their new home.

He announced that the official opening ceremony for the new facilities for the College would take place on Sunday afternoon, October 14.

REGISTRATION: The President indicated that it was still too early to give precise and detailed information on registration, and that in general the total registration this year would be of the same size as last year.

As to distribution of students amongst the various programmes, he again indicated that it was still a little early to make any assessment, and that two unusual trends which had so far appeared showed an increase and strengthening of the qualifying year and an unexpected decline in first year Science.
UNIVERSITY AFFAIRS:

The President reported that the University will be meeting with the Committee of University Affairs in early November. The written submission required by the Committee is to be in their hands by the middle of October, and will be ready for internal distribution shortly. The President indicated that this material, as soon as it was available, would be circulated to members of the Board. He asked that as soon as it was received that the Board members examine it and should they have any comments or suggestions they are to forward them to the President's office as soon as possible.

He noted that the submission will be on the Board's agenda for the next meeting.

COUNCIL OF ONTARIO UNIVERSITIES:

The President reviewed with the Board the general situation relating to the assessments being carried on through the Advisory Committee on Academic Planning, and the particular circumstances as they related to the assessment of the Chemistry Ph.D. programme and the Economics Ph.D. programme. He indicated that both of these programmes would be subject to reassessment but indications were that graduate work at the Ph.D. level would continue in both disciplines but that this work might have to be restricted to certain specialised fields. At the request of Professor Holmes, it was agreed that a working paper prepared by him would be circulated to members of the Board at the next meeting outlining his critique of the AGAP assessment programme, particularly as it related to the Chemistry programme at Carleton.

The President reported that the Council of Ontario Universities was in the process of considering changes to the operating formula. These changes as presently described worked from the premise that the level of expenditures generated by the formula up to this year will serve as the base level for allocations in future years and increases to this base grant will be a function of three factors: inflation, student numbers, and a compensatory grant for such things as bilingualism emergence, etc. The difference between the present situation and the new situation is that the weighing of the student numbers for the increment over the base will be changed and the criteria for establishing the compensatory grant will be changed. The President indicated that Carleton generally supported the principles behind the changes to the operating formula but argued that unless the calculation of the base position did not change that it would be very difficult for the University to support it. He indicated that this matter would be kept under very close watch and should specific action be required prior to the next Board meeting consultations would be undertaken with the Executive Committee.

The President also reported that the Ministry of Colleges and Universities had started a programme by which they would ask universities to permit members of their staff to work as advisors within the Ministry for given periods of time. He indicated that when he was asked about this programme he had readily agreed, and was pleased to report that the
first university administrator to assist the Ministry in its work was Carleton's Vice-President (Administration), Mr. A. B. Larose, who would be advising the Ministry concerning changes to the operating formula.

At the request of the President, Dean Nesbitt outlined the programme for the installation of the Chancellor at the Fall Convocation, and material about this event was distributed to each member of the Board. Dean Nesbitt asked members to reply to questions contained in the material to his office so that the necessary planning could be made for the successful undertaking of these ceremonies.

The President reported that several Board committees have been working on a number of items which should be coming forward to the Board during the next few months. These include: Personnel Policy and Procedures, the Students' Association's application for a FM licence and Changes to the By-Laws.

He also reported that a Presidential Committee had been established on Child Care Centres and because of recent changes in legislation it appeared that the University would be eligible for financial support in operating such facilities. He reported that he had established a committee representative of all constituencies of the University to look at the problem and make recommendations and was pleased to inform the Board that Dr. Grace Manyard had accepted membership on the Committee as the Board's representative.

A report outlining the progress of capital projects to date, and proposals concerning capital financing and renovations were presented to the Board by Dr. Love. This report is contained as Appendix A. It was agreed that the recommendations contained in the report be approved.

Mr. Neill explained to the Board that the Finance Committee had met just prior to the Board meeting and as a result there would not be a written report to the Board. He indicated to the Board that the Audited Financial Statements which was the principal item of the meeting had been circulated to members of the Board prior to the meeting and this item is attached as Appendix B.

He reported that the following subjects had been discussed and recommended by the Finance Committee:

a) Audited Statements.

He reported that these Statements had been examined first by the Audit Committee and then by the Finance Committee, and that both of the Committees had proposed acceptance of the Statements as presented.
b) **Appointment of Auditors.**

On the recommendation of the Finance Committee it was moved, seconded, and carried that Thorne Gunn and Company be appointed auditors for the fiscal year ending April 30, 1974.

c) **Appointment of Signing Officers.**

It was moved, seconded and carried that the following persons be appointed as signing officers of the University, effective the first of October, 1973:

- Chairman of the Board
- Chairman of the Finance Committee
- Treasurer
- Dr. Oliver
- Dr. Love
- Mr. Larose
- Mr. Kettles

EXTENSION
PROGRAMME
FEES:

A report concerning this item was circulated at the meeting and is contained as Appendix C. It was agreed that the report of the Executive Committee concerning this item be approved.

STUDENTS’
ASSOCIATION
FEES:

The report concerning this item was circulated to members of the Board prior to the meeting and is attached as Appendix D. It was agreed that the report of the Executive Committee concerning this item be approved.

ALUMNI
ASSOCIATION
REPORT:

It was explained that the report "The Relationship Between The Alumni Association of Carleton University and Carleton University" which was circulated at the meeting, had been prepared by the Alumni Association for consideration by the Committee to examine the relationship between the University and the Alumni Association and was being presented at this time to the Board for background information so that the report of the Committee could be taken in the context of the recommendations made to it. It was proposed that the report in its present form be tabled for information and that the matter would likely be brought forward to the Board at its next meeting. The report is contained as Appendix E.

BURSAR’S
REPORT:

This report was circulated at the meeting and is attached as Appendix F. It was agreed that the recommendations contained therein and the reports of information presented be approved. It was moved, seconded, and carried that the resolution contained therein concerning the authority to create debentures, and which is attached in the appendix, be moved, seconded, and carried.

TERMINATION:

The meeting terminated at 6:30 p.m.