CARLETON UNIVERSITY

The Minutes of the 250th Meeting
of the
BOARD OF GOVERNORS

Time: Tuesday, October 30th, 1973 at 4:30 p.m.
Place: Senate Room, Administration Building

PRESENT

Mr. R.J. Neill (Chairman), Mr. J.C. Clarke, Mr. G. Collins, Mr. D.M. Coolican, Mrs. Jane H. Dunn, Mr. C. Edwards, Mr. F.E. Gibson, Dr. G. Herzberg, Professor J. Holmes, Mr. K. Kaplanisky, Mr. C.T. Kelley, Mr. G.H. MacCarthy, Dr. G. Maynard, Mr. T.R. Montgomery, Mr. J. Murray, Dean H.H.J. Nesbitt, Dr. M.K. Oliver, Dr. S. Ostry, Professor K.Z. Paltiel, Dr. L. Rasminsky, Mr. D.A. Ross, Mr. H. Soloway, Mr. F.K. Venables, Mr. C.G. Watt, Dean R.A. Wendt, Dr. H.L. Willis. Also present were: Mr. D.N. Brombal, Mr. J.K. Kettles, Mr. A.B. Larose, Dr. G.R. Love, Mr. J.E. Whenham, Mr. H. Roberts, and Mr. D.C. McEown, (Secretary).

CHAIRMAN:

The President, took the chair for the first two items of business.

ELECTION OF MEMBERS:

It was moved by Dean Nesbitt, seconded by Mr. Soloway, that the following persons be elected as members of the Board of Governors, Carleton University, for terms ending September 30th, 1976.

Mr. D.M. Coolican
Mr. F.E. Gibson
Mr. K. Kaplanisky
Mr. B. Loeb
Mr. T.R. Montgomery
Mr. J. Murray
Mr. R.J. Neill
Dr. S. Ostry
Mr. C.G. Watt

Carried.

ELECTION OF OFFICERS:

It was moved by Dean Nesbitt, seconded by Mr. Soloway, that the following persons be elected as officers of the Board:

Mr. R.J. Neill, Chairman of the Board
Mr. F.E. Gibson, Vice-Chairman of the Board
Mr. F.K. Venables, Treasurer
Mrs. Jane H. Dunn, Chairman of the Associates
Mr. D.C. McEown, Secretary

Carried.
Mr. Neill took the chair for the remainder of the meeting.

It was agreed that the proposed membership of Committees as contained in Appendix A, be approved.

It was agreed at the last meeting of the Board of Governors, that such a Committee should be established. It was proposed that the composition of the Committee should be as follows: Three members appointed by and from the Board; one member appointed by and from the Senate; one member appointed by and from the Carleton University Student's Association.

It was further reported that the following members of the Board had been approached to see if they would serve on this Committee, and had indicated their willingness to do so: Dr. L. Rasminsky, Mr. C. Edwards, Mr. C.G. Watt.

It was further reported that the Student's Association had indicated that Mrs. A. Fraser would be their nominee. It was agreed that the Committee be constituted as proposed and the Chairman empowered to appoint its members.

The Chairman proposed that membership on Board Committees be extended to Associates of Carleton University. He explained that present practice restricts membership to those persons who are members of the Board, faculty, staff, and students of the University. He indicated that for certain Board Committees specialized expertise in particular fields was required and preferably from external sources. It was therefore, agreed that the Chairman be authorized to appoint members of the Associates to Board Committees.

It was agreed, on recommendation by the Senate, that Mr. J. Kennelly President of the St. Patrick's Student Union, and Mr. N.D. Penn, Dean of Student Services, be appointed to the Senate as special appointments for terms ending June 30th, 1976.

The Chairman, on behalf of the Board, welcomed Mr. J. Murray to his first meeting of the Board.

The minutes of the previous (249th) meeting were circulated to all members prior to the meeting. It was agreed that the minutes be approved with the following:

Appendix F - Item 3: Bequest of the Estate of Sarah Holzman the figure $2,000.00 should read $200.00.

In reply to a question which arose at the last meeting of the Board of Governors Mr. Larose explained the arrangements set out for the payment for services of a medical practitioner associated with the Department of Athletics.

It was moved, seconded, and unanimously carried, that Carleton University establish a School of Industrial Design, effective October 1, 1973.

It was reported that at the last meeting of the Board of Governors the President was asked to check with the President of the Students' Association whether the proposal of electing two student members by and from the student body met with the concurrence of the Students' Association. The President informed the Board that the Students' Association has indicated its concurrence.
ELECTION OF STUDENTS TO THE BOARD (CONTINUED):

It was further reported that the University Government Committee will be meeting shortly to consider the question of the constituency and qualification of the student members, and it was further agreed that these recommendations are prepared that the Executive Committee of the Board be authorized to act on these recommendations concerning the election, in the hope that student nominees would be available for Board consideration at its next meeting.

In reply to questions it was pointed out that the arrangements described above were temporary which would be used to provide the mechanism for selecting the student for the Board for this year, but that the permanent arrangements would only be set following the deliberations of the Joint Senate/Board Committee.

RELATIONS WITH EXTERNAL ORGANIZATIONS:

Two working papers were circulated to members of the Board. One entitled, "Carleton Finance", was circulated at the meeting and another on "Graduate Assessments", was circulated prior to the meeting. The material circulated at the meeting is attached as a Confidential Appendix A. The material circulated prior to the meeting is attached to the original of these minutes. The minutes in respect to this item is attached as Confidential Appendix B.

REPORT OF THE CAMPAIGN STEERING COMMITTEE:

Mr. MacCarthy, Chairman of the Committee, led the discussion of the report. This report was circulated prior to the meeting, and is attached to the original of these minutes. It was agreed that the recommendations contained therein be approved.

APPOINTMENTS LEAVES, ETC.:

It was agreed, upon recommendation of the President, that the academic appointments, leaves, etc., contained in Confidential Appendix C be approved.

STAFF CHANGES:

The staff changes were circulated to members of the Board prior to the meeting, and are attached as Confidential Appendix D. It was agreed that the recommendations contained therein be approved.

INSTITUTIONAL MEMBERSHIP:

It was agreed, upon recommendation by the President, that Carleton University become an Institutional member of Canada’s Capital Visitors and Convention Bureau Incorporated. It was explained in a reply to a question that this membership should improve liaison between the University's Summer Residence operations, and the Conventions and Tourists business in Ottawa, so that the University's role in this could be explained to the external community, and in addition it was hoped the University would gain certain benefits and information so that their operation could be improved.

ALUMNI ASSOCIATION REPORT:

It was reported to the Board with great regret that Mr. M. Paumann, President of the Alumni Association had passed away.

Arising out of these circumstances the Board agreed that consideration of the Alumni Association Report be postponed until the necessary adjustments for the Association were arranged. It was moved, seconded, and unanimously carried, that the Board of Governors of Carleton University record its sincere regret on the sudden passing of Mr. M. Paumann, President of the University’s Alumni Association, and also records its acknowledgement of Mr. Paumann’s dedication and service to the University for his work with the Alumni Association, and conveys to his wife and family its condolences.
The President reported on comparative figures between December 1, 1972 and the anticipated as of October 30, 1973, of what December 1, 1973 actual would be.

He reported that:

- total full-time student enrolment has increased by .5 percent
- total full-time undergraduate has increased by .1 percent
- total full-time graduate with an increase of 5.5 percent
- total part-time was less than last year by 3.1 percent
- total part-time undergraduate being smaller by 3.7 percent
- total part-time graduates with an increase of 3.5 percent.

He explained that the distribution of full-time undergraduate by degree programme showed:

- an increase in Architecture
- a very slight decrease in Arts Division I and II
- a more substantial decrease at St. Patrick's, but that the decrease was not as large as it had been expected
- a substantial increase in Music
- Science the same as last year
- Commerce showed a substantial increase
- the remainder of the programmes relatively the same.

In terms of full-time undergraduates by academic year, he noted that:

- there was a substantial increase in qualifying year of 31.4 percent which he felt could be explained by changes in University requirements on the Quebec scene
- some decrease in first year
- significant increases in fourth and fifth year which might be explained by students returning to University after stopping out.

As an overall comment the President reported that this was an improved situation over what had been expected, and that it did provide some degree of encouragement in comparison with the bleak situation which existed last year.

This brief was circulated to members of the Board prior to the meeting and is attached to the original of the minutes. It was reported that the University would meet with the Committee on University Affairs to discuss this brief on Monday, November 5.

The minutes of the 35 meeting of the Staff Welfare Committee were circulated to members of the Board prior to the meeting as a report of that Committee and are attached as Appendix A to these minutes. It was agreed that the report as presented be approved.

It was reported that the Building Committee had just met prior to the meeting, and as a result the report was made orally. It was explained that renovations and alternations project had been prepared, reviewed and approved by the Building Advisory Committee and the Building Committee. It was explained that the funds for this project would be made available, if the Provincial Government would agree to this submission, and the University's request to transfer uncommitted capital funds from their present approved projects to this project.
It was also reported for information that:

a) The Building Committee had received information concerning work by the Rideau River Conservation Authority on the University Campus, in connection with flood control of the Rideau River.

b) Work would be undertaken by the Senate Committee on the Library to find alternative space, within existing facilities for expansion because it is now expected that new construction will be available.

c) The Building Committee had considered a proposal forwarded by the Building Advisory Committee, to establish hitch-hiking areas on the campus. It was reported that the Building Committee had given qualified approval in that the University was to consult with legal counsel concerning possible liability of the University should it establish such areas on the campus.

It was agreed that the Committee report as it was presented be approved.

This report was circulated at the meeting, and is attached as Appendix B. It was explained that this report was forwarded for information, and that the matter would be coming forward at future Board meetings for further deliberation.

This report was circulated to the members at the meeting and is contained in Appendix C. It was agreed that the report as presented be approved.

It was explained that the Ministry of Consumer and Corporate Affairs requires the University’s approval to the use of the name St. Patrick’s College, in the incorporation of the St. Patrick’s College Students Union. It was agreed that the University would grant permission to the use of the name St. Patrick’s College for this incorporation.

It was reported that the City of Ottawa in response to a request made by the University had been examining the situation, concerning traffic control at Bronson Avenue and Sunnyside Avenue. As a result, the City had decided to connect these traffic lights to a computerised system at their own expense. To carry out this project the City needs to install sensor devices on the University road leading to this intersection, and the Board was informed that the University had given the City permission to do so.

The meeting terminated at 6:30 p.m.