MINUTES
of the
SEVENTIETH MEETING
of the
BOARD OF GOVERNORS of
CARLETON COLLEGE

TIME:
Thursday, May 15, 1952, at 12:30 p.m.

PLACE:
Rideau Club, Ottawa.

PRESENT:
Dr. M. M. MacOdrum, Chairman pro tem; Mr. V. S. Castledine, Dr.
McGregor Easson, Col. C. M. Edwards, Mr. C. C. Gibson, Mr. H. R. T.
Gill, Mr. F. C. Jennings, Mr. A. E. MacRae, Mr. J. McCulley, Mr.
W. D. McKewen and Mr. T. R. Montgomery. Also present: Mr. F. J.
Turner and Dr. E. F. Sheffield.

CHAIRMAN:
In the absence of Dr. Southam, it was agreed that Dr. MacOdrum take
the chair.

MINUTES:
The minutes of the previous (69th) meeting were approved.

CARLETON COLLEGE

ACT:
Mr. Gibson reported that he and Dr. MacOdrum went to Toronto to appear
before the Private Bills Committee on March 25th. In an interview
with the Premier, arranged at his request, they were informed that
he had decided not to allow the Carleton College Bill to come before
the Committee. One of the reasons given was the receipt of several
requests for the same consideration from other colleges. However,
in the discussion which followed, and by agreeing to strike out the
words "University of" from the title, the Premier had been convinced
that it was proper and possible to allow the Bill to proceed.

The Bill, accordingly, was considered and approved by the Private
Bills Committee. It then received second and third readings. On
April 10 it received Royal Assent and became law.

Dr. MacOdrum reported that he had written to Dr. Gilmour, President
of the National Conference of Canadian Universities, asking that
Carleton's application for membership be now reconsidered. Dr. Gil-
mour replied that he was looking forward to the Conference extending
membership to Carleton, but that this matter might not be immediately
possible because of difficulties arising within the Conference's Com-
mittee on Constitution.

Dr. MacOdrum also reported that he had some hopes of immediate improvement
in Carleton's relations with the Ontario College of Education arising
from a letter that Dr. Gilmour had written to Dean Lewis.

PROVINCIAL GOVERNMENT

Dr. MacOdrum reported that following the last meeting of the Board it
had become apparent that the Provincial Government was giving the
College an additional special grant of one hundred thousand dollars
in addition to a maintenance grant of one hundred thousand dollars
for 1952-53. The Finance Committee recommended that this special grant
be used to help defray the cost of constructing the Library. A letter was sent to Dr. W. J. Dunlop, Minister of Education, outlining this tentative decision and a reply had been received from him stating that this use of the funds had been in his mind when he recommended the grant.

Dr. MacOdrum reported having heard from the Governor General of his approval of the inclusion of Carleton College on the list of institutions awarding annually a Governor General's Medal.

REPORT OF THE EXECUTIVE COMMITTEE:

Maintenance staff salaries were increased, effective April 1, as follows:

- Mr. Wm. Dempster, Caretaker $15
- Mrs. E. Dempster, Cleaner $10
- Mr. R. Osborn, Fireman $15
- Mrs. A. Albert, Cleaner $10
- Mrs. H. Ford, Cleaner, no increase
- Mrs. C. Johnson, Cleaner $10
- Mr. E. Cardinal, Cleaner $15
- Mr. G. Horton $15
- Mr. Dorsett $15

New Faculty Appointments:

The Executive Committee approved the appointment of Dr. F. R. Wake as Assistant Professor of Psychology at $3,700 per annum, effective September 1, 1952. It also authorized the President to make a similar appointment in Geology.

Canteen Bonuses:

On the basis of a Canteen profit of $606 on March 31, 1952, the following bonuses were approved:

- Mrs. Hudson $35
- Mrs. Kemp $30
- Mrs. Swallow $16
- Mrs. Birchall $15
- Mrs. Belair $5

Investment Committee:

The Executive Committee approved the action of the Investment Committee in lending $5,000 on first mortgage for five years at 6% to David Parkes, and in selling $4,000 Dominion of Canada 3% Bonds, due May 1, 1954-57 at approximately $88.4.

Student Fees:

On the recommendation of the Students' Council and the President, the Students' Association fee was increased by $2 for students in Arts, Science, Commerce, Journalism and by $3 for students in Engineering, this new fee to provide revenue for the publication of a Year Book.

Province of Ontario Special Grant:

The Executive Committee approved the recommendation of the Finance Committee that the one hundred thousand dollar special grant for capital purposes be used to help defray the cost of constructing the Library and the money so released be added to Funds Temporarily Functioning as Endowment and that the Investment Committee be asked to invest these funds.
Budget - 1952-53:

The Executive Committee reported that it had considered and approved a Budget for 1952-53, a copy of which was sent with the notice of meeting and a copy of which is attached to the original minutes of the 70th meeting.

This budget, including current and plant funds expenditures and Development Fund receipts, shows a surplus for the year of $6,558. The budget also includes salary increases of $3,540 for Administrative Staff, $10,850 for full-time Instructional Staff, $1,420 for Library Staff, provision for the addition of a psychologist and geologist to the teaching staff and return to active duties at increased salaries of three members of Faculty who were on leave of absence last year.

Salary increases for Faculty, Librarian and Assistant Librarians, effective September 1, 1952 (see Appendix IIA, IIB, IIC, III attached Budget).
(Except Mr. T.J.S. Cole, salary August 1952 to July 31, 1953).

Salary increases for Clerical Staff, effective July 1, 1952 (see Appendix I and III, attached Budget).

Salary increase for the President, effective March 1, 1952; the Registrar, effective June 1, 1952; the Dean and Bursar, effective July 1, 1952.

The Budget as presented by the Finance Committee was amended by the addition of $5,000 to Development Fund receipts and to Student Activities Expenditures for enlarging the athletic program, including a full-time Director of Athletics, to be raised by the Development Fund Committee from a group of people primarily interested in athletics.

In the discussion which followed, Mr. MacRae pointed out that without the Development Fund receipts, the Budget would show a large deficit and that the help of all members of the Board would be required to secure the Development Fund receipts anticipated in the Budget for next year.

Promotions:

The following promotions were presented with the recommendation of the President and Executive Committee to be effective as of September 1, 1952.

From Assistant Professor to Associate Professor:
Dr. A. M. Mumm

From Lecturer to Assistant Professor:
Mr. D. L. M. Farr
Dr. Paul Laughton
Mr. Donald M. Shepherd
Mr. J. S. Tassie

Dean:

On the recommendation of the President, the Executive Committee recommended that Professor J. A. Gibson be reappointed Dean of the Faculty of Arts and Science for the year 1952-53.

Seal:

A new corporate seal, an imprint of which appears in the margin, was approved.
Chancellor:

The Executive Committee reported that it had invited Dr. H. S. Southam to honour the College by becoming its first Chancellor, and that Dr. Southam had originally accepted. Later he expressed some doubt that he would be able to accept. The Committee had learned of this with concern and had reaffirmed its invitation because it was the unanimous opinion of the Committee that Dr. Southam was the logical choice for first Chancellor of the College.

Reported for Information:

Report of the Development Fund Committee:

The Development Fund Committee reported that approaches have been made to the Atkinson Charitable Foundation to grant $60,000 to Carleton College to purchase, renovate and furnish two suitable residences to be used as Carleton College student residences, and to the Household Finance Corporation of Canada to establish one or more of their scholarships and fellowships at Carleton College, and that another "Carleton College Reports..." was in preparation for distribution in May, 1952.

APPROVAL OF REPORT: It was moved by Mr. McKewen and seconded by Mr. Castledine that the Board approve the report of the Executive Committee. Carried.

CONVOCATION: Dr. MacOdrum reminded the members of the Board of the Convocation for the conferring of degrees on Friday, May 16 at 2:30 p.m. in St. James' United Church, with Dr. R. C. Wallace, formerly Principal of Queen's University, giving the Convocation address.

RESIGNATION: A letter from Mr. A. C. Ross was read in which he tendered his resignation from the Board of Governors because of insufficient time. It was moved by Mr. MacRae and seconded by Mr. McKewen that the Board accept this resignation with regret and that the Secretary of the Board so notify Mr. Ross. Carried.

ADJOURNMENT: The meeting adjourned at 2:00 p.m.

C. C. Gibson, Secretary.

H. S. Southam
Chairman.