MINUTES
of the
SEVENTY-SEVENTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON COLLEGE

Time: Thursday, June 18, 1953, at 12:30 p.m.
Place: The Rideau Club

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. V. S. Castledine, Dr. McGregor Basson, The Honourable Norman Lambert, Dr. W. C. Macartney, Dr. M. M. MacOdrum, Mr. W. D. McKewen, Mr. T. R. Montgomery and Mr. Frank Patten. Also present: Mr. C. V. Hotson, Dr. E. F. Sheffield and Mr. F. J. Turner.

MEMBERSHIP:
It was moved by Dr. MacOdrum, seconded by Mr. McKewen that Senator Norman Lambert be elected to fill the vacancy in the group retiring in 1954. Carried unanimously.

The Chairman of the Board and the President then welcomed Senator Lambert to the Board and Mr. Greene and Mr. Patten on their return to the Board.

MINUTES:
The minutes of the previous (76th) meeting were adopted.

STAFF CHANGES:
The following staff changes were approved on the recommendation of the President and the Bursar.

ADMINISTRATION:
Resignation of Mrs. Lois Follwell, records clerk, at $150 a month, effective June 6, 1953.
Employment of Mrs. Eileen Cox, as records clerk, at $150 a month, effective May 22, 1953.
Resignation of Mr. Fred Shipley, Secretary, at $195 a month, effective July 15, 1953.

Canteen:
Resignation of Mrs. Shirley Hudson, at $41.50 per week, effective May 7, 1953.
Resignation of Mrs. Irene Kemp, at $32.50 per week, effective May 7, 1953.
Resignation of Mrs. Ada Swallow, at $22.50 per week, effective May 7, 1953.
Resignation of Mrs. Nan Birchall, at $20.50 per week, effective April 27, 1953.
LIBRARY:
Employment of Miss Mara Karnupe, Assistant Librarian, at $2,600 per annum, effective May 11, 1953.
Resignation of Mrs. Helen Rodney, Library Assistant, at $150 a month, effective June 15, 1953.
Employment of Miss E. Brewster, as Assistant Librarian, at $2,800 per annum, effective July 2, 1953.
Resignation of Mrs. E. Haas, Library clerk, at $140 a month, effective May 20, 1953.
Employment of Mrs. Emmy van der Brugh, Library Clerk, at $140 a month, effective May 25, 1953.
Employment of Mrs. Mary O'Brien as clerical assistant, at $135 a month, effective July 2, 1953.
Resignation of Miss Mary Dewdney, as Library clerk, at $115 a month, effective September 15, 1952.

MAINTENANCE:
Resignation of Mr. W. Thompson, cleaner, at $165 a month, effective April 28, 1953.
Employment of Mr. G. Horton, cleaner, at $165 a month, effective June 1, 1953.

EMPLOYMENT CESSATIONS
1952-53 SESSION

Albert, (Mrs.) Ann effective June 14, 1953.
Auger, (Mrs.) Laurette effective June 14, 1953.
Horton, (Mr.) George effective June 14, 1953.

REPORT OF THE INVESTMENT COMMITTEE

The Investment Committee in its report recommended that

(a) the first 5,000 quarterly investment in common stock should be made as follows:
50 shares International Nickel, at the market approximately $40.50
25 shares Bank of Nova Scotia, at the market approximately $40.00
10 shares Dominion Bridge, at $75.00 or better
50 shares Southam Publishing Company at $24.00 or better

(b) that profit and loss on sale of securities should be charged to two capital accounts; one for bonds, mortgages and preferred shares and the other for common stocks.

It was moved by Mr. Castledine and seconded by Mr. Greene that this report should be approved. Carried.

DEAN:

On the recommendation of the President, Dr. James A. Gibson, Professor of History was reappointed Dean for the year 1953-54. (Dean Gibson is on leave of absence until April 15, 1954.)
PROMOTIONS: On the recommendation of the President, the following promotions were approved.

Associate Professor to Professor
M. S. Macphail Mathematics

Assistant Professor to Associate Professor
J. W. Holmes Chemistry
H. S. Gordon Economics
A. M. Beattie English
G. R. Love Physics
D. C. Rowat Public Administration

Lecturer to Assistant Professor
H. E. English Economics
G. S. Couse History

Demonstrator to Lecturer
G. G. Klee Chemistry

Sessional Lecturer to Instructor
S. G. Tackaberry Engineering
Mrs. D. Chamberlin English

In answer to a question, the President explained that members of the staff who hold appointments in the ranks up to and including Assistant Professor are appointed for periods up to six years. Associate Professors and Professors have, however, a permanent tenure.

291 FIRST AVENUE: The President reported that an offer to purchase the property known as 291 First Avenue at $17,500 on July 1, 1953 had been made by the College and had been accepted. This action was approved.

SALE OF TEN ACRES: The Bursar reported that as yet no word had been received from the Federal Government offering to purchase 10 acres for the RA Recreational Building.

REPORT OF THE STAFF WELFARE COMMITTEE: The Staff Welfare Committee recommended (a) that the College ask the Dominion Government Annuities Department to extend our present contract to include:

1. Additional option -- annuity reducing by $40.00 per month at age 70.
2. Additional option -- temporary annuity from date of commencement to age 70, provided that the amount of annuity so payable does not exceed $480.00. This annuity would cease at age 70, or with the last instalment payable prior to death if the annuitant should die before age 70.

3. Elimination of the five-year restrictive period in connection with the election of optional types of annuity.

4. Transfer of purchaser rights to an employee with respect to the annuity payable. For instance, the transfer will permit an employee whose service has been terminated to alter the type of annuity and/or advance the date of maturity under his contract without being required to refer the request to Carleton College for submission to the Annuities Branch.

(b) that the members of the Retirement Plan who joined the Plan in the period April 19, 1948 to the present be offered the option of transferring to the new plan offered by the Dominion Government Annuities Branch. This new plan has no guaranteed rate of interest. The rate basis under this contract is not permanently established at the rate in effect at the date of the employee's registration. The rate of interest applied will be rate in effect on the date each payment is credited. Under this new plan the rate of interest is now 3 1/2%.

It was moved by Mr. McKewen, seconded by Dr. Easson that the report of the Staff Welfare Committee be approved. Carried.

**BANK LOAN:**

Mr. Turner reported that he had negotiated a line of credit of $35,000 with the Bank of Nova Scotia for the period July 1 to September 15, 1953. This line of credit will be used to meet current expenditures of the College for the summer period and as well to meet temporarily the cost of purchasing 291 First Avenue.

**REPORT OF THE EXECUTIVE COMMITTEE:**

The minutes of the 74th meeting of the Executive Committee were presented as a report. It was agreed that this report be approved. A copy of the minutes of the 74th meeting of the Executive Committee is attached to the original copy of these minutes.

**DOW'S LAKE PROPERTY:**

The Chairman drew to the attention of the Board the newspaper reports of the meeting of the Federal District Commission on June 16 at which the new College site was discussed and the Committee decided not to alter its previous recommendation as to the use of the land.

In a recapitulation of the events connected with this site, Mr. Coyne discussed the original gift of 37 acres in 1947, the offer of the Federal District Commission to buy this land in 1951, the fact that
the Federal District Commission had taken no action to
expropriate the land, the decision last fall that there was no
other available site in the city as suitable as this one for a
university, the purchase of two further parcels of land, one on
each side of the original holding, the second offer to purchase
from the Federal District Commission as a preliminary to
expropriation, the decision of the RA Association to build a
recreational building on this site, the agreement to sell them
sufficient property and the negotiations with the National Capital
Planning Committee and the Federal District Commission with
respect to the use of the land. In these negotiations it had
appeared that the officers of these two bodies had received with
approval the plans of Carleton College to build on its site.

It was agreed that the President should issue a statement to the
press reaffirming the College's belief that this site is the
best available for its development, regretting that the Federal
District Commission had not seen fit to change its original
recommendation for the use of the land, stating that at no time
had it been contemplated that the Federal District Commission or
the Federal Government would pay any part of the cost of
servicing the land and that the Federal District Commission
would be asked to reconsider its decision. It was also agreed
that the statement should include the opinion that the College
is sure that when the facts are known, its case would be approved.

It was agreed that Mr. Coyne and Dr. MacOdrum should see Mr.
Cowan, Chairman of the National Capital Planning Committee and
General Kennedy, Chairman of the Federal District Commission to
explore the possibility of re-opening the discussions.

It was agreed that the following be named to a Committee to help
in the discussions with the Federal District Commission and
such other agencies and governments as it might appear useful
to approach: Mr. Coyne, Mr. Gibson, Mr. Greene and Dr. MacOdrum.

It was agreed that this report should be referred to the Executive
Committee for action.

Dr. MacOdrum reported that he and Professor Eggleston had attended
the National Conference of Canadian Universities in Antigonish
June 8 to 10 representing Carleton College for the first time at
the Conference.

Dr. MacOdrum reported that many members of the instructional staff
had attended and were going to attend the annual meetings of the
Learned Societies.
NEXT MEETING:

It was agreed that the next meeting of the Board of Governors should be held on Monday, September 21, at 12:30 p.m.

ANNUAL MEETING OF THE CORPORATION:

It was agreed that the Annual Meeting of the Corporation should be held Monday, September 28, 1953 late in the afternoon.

ADJOURNMENT:

The meeting adjourned at 2:15 p.m.

C. C. Gibson,  
Secretary.

J. E. Coyne,  
Chairman.