MINUTES
of the
EIGHTY-FIRST MEETING
of the
BOARD OF GOVERNORS OF
CARLETON COLLEGE

Time: Thursday, January 20, 1954
Place: The Rideau Club, Ottawa

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. V. S. Castledine, Mr. W. M. Connor, Dr. McGregor Easson, Colonel C. M. Edwards, Mr. C. Fraser Elliott, Mr. C. C. Gibson, Mr. K. A. Greene, Mr. C. H. Hulse, Dr. W. C. Macartney, Dr. J. M. MacOdrum, Mr. T. R. Montgomery, Dr. J. E. Robbins and Dr. E. W. R. Steacie. Also present: Mr. G. V. Hotson, Dr. E. F. Sheffield and Mr. F. J. Turner.

MINUTES:
The minutes of the previous (80th) meeting were approved.

FEDERAL DISTRICT COMMISSION:
The Chairman reported having been informed by the Federal District Commission that it had decided not to proceed with its plans to expropriate the College's Dow's Lake site provided that it bears no financial responsibility for the development of the property and provided that it is given first opportunity to purchase the property if the College abandons its plans for a university development.

The next stage will be negotiations with the City of Ottawa regarding sewage and water services for the site. It was reported that Mr. Balmoral was organizing a committee of experts on these matters and that the College could expect a report from him in the near future.

The Chairman also reported that members of the RA building committee were disturbed by the high water table on the property now under negotiation for sale and that they were considering whether to change their plans, look for a new site or to go ahead as originally planned.

The meeting discussed the obligation of the College to the previous owners of the property. The minutes of the 31st meeting of the Board of Governors on April 28, 1947 dealing with a resolution of appreciation for the gift of 37 acres read:

"Mr. Southam made reply on behalf of the donors mentioning particularly that it was the wish of two of the three
donors that the lands should be held as the future site of Carleton College. Mr. Southam made it clear that there had been no stipulation to this effect attached to the gift although it had been mentioned that if the lands were ever sold that the proceeds would go into another site."

The minutes of the 75th meeting of the Board of Governors, January 15, 1952, regarding the purchase of the additional parcels of property read:

"There had been as well, an oral understanding that the College would sell this property back to its previous owners at the same price, if it was not used for College purposes or required by the Federal District Commission."

The Chairman of the Board was instructed to accept the conditions made by the Federal District Commission in abandoning its plans to expropriate.

REPORT OF THE EXECUTIVE COMMITTEE:

The minutes of the 77th meeting of the Executive Committee were presented as a report. It was agreed that this report be approved. A copy of these minutes of the Executive Committee is attached to the original of these minutes.

REPORT OF THE BUILDING COMMITTEE:

Mr. Coyne, Chairman pro tem of the Building Committee, reported that it had considered the question of the selection of an architect and now recommended that an association of several architects be formed to provide the architectural services necessary for the planning and construction of buildings on Carleton's new property. The Committee also recommended that Mr. Watson Balharrie of Abra and Balharrie be one of the associates. The advantages of an architectural association were reported to be the possibility of securing a variety of special talents, the speed with which progress could be made, minimum cost, and the possibility of using the combined prestige and ability of the foremost architects of Canada.

The architects being considered for this association were reported to be Mr. Watson Balharrie, Professor John Bland, Director, McGill School of Architecture, Mr. Eric Arthur, of Arthur & Fleury, Toronto, Mr. Campbell Merritt of Barrott, Marshall, Montgomery & Merritt, Montreal, Mr. Vincent Bother of Montreal and Mr. A. J. Hazelgrove of Hazelgrove and Lithwick.

On a motion by Mr. Elliott the Board approved the two recommendations of the Building Committee - that the College employ an architectural association and that Mr. Watson Balharrie be invited to be a member of that association.

Mr. Coyne also reported that the Building Committee was considering the recommendation of the Building Advisory Committee that for a thousand full-time students the College would need to provide about
150,000 square feet of space as against approximately 54,000
square feet now available. From the preliminary examination of
this recommendation it appeared to be sufficient for a modest
but well-spaced university. This did not include any provision
for auditorium.

The recommendations of the Building Advisory Committee were as
follows:

<table>
<thead>
<tr>
<th></th>
<th>Arts</th>
<th>Sciences</th>
<th>20,430* hallways &amp; lavatories</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>13,250 sq. ft.</td>
<td>7,180 sq. ft.</td>
<td></td>
</tr>
<tr>
<td>Admin.</td>
<td>7,300 &quot;</td>
<td>39,600 &quot;</td>
<td>46,900+ &quot;</td>
</tr>
<tr>
<td>Library</td>
<td>20,550 &quot;</td>
<td>46,780 &quot;</td>
<td>67,330+ &quot;</td>
</tr>
<tr>
<td>Students' Union</td>
<td>9,700+ &quot;</td>
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<tr>
<td>Residences</td>
<td></td>
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</tr>
<tr>
<td>Sports facilities</td>
<td>20,000+ &quot;</td>
<td></td>
<td></td>
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<tr>
<td>Powerhouse</td>
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<td></td>
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<tr>
<td>Total</td>
<td>124,890+ &quot;</td>
<td></td>
<td>20% allowance for hallways &amp; lavatories.</td>
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Present Total - Approximately 54,000

The report of the Building Committee was approved.

Mr. Greene gave the report of the Development Fund Committee:

**Corporation Canvas:** Teams had been formed in the corporation
division and the canvas was underway. Corporation lists had been expanded to include corporations in Ottawa, Toronto and
Montreal who had not been given previously.

**Personal Canvas:** Ten team captains had been enlisted for a
personal canvas of past contributors. It was planned to have a
personal approach to the 500 best prospects between February 2
and 27.

**Carleton College Reports:** This pamphlet type newspaper with a
covering letter from the Chairman had been mailed to 3,000 of
the 3,500 prospects.

**Returns to date are:**

<table>
<thead>
<tr>
<th></th>
<th>1954</th>
<th>1951</th>
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<tbody>
<tr>
<td>Total gifts to January 21, 1954</td>
<td>$14,110.00</td>
<td></td>
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<tr>
<td>Total gifts from these contributors in 1951</td>
<td></td>
<td>43,515.00</td>
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<tr>
<td>Ten refusals from 1951 donors who gave</td>
<td></td>
<td>21,650.00</td>
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Mr. Greene also reported that two meetings were planned; a meeting of the Development Fund Committee for Thursday, January 28, and a meeting of the team captains and team members for February 1.

The report of the Development Fund Committee was approved.

Mr. Castledine, in the absence of Mr. A. E. MacRae, reported that the Finance Committee had approved a statement of operations to December 31, 1953, and the expenditure accounts that were exceeding budget. The Committee had also approved a salary increase, as of January 1, 1954, for Mr. C. V. Hotson. The report of the Finance Committee was approved.

A report of tuition fees of the Ontario Universities for the year 1953-54 which had been distributed with the notice of meeting was discussed.

The President was asked to prepare a report of his plans for the development of curriculum and instruction in the College.

The Board considered briefly the possibility of entering into other arrangements with RA than the sale of the ten acres of land closest to Dow's Lake.

The meeting adjourned at 2:10 p.m.

C. C. Gibson, Secretary.

J. E. Coyne, Chairman.