MINUTES

of the

EIGHTY-EIGHTH MEETING

of the

BOARD OF GOVERNORS OF
CARLETON COLLEGE

Time: Thursday, March 17, 1955, at 12.30 p.m.
Place: The Rideau Club, Ottawa.

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. V. S. Castledine, Mr. W. M. Connor, Mr. A. A. Crawley, Dr. McGregor Easson, Colonel C. M. Edwards, Mr. C. C. Gibson, Mr. K. A. Greene, The Hon. Norman P. Lambert, Dr. W. C. Macartney, Dr. C. J. MacKenzie, Dr. M. M. MacODrum, Mr. T. R. Montgomery, Mr. F. G. Patten, and Dr. E. W. R. Steacie. Also present: Mr. C. V. Hotson, Dr. J. A. B. McLeish, and Mr. F. J. Turner.

CHAIRMAN: On a motion by Senator Lambert seconded by Dr. Steacie, Dr. MacODrum took the chair until the arrival of Mr. Coyne.

MINUTES: The minutes of the previous (87th) meeting were adopted on a motion by Mr. Greene, seconded by Colonel Edwards.

COTTAGERS: Mr. Turner reported that there were still five establishments on the College property and that two of these were still occupied, and that he had asked Mr. Gibson's assistance in removing the buildings from the site.

Mr. Gibson stated that legal action would be taken against the owners of buildings still on the site after snow and road conditions made removal possible.

AUDITORS' RECOMMENDATIONS: Mr. Turner reported that the four recommendations of the auditors contained in a letter to the President and the Board of Governors dated September 22, 1954, had been implemented.

ARCHITECTURAL STYLE: In answer to a question as to whether or not the architecture of the new development had been approved, Dr. MacODrum stated that the last meeting of the Board had referred the whole question of site development, including architectural style, to
the Building Committee of the Board of Governors, and that this question would be considered when that Committee presented its report.

In answer to another question, Dr. MacLeod reported that the members of Faculty particularly concerned with the new building had been given a major share in planning the layout and size of the building through a Building Advisory Committee.

ENGINEERING: Dr. MacLeod reported that a meeting was to be held on March 24 at which Dr. Mackenzie and Dr. Steacie and some of their distinguished colleagues would meet members of the College staff to discuss the proposal for a degree programme in general engineering. He also reported that he planned to visit the Carnegie and perhaps the Rockefeller Foundations in New York at the end of the month to discuss the possibility of aid in the establishment of such an engineering programme.

CHAIRMAN: At this point Mr. Coyne joined the meeting and took the chair.

MEETING OF CORPORATION: Mr. Gibson reported that at the last annual meeting of the Corporation on September 30, 1954, a discussion about the relationship of the Corporation to the College had taken place which had been minuted as follows:

"RELATION OF THE CORPORATION TO THE COLLEGE."

Mr. Pullen suggested that a way should be sought to disband the Corporation as it did not seem to have a useful job to do. After some discussion he moved that a committee of members of the Board of Governors who are members of the Corporation be named to examine the relationship of the Corporation to Carleton College and to make recommendations thereto to the next meeting of the Corporation. The motion was seconded by Dr. Ault and carried."

He moved that such a Committee be appointed by the chair to enquire into the relationship between the Corporation and the College and in particular into the selection and appointment of the members of the Board, and to present an interim report to the next meeting of the Board. The motion was seconded by Mr. Patten and carried. Mr. Gibson, Mr. Patten, and Dr. MacLeod were then named members of the Committee with power to co-opt members of the Corporation or Board.
AGREEMENT WITH ARCHITECTURAL ASSOCIATION:

An agreement between Carleton College and Carleton College Architectural Associates, prepared by the Associates, was presented. Under this agreement the basic fee was six percent of the cost of the building or buildings and cost of an engineering consultant, an additional two percent of such work, providing the work is beyond the scope of architectural engineering staff. The contract also called for payments to the architects of twenty percent of the basic fee upon completion of preliminary studies, forty percent upon completion of working drawings and specifications, and the balance during execution of the work.

By an exchange of correspondence subsequent to the receipt of the contract, the architects had agreed to provide copies of working drawings and specifications to the College for their files.

The question of standard fees of architects was raised. Mr. Turner was asked to investigate and report back to the next meeting of the Board.

MERCY NEAL SOUTHAM SCHOLARSHIPS:

Dr. MacOdrum reported that the late Mr. H. S. Southam had made no provision in his will for the continuation of annual gifts of $1,500 to provide 3 Mercy Neal Southam Scholarships which had matched the Scholarships provided by an endowed bequest of his brother, the late W. M. Southam. The executors of Mr. H. S. Southam's estate had recently decided to take no action to continue these Scholarships.

It was also reported that the College had continued these Scholarships for the year 1954-55.

The question was referred to the Finance Committee for recommendations.

MRS. MARY LOUISA PARKER BEQUEST:

Dr. MacOdrum raised the question of the use of the income of any part of the Parker bequest which might be temporarily invested. This matter was referred to the Finance Committee for further consideration.

SENATE MEMBERSHIP:

On the recommendation of the President, the Board agreed to name Dr. H. H. J. Nesbitt to the Senate for one year, effective September 1, 1955.
Mr. Turner reported that the officers of the Carleton College C.O.T.C. contingent had asked that the College consider increasing the rental of the C.O.T.C. quarters from $100 to $150 a month, on the understanding that the College use this extra rental as a basis of furnishing the lounge of the contingent, such furniture to be the property of the College. The Board agreed to this arrangement.

Mr. Turner proposed that a new category of deferred payment fees for payments in two instalments be instituted, ranging from $.50 for a half course, $1 for 1 and 1/2 courses, or two courses, and $2.50 for more than two courses. This change was approved.

The resignation of Dr. E. F. Sheffield, as of July 31, 1954, was reported and approved.

Mr. Coyne reported that the architects were proceeding to develop plans of the Science Building, and a model of the development, and that they would soon be in a position to approach the City for a building permit. He also reported that RA had, at a recent meeting with Carleton College, suggested that they be allowed to purchase 18 acres of land for their building. During the discussion the possibility of them buying the Federal District Commission land between the railroad tracks and Bronson Avenue was raised and was being investigated.

In answer to a question the Chairman stated that there would not be a campaign in 1955, but possibly one in 1956 or 1957.

Mr. Crawley presented a report of the Investment Committee which was distributed. He then moved that the report be approved. This motion was seconded by Dr. Steacie and carried. A copy of this report is attached to the original copy of these minutes.

Mr. Turner reported that there had been newspaper reports that the Provincial grant to Carleton College for 1955-56 for maintenance was to be $145,000, the same as the previous year, and that the Special Capital grant was to be $200,000, $50,000 up from the previous year.

The question of changing the normal capital expenditures to this grant was raised and the matter was referred to the Investment Committee for action.
INVITATIONS TO DR. MACODRUM: The President reported that in addition to visiting Foundations in New York on April 4 and 5, he planned to attend the annual meeting of the Academy of Political and Social Science in Philadelphia on April 1 and 2, and that on April 11 he would be addressing the Ontario Secondary Schools Headmasters' Association in Toronto, and on April 19 he would address the Purchasing Agents Association of Montreal in Montreal, and that he had been invited by the CBC, as President of Carleton College, to conduct the afternoon religious period on Sunday, September 25.

ADJOURNMENT: The meeting adjourned at 2.40 p.m.

C. C. Gibson, Secretary.
J. E. Coyne, Chairman.