MINUTES
of the
NINETY-SECOND MEETING
of the
BOARD OF GOVERNORS OF
CARLETON COLLEGE

Time: Thursday, September 22, 1955, at 12.30 p.m.
Place: The Faculty Room, Carleton College

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. V. S. Castledine, Mr. W. M. Connor,
Dr. McGregor Easson, Colonel C. M. Edwards, Mr. C. Fraser Elliott,
Mr. C. C. Gibson, Dr. J. A. Gibson, Mr. H. R. T. Gill, Mr. C. H.
Hulse, Dr. W. C. Macartney, Dr. C. J. Mackenzie, Mr. A. E. MacRae,
Mr. T. R. Montgomery, Dr. J. E. Robbins, Dr. E. W. R. Steacie.
Also present: Mr. C. V. Hotson, Dr. J. A. B. McLeish, and Mr. F.
J. Turner.

WELCOME TO
DR. GIBSON:
The Chairman welcomed Dr. Gibson, Acting President, to his first
meeting of the Board of Governors in that capacity.

MINUTES:
The minutes of the 90th and 91st meetings of the Board were adopted
as distributed.

MARY LOUISA
PARKER
REQUEST:
Mr. Gibson reported that the Ontario Supreme Court to which the
executors of the Parker estate had made application had directed
that the executors "may and shall pay over and deliver to Carleton
College the residue of the estate herein without realization of the
assets comprised therein". A certified copy of the court order,
share certificates of stock ownership in various companies, the key,
and a deed for 4 Driveway had been received and turned over to the
Bursar.

The real property, 4 Driveway, had been listed with Donald G.
Charbonneau, who had set an asking price of $15,900 on it. It was
also reported that a cash offer of $14,300 had been received and
depressed by the agent.

Arising out of the discussion Mr. Gibson also reported that the
original valuation of the estate had been $135,000; that the bequest
to Carleton College was to establish a loan fund; and that the
interest earned on any of the principal invested must be added to
the principal sum.

The Board agreed that the Investment Committee be asked for its
advice regarding investment or reinvestment of the residue of the
estate - cash, securities, and real estate.
92nd Meeting of the Board of Governors, September 22, 1955.

- 2 -

It was moved by Mr. Gill and seconded by Mr. Hulse that the Board of Governors of Carleton College hereby authorize the sale of the real property known as 4 Driveway, Ottawa, at a price not below $14,000, and that Mr. C. C. Gibson and Mr. Castledine be given authority to sign documents thereto on behalf of the College. Carried.

ADMINISTRATION OF THE JOHN W. PARKER LOAN FUND:

It was agreed that a formal set of rules for the administration of the John W. Parker Loan Fund should be drawn up by the Acting President, the Registrar, and the Bursar and presented to the next meeting of the Board.

GEOCON:

Mr. Coyne reported that Geocon Limited, a subsidiary of the Foundation Company, had completed its examination of soil conditions on that part of the College site west of the railroad tracks, both north and south of the By-Wash. In summary it was a reassuring report, stating that soil conditions were favourable for the design of economical spread footings.

It was agreed that the architects be asked to assess the report.

COMMUNICATIONS:

Mr. Turner read communications from the City Council of Ottawa and McGill University expressing sympathy in the loss of Dr. MacOdrum.

BUILDING PROGRESS:

Mr. Coyne reported that a meeting of the Architectural Associates was held on August 18. At this meeting some minor modifications affecting the lecture theatre and the area around it were proposed by the Association, and the architects were busy working these out. A revised plan would be submitted to the College as soon as the Architectural Associates had agreed to it.

It was also reported that Mr. Balharrie had arranged to discuss with a representative of Gore and Storrie the Carleton College site servicing problem.

MEMBERSHIP IN THE CORPORATION:

It was moved by Mr. Gibson, seconded by Mr. Elliott, that Dr. C. J. Mackenzie be elected a member of the Corporation. Carried.

BANK LOAN:

Mr. Turner reported that during the summer months he had arranged a line of credit up to $25,000 with the Bank of Nova Scotia, Fourth Avenue branch, by demand note, and that the maximum bank loan had been $15,000 and had been repaid before the end of August.

REGISTRATION:

The Registrar reported that total registration to the close of business September 20 was 983 students as compared with 880 to the same date last year. In this total were 426 full-time day students as against 405 last year at a comparable date. A sharp increase in the registration in Commerce, and a marked decline in the first year
of Engineering was also reported. The explanation of the decline in first year Engineering appeared to be that word had got around about the difficulty some of our students had in being admitted to third year Engineering at Queen's.

It was agreed that the Nominating Committee for the Annual Meeting be Mr. Coyne, Dr. Mackenzie, and Dr. Gibson.

This Committee had been established at the 88th Meeting of the Board of Governors on March 17 with the following terms of reference:

"to enquire into the relationship between the Corporation and the College and in particular into the selection and appointment of the members of the Board and to present an interim report to the next meeting of the Board".

Mr. Gibson, Mr. Patten, and Dr. MacOdrum were then named members and later Dr. Sheffield and Dr. Pullen had been co-opted to membership. The Committee had met five times.

All the members of the Corporation were informed of the establishment of the Committee and invited to submit their views on the subject. Three replies were received, all helpful and all in favour of preserving the Corporation. The recommendation of the Committee was that the present organization of the Corporation be retained but that steps be taken to enlarge the membership and revitalize the organization in order that it might better serve the College. A consideration of the changes required in the By-Laws led to the decision of the Committee to examine all the By-Laws, which had been done. (A copy of the proposed By-Laws was distributed to each member present).

It was recommended that the members of the Corporation of Carleton College be known as Associates of Carleton College, and that they have the right of nominating persons to be elected as Associates.

Mr. Gibson concluded his report by stating that it was unanimous.

Mr. Gibson then moved that the report be received. Carried.

Copies of the accounts for the year 1954-55 were distributed. It was reported that the auditors had examined the College books and stood ready to certify the accounts as submitted as soon as the Board adopted them.

Mr. Turner was asked to suggest to the auditors that in the future the final total of assets and liabilities on Exhibit A be left off so that there would be in fact four separate balance sheets.

It was moved by Mr. Castledeine, seconded by Mr. Gill, that the accounts for the College for the year 1954-55 as drawn up by Mr. Turner and Mr. Walters be approved. Carried.
Dr. Gibson reported the resignation of C. G. S. McKeown, Assistant Professor of Philosophy, as of August 31, 1955, and the appointment of a replacement for him for the year, Mr. J. B. Hartman, Lecturer in Philosophy, at a salary of $3,400 per annum. These changes were approved.

The list of staff changes and the write-off of doubtful accounts as of June 30, 1955, copies of which were distributed with the notice of meeting, were approved as distributed. (A copy of the list of staff changes and a copy of the write-off is attached to the original copy of these minutes.)

It was moved by Dr. Steacie and seconded by Mr. Elliott that the Board of Governors authorize an immediate ex gratia payment equal to three months' salary for Dr. MacOdrum to Mrs. C. Gordon MacOdrum, in trust for Morna MacOdrum, and that if Morna MacOdrum, when qualified, desires to attend Carleton College, she be exempt from tuition fees. Carried.

The meeting adjourned at 2.50 p.m.

C. C. Gibson, Secretary.

J. E. Coyne, Chairman.