MINUTES
of the
ONE-HUNDRED-AND-NINTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, October 31, 1957, at 12.30 p.m.
Place: The Chateau Laurier

PRESENT:
Mr. J. E. Coyne, Chairman, Dr. C. T. Bissell, Mr. V. S. Castledine, Mr. A. A. Crawley, Colonel C. M. Edwards, Mr. C. C. Gibson, Mr. H. R. T. Gill, Mr. K. A. Greene, Dr. C. J. Mackenzie, Dr. A. E. MacRae, Mr. T. R. Montgomery, Mr. F. G. Patten, The Hon. Mr. Justice I. C. Rand, Dr. J. E. Robbins, and Mr. F. W. White. Also present: Mr. F. J. Turner.

MINUTES:
The minutes of the previous (108th) meeting were approved as distributed.

ELECTION OF OFFICERS:
It was moved by Dr. Robbins, seconded by Mr. Montgomery, that the officers of the university for the year 1957-58 be

Chairman - Mr. J. E. Coyne
Secretary - Mr. C. C. Gibson
Treasurer - Mr. V. S. Castledine

Signing Officers - Mr. J. E. Coyne
Mr. V. S. Castledine
Mr. C. C. Gibson
Dr. C. T. Bissell
Mr. F. J. Turner

Carried.

COMMITTEES OF THE BOARD:
On a motion by Mr. Gill, seconded by Dr. MacRae, the following committees were appointed for the year 1957-58:

EXECUTIVE:
Mr. J. E. Coyne, Chairman
Dr. C. T. Bissell
Mr. V. S. Castledine
Mr. C. C. Gibson
Mr. K. A. Greene
Mr. A. A. Crawley
Dr. C. J. Mackenzie - ex officio

Secretary: Mr. F. J. Turner

FINANCE:
Mr. V. S. Castledine, Chairman
The Honourable Brooke Claxton
Mr. W. M. Connor
Mr. Charles Gavsie
Mr. C. C. Gibson
Dr. E. W. R. Steacie
Dr. C. T. Bissell - ex officio
Mr. J. E. Coyne - ex officio
Dr. C. J. Mackenzie - ex officio

Secretary: Mr. F. J. Turner
LETTER FROM C. A. U. T:
A letter from the Canadian Association of University Teachers was read. In this letter the Association recommended "to Boards of Governors of Canadian universities that the principle of supplementing inadequate pensions of retired teaching personnel who have ten years' or more service be accepted".

It was agreed that this letter be received and acknowledged.

REGISTRATION: Dr. Bissell reported that total full-time registration to date is 671 this year as against 574 last year, and the registration of full-time new students is 327 this year as against 244 last year. The increase in total full-time students is about 16%. This increase in registration would lead to additional student tuition fee income of about $30,000 above the budget income.
Dr. Bissell reported that he had spoken to Premier Frost at the cornerstone laying ceremony, and to Mr. Porter and Dr. Walters when he spoke to the annual meeting of the Certified Public Accountants' Association. In these conversations he received every indication that the Provincial Government regarded the completion of the first phase of the university development - the Science, Library, and Arts Buildings - as essential.

Dr. Bissell reported that he had discussed with Mr. Elborn and Mr. Easton of the provincial Department of Education the possibility of using about five acres of land adjacent to Bronson Avenue and Sunnyside for a Teachers' College.

Subsequent to these conversations, he had received a letter from Dr. Dunlop thanking him for the consideration and help given to officials of the Department, but stating that as the land was unsuitable, the Department was going to use its Alta Vista site.

Dr. Bissell reported that following an application from Carleton, the Canada Council had approved a grant of $400,000 for the Library. This exhausted the quota for Carleton established under the formula.

Dr. Bissell reported that he had been approached by this company and that it had held itself out as an Association of Professional Associations who were seeking to build a headquarters building in Ottawa which would have facilities for national conventions, including an auditorium. In return for permission to build on the university campus, the company would make the auditorium available for university use when not required by its member associations.

The company had now written formally inquiring if the university would accept the proposal in principle.

In the discussion, it was generally agreed that if the company did represent professional and educational associations, it would be of benefit to the university, but if it represented merely promotional organizations, it would be of no benefit to the university.

Dr. Bissell reported that the Reverend Alastair MacOdrum had died on October 4, and that he had written to Mrs. MacOdrum expressing the sympathy of the university.

It was agreed that the Student Association fee in Engineering be reduced from $23.00 to $22.00 per year, effective September, 1958.

The following staff changes were approved:

Employment of Mrs. Dolores Neilson, Faculty Stenographer, @ $240.00 per month, effective October 1, 1957;

Re-employment of the following members of the Canteen staff:
- Mrs. Shirley Hudson @ $240.00 per month, effective September 12/57
- Mrs. Ada Swallow @ $158.00 per month, effective September 12/57
- Mrs. Isabel Crosier @ $165.00 per month, effective September 12/57
- Mrs. Irene Kemp @ $87.50 per month, effective September 1/57
- Mrs. Alice Dickout @ $145.00 per month, effective September 16/57
- Mrs. Violet Preston @ $144.00 per month, effective September 16/57

Resignation of Mrs. Margret Arif, Faculty Stenographer, @ $225.00 per month, effective October 12, 1957.
Mr. Crawley reported the following transactions for the Investment Committee:

**Endowment Fund:**
Westcoast Transmission, previously authorized, purchased @ 47.50;  
Canada Packers "A", previously authorized, purchased @ 36.50;  
B. A. Oil, previously authorized, 100 sold @ 43½;  
Imperial Oil, previously authorized, 100 purchased @ 45-3/4;  
Gatineau Power, purchase of 50 shares, previously authorized, @ 28;  
Dominion Bridge, purchase of 50 shares, previously authorized, @ 24½;  
Consolidated Mining, purchase of 50 shares, previously authorized, @ 21½;  
Consolidated Paper, purchase of 50 shares, previously authorized, @ 30.

**Funds Temporarily Functioning as Endowment:**
The sale of $20,000 Gunmar 5's of 1960, at par, was approved;  
The purchase of $20,000 Consolidated Denison 5's of 1962 at 95½ was approved.

**Pension Fund:**
The purchase of $1,000 Westcoast Transmission 5½%, 1987, convertible, @ par, was approved.  
The purchase of $3,000 Salada-Shirriff-Horsey 6%, 1977, with warrants, @ par, was approved.

**Parker Loan Fund:**
Sold: B. A. Oil, previously approved, 30 @ 45, and 45 @ 44-3/4;  
Purchase: Imperial Oil, previously approved, 25 @ 45, 50 @ 44-3/4;  
The sale of $5,000 Canada 3's of 1959 was approved.

It was moved by Mr. Crawley, seconded by Mr. Patten, that this report be approved.

**Adjournment:**
The meeting adjourned at 1:55 p.m.

C. C. Gibson,  
Secretary.  

J. E. Coyne,  
Chairman.