MINUTES
of the
ONE-HUNDRED-AND-THIRTEENTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

PRESENT:
Dr. C. T. Bissell, Chairman pro tem, Mr. V. S. Castledine, Mr. C. Fraser Elliott, Mr. C. C. Gibson, Mr. E. A. Greene, Mr. C. H. Hulse, Dr. C. J. Mackenzie, Mr. A. E. MacRae, Mr. T. R. Montgomery, Mr. F. G. Patten, Dr. J. E. Robbins, Dr. E. W. R. Steacie, and Mr. F. W. White. Also present: Mr. F. J. Turner.

MINUTES:
The minutes of the previous (112th) meeting were approved as distributed.

REPORT OF THE INVESTMENT COMMITTEE:
The minutes of the 52nd meeting of the Investment Committee were distributed with the notice of meeting. In the absence of the Chairman, Mr. Castledine led the discussion and moved that the Report of the Investment Committee be adopted and that the program of purchase of common stocks be cut from $5,000 a quarter to approximately $2,500 a quarter, seconded by Mr. Hulse. Carried.

REPORT OF THE BUILDING & EXECUTIVE COMMITTEES:
Mr. Greene reported that the meeting to consider tenders on the Arts Building had been postponed until Thursday, May 22, and that there was no report to make.

REPORT OF THE FINANCE COMMITTEE:
The Report of the Finance Committee was distributed with the notice of meeting, and the budget for 1958-59, which was the main item of the report, was distributed at the start of the meeting. Mr. Castledine introduced the discussion of the Report of the Finance Committee.

Discussion centred on the following points:
(a) The increase in tuition fees
(b) The increase in salary scale following the Toronto pattern
(c) The size of the deficit
(d) The possibility that the budget deficit would be reduced through a short-run of appointments, through an increase in the Federal Government grant or an increase in enrollment beyond the budget estimate.

It was pointed out that the recommendation of the Finance Committee to retain the present building would mean an increased cost of $15,000 - $40,000, depending upon the intensity of use of the building, and therefore an increased deficit of this amount as well. It was also pointed out that the budget as presented included the cost of maintaining the rate of contribution of the University to the Retirement Plan established this year on a temporary basis, and that the Finance Committee recommended specifically that this increased contribution be maintained for the next year.

It was also pointed out that the Report of the Finance Committee contained the recommendation that the proposed changes in funding the University retirement plan be adopted, with the proviso that the specific agreement with the trust company be presented to the Finance Committee before its implementation.
NEW APPOINTMENTS AND PROMOTIONS: The President recommended the following new appointments and promotions:

Appointments effective July 1, 1958:
- J. E. Riddell, Professor of Geology, at a salary of $9,000 per annum;
- Douglas G. Anglin, Associate Professor of Political Science, at a salary of $8,500 per annum;
- R. Putnam, Associate Professor of Engineering, at a salary of $8,000 per annum;
- R. A. Wendt, Associate Professor of Psychology, at a salary of $8,000 per annum;
- A. H. Lightstone, Assistant Professor of Mathematics, at a salary of $6,500 per annum;
- S. R. Mealing, Assistant Professor of History, at a salary of $6,200 per annum;
- D. H. Minty, Assistant Professor of Engineering, at a salary of $7,500 per annum;
- L. M. Read, Assistant Professor of Religion, at a salary of $7,000 per annum;
- Kenneth Hooper, Lecturer in Geology, at a salary of $4,700 per annum;
- Hans Treffner, Lecturer in Mathematics, at a salary of $4,000 per annum;
- Miss Jean Blue, Cataloguer, Library, at a salary of $4,300 per annum.

Promotions effective July 1, 1958:

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<th>From</th>
<th>To</th>
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<tbody>
<tr>
<td>A. M. Beattie</td>
<td>Associate Professor of English Professor</td>
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<tr>
<td>D. C. Howat</td>
<td>Associate Professor of Political Science Professor</td>
</tr>
<tr>
<td>T. N. Brewis</td>
<td>Assistant Professor of Economics Associate</td>
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<tr>
<td>E. E. Goldsmith</td>
<td>Assistant Professor of Engineering Associate</td>
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<tr>
<td>P. M. Laughton</td>
<td>Assistant Professor of Chemistry Associate</td>
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<td>J. S. Tassie</td>
<td>Assistant Professor of French Associate</td>
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<tr>
<td>J. C. S. Wernham</td>
<td>Assistant Professor of Philosophy Asst. Professor</td>
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<tr>
<td>D. Smith</td>
<td>Lecturer in Biology</td>
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It was moved by Mr. MacRae, seconded by Dr. Steacie, that the new appointments and promotions as recommended by the President be approved. Carried.

BUDGET AND REVISIONS: The President proposed the following budget revisions:

1. that the salary of Professor English be increased by $250 over the figure in the budget to $7,100;
2. that the salary of Professor Couse be increased by $200 to $7,200;
3. that the salary of Professor Wand be increased by $200 to $7,100;
4. that the salary of Professor Porter be increased by $300 to $7,300;
5. that the increase in the provision for Physics Research Assistant be increased by $500 to $5,500.

It was moved by Dr. Robbins, seconded by Mr. Patten, that the budget revisions proposed by the President be approved. Carried.

HONORARY DEGREES: The President reported that the Senate had decided to confer the degree of Doctor of Laws (LL. D.) on Professor J. Tuzo Wilson of the University of Toronto and Dean J. W. T. Spinks of the University of Saskatchewan. It was agreed that these honorary degrees be approved.
The following staff changes were recommended by the Bursar and approved:

Employment of Mrs. Janet C. Pickett, Junior Circulation Assistant, Library, at a salary of $213.00 per month, effective June 18, 1958;
Resignation of Mrs. Betty Hanafi, Junior Order Assistant, Library, at a salary of $190 per month, effective June 4, 1958;
Termination of employment for the following members of the Canteen Staff:
- Miss Rose Labonte effective April 18
- Mrs. Violet Preston effective April 18
- Mrs. Elizabeth Ryan effective April 15
- Miss F. Lynch effective April 15
- Mrs. Isabel Crozier effective May 7
- Mrs. Alice Dickout effective April 30
- Mrs. Ada Swallow effective May 7

Leave of absence without salary for Mr. James Stewart, Maintenance Staff, starting June 3, 1958;
Change in salary for Mrs. Hudson, Canteen Manager, from $255 - $125 per month, effective May 8, 1958.

Dr. Mackenzie reported that he had been approached by Dr. Williamson of the Civic Hospital staff with a view to securing an agreement between the Civic Hospital and Carleton University whereby certain post-graduate research work would be carried on in co-operation with and in affiliation with Carleton University.

It was agreed that the idea was excellent, and that the University should co-operate.

It was reported that the University of Manitoba had decided to confer on Dr. Bissell the degree of D. Lit. The Board expressed its congratulations.

The meeting adjourned at 2.15 p.m.

C. C. Gibson,
Secretary.

C. W. Bissell,
Chairman pro tem.