MINUTES
of the
ONE-HUNDRED-AND-TWENTY-FIRST MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, May 21, 1959, at 12.30 p.m.
Place: The Chateau Laurier

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. G. E. Beamant, The Honourable Brooke Claxton, Mr. W. M. Connor, Mr. A. A. Crawley, Dr. A. D. Dunton, Mr. C. F. Elliott, Mr. C. H. Everett, Mr. C. C. Gibson, Mr. C. H. Hulse, Mr. A. B. R. Lawrence, Dr. C. J. Mackenzie, Dr. A. E. MacRae, Mr. T. R. Montgomery, Mr. F. G. Patten, and Dr. E. W. E. Steacie. Also present: Mr. D. S. Swain and Mr. F. J. Turner.

MINUTES:
The minutes of the previous (120th) meeting were adopted as distributed.

REPORT OF THE BUILDING COMMITTEE:
The minutes of the 24th meeting of the Building Committee held on Tuesday, April 14, were circulated with the notice of meeting as a Report of the Committee. (A copy of this report is attached to the original of these minutes.)

After some discussion of the arrangements for authorizing new furniture purchases, the Report of the Building Committee was adopted on a motion by Mr. Lawrence.

REPORT OF THE EXECUTIVE COMMITTEE:
The minutes of the 91st Meeting of the Executive Committee held on May 6, 1959, were circulated with the notice of meeting as a Report of the Committee. (A copy of this report is attached to the original of these minutes.)

Negotiations with the City over the water and sewer mains on City property, the Pumping Station, and 2.82 acres of land required for the Bronson Avenue revision were the only item of business at this meeting of the Committee. The Committee had approved in principle the proposal for a package settlement for $65,000 subject to receiving proper approval from the City authorities and subject to it containing provisions guaranteeing the University’s future use of water and sewer mains. Mr. Coyne then asked Mr. Gibson for a report on developments since this meeting of the Executive Committee.

Mr. Gibson reported that while the negotiations themselves had not progressed further, there had been one additional development. Mr. Ayers, Director of Planning and Works, had been greatly concerned about his inability to proceed with the work of reconstructing Bronson on this bit of land, and had been caught between the contractors, the City, and the National Capital Commission. He had requested permission to start work on this land.

After discussions with the Chairman of the Board and the Bursar, it had been agreed that this permission would be granted on the receipt of a letter from Mr. Ayers requesting this privilege "without prejudice". Mr. Ayers' letter was phrased "without prejudice to the final settlement". This Mr. Gibson had immediately put right to
"without prejudice to the negotiations between the University and the City". Permission was then given for the City to start work on this section of land.

Mr. Gibson also reported that another meeting was being planned so that the two members of the Board of Control who were not present at the original meeting would have an opportunity to discuss the matters under negotiation with University authorities.

On a motion by Mr. Elliott, the Board agreed to approve the Report of the Executive Committee and to continue its authority to Mr. Gibson and Mr. Turner to negotiate with the City.

Dr. Dunton reported that the move to the new campus was well advanced, with the Science Departments and Library completely moved, Administration largely moved, and the move of the Arts Departments not yet possible because the Arts Building is not completed.

On the recommendation of the President, the following appointments were approved:

Mr. Stephan F. Kaliski, Assistant Professor of Economics, at a salary of $6,400 per annum, effective July 1, 1959;
Mr. R. Stephen Talmage, Lecturer in Philosophy, at a salary of $5,400 per annum, effective July 1, 1959;
Mr. William M. Tupper, Lecturer in Geology, at a salary of $6,000 per annum, effective July 1, 1959;
Mr. R. L. Comeau, Half-time Lecturer in Economics, at a salary of $3,600 per annum, effective July 1, 1959;
Mr. Lionel Phipps, Plant Supervisor, at a salary of $5,500 per annum, effective May 1, 1959;
Mr. K. N. Harris, Assistant Director of Athletics and Demonstrator in Biology, effective July 1, 1959, at a salary of $6,000 per annum;
Mr. C. Stanley Juvet, Lecturer in Public Administration (for Colombo Plan trainees), at a salary of $6,000, for the period September 1, 1959, to April 30, 1960.

On the recommendation of the President, the Board approved one year's leave of absence without pay to Dr. Muni Frumhartz.

On the President's recommendation, it was agreed that travel expenses be approved for the following two new appointees on the submission of vouchers up to the amounts noted below:

Stephan F. Kaliski - $800
R. Stephen Talmage - $200

The President recommended that Dr. Buptash, Associate Professor and Director of the School of Engineering, be appointed to the Senate to represent the School as had been done with his predecessor.

It was moved by Mr. Gibson, seconded by Dr. Steacie, that this appointment be approved. Carried.
The President reported that negotiations with the Department of Trade and Commerce had been completed for a special course in Public Administration under the Colombo Plan, and by the agreement the University would receive $9,000. It was in relationship to this agreement that C. Stanley Juvet had been appointed to the School. In this instance there had been no previous budget allocation.

It was agreed that these actions be approved.

The following staff appointments were approved:

Employment of Mrs. Joan Baker, Junior Order Assistant, Library, at a salary of $210.00 per month, effective April 15, 1959. Salary to be increased to $225.00 per month, effective July 1, 1959.

Employment of Miss Jean Donaldson, Circulation Assistant, Library, at a salary of $245.00 per month, effective April 13, 1959. Salary to be increased to $260.00 per month, effective July 1, 1959.

Employment of Miss Sally Monteith, Extension Assistant, Registrar's Office, at a salary of $225.00 a month, effective July 1, 1959. Two weeks' leave of absence without pay in August for Miss Monteith.

Employment of Mrs. Robert D. Moore, Clerk-Bookkeeper, Bursar's Office, at a salary of $250.00 per month, effective May 13, 1959.

Employment of Mr. Norman E. Reside, Electrician, at a salary of $4,600 per annum, effective July 1, 1959.

Employment of Mr. Cecil R. Smirle, Fireman, effective May 4, 1959, at an hourly rate of $1.95 for a 40-hour week, with time and one half for over-time and for holidays worked.

Resignation of Mr. J. Rivers, Fireman, effective May 2, 1959.

Mr. Turner reported that the University had signed an Offer to Lease Room 472 in the Science Building to the Minister of National Defence for use at C.O.T.C. quarters, at $325.00 a month with telephones provided by the University, or $300.00 a month without. The University would also supply heat, light, janitor service, lounge furniture, and the partitions required.

After some discussion as to whether this was a sufficiently high rental to ask, it was moved by Mr. Gibson, seconded by Mr. Crawley, that the Board approve the Offer to Lease. Carried.

Mr. Turner reported that an agreement with Morrison-Lamothe had been signed in accordance with the decision of the Board of Governors at its meeting on January 15, 1959. One problem had arisen on which he asked direction. Morrison-Lamothe have a central purchasing organization for all their operations, and purchase on a strict tender basis. If this were carried out for the University cafeteria, it would mean a change from the previous policy of rotating purchases on such items as milk and bread.

After a discussion, it was agreed that the Board approve the tender call basis as usually practiced by Morrison-Lamothe.

A Report of the Development Advisory Committee was circulated at the meeting. (A copy of this report is attached to the original of these minutes.) The Development Advisory Committee had met on May 6 to consider the motion passed at the last meeting of the Board of Governors.
At this meeting it was agreed that a capital campaign should be held in 1960, and that the objective should be $1,250,000 or thereabouts. There was some discussion of the possibility of using the University's total capital requirements for the next three years, which would run to about $5,000,000.

A Sub-Committee was appointed to recommend a campaign chairman. The members named to the Sub Committee were Dr. C. J. Mackenzie, Dr. A. D. Dunton, Mr. J. E. Coyne, Mr. H. R. T. Gill, and The Honourable Norman Mcl. Paterson.

In the absence of the Chairman of the Committee, Mr. Everett led the discussion of the report. He suggested that it was a serious matter, and that all the members of the Board of Governors would be involved in the campaign. Mr. Claxton suggested that before the campaign was launched, the University should be assured of its success, since he felt that a successful campaign paved the way for future fund-raising. He also felt that there should be a time gap between the three-year payment of the last campaign and the next one.

In the general discussion, two arguments were put forward for an immediate campaign — one of them being the immediate needs of the University for capital funds, and the other being the current buoyant business conditions.

At the conclusion of the discussion it was agreed that the Sub-Committee for the selection of the campaign chairman give further consideration to the matter in the light of the discussion.

RESIGNATION:
Dr. Dunton reported the receipt of a resignation of Mr. Justice Rand from the Board in view of his resignation from the Supreme Court and his acceptance of the position as Dean of the Law School at the University of Western Ontario.

It was moved by Mr. Claxton, seconded by Dr. Dunton, that the Board accept with regret Mr. Justice Rand's resignation; that it record its appreciation of the helpful counsel and other support which he had given the University over the whole of the period that he had served the University on its Board of Governors; and that the Chairman of the Board be asked to convey the regret and appreciation of the Board to Mr. Justice Rand. Carried.

ADJOURNMENT:
The meeting adjourned at 2.40 p.m.

C. C. Gibson, J. E. Coyne,
Secretary. Chairman.