MINUTES
of the
ONE-HUNDRED-AND-TWENTY-THIRD MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, October 29, 1959, at 12.45 p.m.
Place: The Board Room, Carleton University

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. G. E. Beament, Mr. V. S. Castledine, Mr.
W. W. Connor, Mr. A. A. Crawley, Dr. A. D. Dunton, Mr. C. F. Elderkin,
Mr. C. F. Elliott, Mr. C. H. Everett, Mr. K. A. Greene, Mr. C. H. Hulse,
Mr. A. B. R. Lawrence, Mr. T. Lloyd, Dr. C. J. MacKenzie, Mr. A. B.
MacIraen, Dr. A. E. MacRae, and Mr. F. G. Patten. Also present; Mr. F.
J. Turner.

WELCOME TO MR. LLOYD:
Mr. Coyne welcomed Mr. Trevor Lloyd, Alumni representative, to his first
meeting of the Board.

MINUTES:
It was agreed that the minutes of the previous (122nd) meeting be
adopted as distributed.

CONFIRMATION OF ELECTIONS:
It was moved by Mr. Patten, seconded by Mr. Maclaren, that the election
of the following persons at the annual meeting of the Corporation on
September 30, 1959 to the Board of Governors for a three-year term be
confirmed: Messrs. A. A. Crawley, C. F. Elderkin, Charles Gavisie, C. C.

VACANCIES ON THE BOARD:
Mr. Coyne reported that the resignation of Mr. Justice Rand and the
death of Colonel Edwards had brought the number of vacancies on the
Board to four. He asked members of the Board who wished to do so to
make suggestions to him or to the President in the expectation that
additional appointments to the Board could be considered in the near
future.

ELECTION OF OFFICERS:
It was moved by Mr. Connor, seconded by Mr. Everett, that the officers
of the University for the year 1959-60 be

Chairman
Mr. J. E. Coyne

Secretary
Mr. C. C. Gibson

Treasurer
Mr. V. S. Castledine

Signing Officers
Mr. J. E. Coyne
Mr. V. S. Castledine
Mr. C. C. Gibson
Dr. A. D. Dunton
Mr. F. J. Turner
Mr. A. B. Larose (limited to documents to
the value of $1,250.)

Carried.

APPOINTMENT OF COMMITTEES:
On a motion by Mr. Coyne, seconded by Mr. Lawrence, the Committee
structure of the Board of Governors for the year 1959-60 was estab-
lished as follows:
EXECUTIVE:
Mr. J. E. Coyne, Chairman
Mr. V. S. Castledine
Mr. A. A. Crawley
Dr. A. D. Dunton
Mr. H. R. T. Gill
Mr. K. A. Greene
Dr. C. J. Mackenzie

Secretary: Mr. F. J. Turner

FINANCE:
Mr. V. S. Castledine, Chairman
The Honourable Brooke Claxton
Mr. W. M. Connor
Mr. C. F. Elderkin
Mr. C. H. Everett
Dr. A. E. MacRae
Mr. Charles Gavnie
Dr. E. W. R. Steacie

Mr. J. E. Coyne - ex officio
Dr. A. D. Dunton - ex officio
Dr. C. J. Mackenzie - ex officio

Secretary: Mr. F. J. Turner

INVESTMENT:
Mr. A. A. Crawley, Chairman
Mr. G. E. Beament
Mr. V. S. Castledine
Mr. D. M. Coolican
Mr. C. C. Gibson
Mr. H. R. T. Gill

Mr. J. E. Coyne - ex officio
Dr. A. D. Dunton - ex officio
Dr. C. J. Mackenzie - ex officio

Secretary: Mr. F. J. Turner

STAFF WELFARE:
Dr. A. D. Dunton, Chairman
Mr. W. M. Connor
Mr. F. G. Patten
Professor S. R. Mealing ) alternate -
Professor L. M. Read ) Professor T. N. Brewis

Secretary: Mr. F. J. Turner

BUILDING:
Mr. K. A. Greene, Chairman
Mr. Alan Jarvis
Mr. A. B. R. Lawrence
Mr. A. B. Maclaren
Mr. F. G. Patten
Dr. J. E. Robbins
Dr. E. W. R. Steacie
Mr. F. W. White

Mr. J. E. Coyne - ex officio
Dr. A. D. Dunton - ex officio
Dr. C. J. Mackenzie - ex officio

Secretary: Mr. F. J. Turner
The minutes of the 27th meeting of the Building Committee held on October 22, 1959, were circulated at the meeting as a Report of the Committee. (A copy of these minutes is attached to minutes being mailed to those members of the Board who were not present at the October 29 meeting, and also to the original of these minutes.)

Mr. Greene led the discussion of the report.

Vibration: The situation had been investigated by Dr. Thiessen, and certain remedial work was to be carried out.

Ventilation: Some remedial work had been carried out at the contractor's expense, and this had brought at least parts of the buildings up to or above specification. Certain additional work would be required, and this would be at the expense of the University.

Panels - Science Building: After some discussion of this item, it was agreed that it be turned back to the Building Committee with full power to act.

Students' Council Furniture: With regard to the minute on Students' Council Furniture, Mr. Turner read a communication from the President of the Council. In this letter Mr. Barratt thanked the Committee for its decision and stated that because of the very large deficit inherited from last year they would be unable to make any payment this year. He suggested that if this made a difference, it would be appreciated if the offer could be revised so that it would be available to next year's Council.

It was agreed that it was advisable to have the Council which undertook the obligation make a first payment on it, and that therefore the offer be made to next year's Council, which takes office in April, 1960.
Negotiations With the City: Mr. Turner reported that he had heard from Mr. Gibson shortly before his departure that the agreement with the City had passed Council; that the City was now asking the Ontario Municipal Board for approval; that the area to go with the Pumping Station still had to be defined; and that the University should expect a letter from the City in the near future defining this area and enclosing a draft agreement.

On a motion by Mr. Greene, the Report of the Building Committee was adopted.

REPORT OF THE FINANCE COMMITTEE:

The minutes of the 32nd meeting of the Finance Committee held on October 22, 1959, were circulated at the meeting as a Report of the Committee. (A copy of these minutes is attached to minutes being mailed to those members of the Board who were not present at the October 29 meeting, and also to the original of these minutes.)

After some discussion of the single item, bus service to the University site and the loss on this operation, and on a motion by Mr. Castledine, the Report of the Finance Committee was adopted.

REPORT OF THE INVESTMENT COMMITTEE:

The Report of the Investment Committee was distributed with the notice of meeting. (A copy of this report is attached to the original of these minutes.)

It was moved by Mr. Crawley, seconded by Mr. Beamant, that the Report of the Investment Committee be approved. Carried.

REPORT OF THE DEVELOPMENT ADVISORY COMMITTEE:

The minutes of a meeting of the Development Advisory Committee held on October 14, 1959, were distributed at the meeting. (A copy of these minutes is attached to minutes being mailed to those members of the Board who were not present at the October 29 meeting, and also to the original of these minutes.)

In the absence of Mr. Gill, a discussion of this report was led by Mr. Everett. He drew the attention of the Board to the minute with respect to a survey by a fund-raising organization, and the decision of the Committee to ask George Brakeley & Company Limited to state what the costs of such a survey for Carleton would be and what information it would provide. He also drew to the attention of the members that the Alumni Annual Giving Programme had raised $6,400; that the Corporation Annual Giving Programme had raised $11,400; that the Friends of Carleton Appeal had raised $15,143.70. Other development work in the year was reported and plans for 1959-60 discussed.

In the discussion of the report, Mr. Turner read parts of a letter from Neiman, Bissett & Seguin in which they stated that under a trust agreement executed by the late Major James H. Rattray, the sum of $1,000 per year would be given to Carleton University to provide five bursaries or scholarships at $200.00 each.

There was some discussion of the value of a survey by a fund-raising organization, but it was agreed that it would be useful to secure the information from Brakeley's before coming to a conclusion.

On a motion by Mr. Everett, the Report of the Development Advisory Committee was adopted.
RESIGNATION FROM THE CORPORATION:
Mr. Coyne read a letter from Mr. W. R. Creighton in which he tendered his resignation from the Corporation because he had been unable to take an active part. It was agreed that this resignation be accepted with regret.

STATE OF THE UNIVERSITY:
The President reported that the University had taken a substantial step forward in moving to its new campus and that many faculty and students there seemed to have this feeling, and indeed there seemed to be more work going on. For example, the Library was being used to a very great extent.

The student body had increased substantially from 752 last year to 858 this year, an increase of about 13%.

A decline in the entering enrolment in Engineering, general throughout Canada and the United States, was somewhat surprising.

He stated that the University had recently received an offer from the Vidalon Corporation Limited, a subsidiary of Ahearn & Soper, and likely from their principals, Siemens & Halske, A.G., to provide a post-doctoral fellowship in Geology for two years. Included would be a $6,000 fellowship for each year, plus $2,000 expenses, the loan for the period of Siemens' best X-ray spectrometer machine, and the cost of a trip to Germany.

There was a brief discussion of failure rates and of the University's experiment in sixes.

With regard to the registration, the President reported that this year there were 275 students from out of town. This number included 40 students from foreign countries, but did not include the 27 members of the special class in Public Administration under the Colombo Plan.

INTEREST OF ANGLICAN CHURCH IN ANGLICAN RESIDENCE:
The President reported that he had had a conversation with Bishop Reed in which the Bishop had asked for a reaction from the University to his idea that the Anglican Church acquire some land from the University and build on it a residence which they would operate. In the discussion, a variety of opinions were discussed. Dr. Mackenzie reported that this situation existed at three of the Western Universities, and so far as he knew, there had been no objection to it. Dr. MacRae felt that there was objection to any outside organization having control of an on-campus group or building.

The President reported that in faculty discussions there had been a variety of opinions expressed also. Some felt that because the University does not ask anyone's religion, that such a residence would be out of place, and others felt that the University must have its own residence at the same time or earlier than any such outside residence.

It was agreed that the President be asked for a report on the University's plans for its own residences for the first meeting of the Board in the new year, and that at this time this question of an Anglican residence could be further considered.

STAFF CHANGES:
The following employment was confirmed:

Employment of Mrs. Evelyn Aldridge, Secretary to Administrative Assistant, at a salary of $250.00 per month, effective October 1, 1959.

TUITION FEE WRITE-OFFS:
It was agreed that the following tuition fees for the years 1957-58 and 1958-59 be written off:
BY-WASH LEASE: Mr. Turner reported that the sub lease of property from the National Capital Commission had been signed and sealed by both parties.
BOARD MEETINGS: It was agreed that future meetings of the Board should be held in the Board Room of Carleton University.

BROOKE CLAXTON: Mr. Greene stated that he knew the members of the Board would be glad to hear that the Honourable Brooke Claxton, who had recently undergone a serious operation in Boston, was making a favourable recovery and was now considered to be out of danger.

ADJOURNMENT: The meeting adjourned at 2.50 p.m.

C. C. Gibson, Secretary.

J. E. Coyne, Chairman.