125th Meeting of the Board of Governors, February 4, 1960

MINUTES
of the
ONE-HUNDRED-AND-TWENTY-FIFTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, February 4, 1960, at 12:45 p.m.
Place: The Board Room, Carleton University

PRESENT:
Dr. A. D. Dunton, Chairman pro tem, Mr. G. E. Beazemont, Mr. V. S. Castledine, Mr. W. M. Connor, Mr. D. M. Coolican, Mr. C. F. Elderkin,
Mr. C. C. Gibson, Mr. H. R. T. Gill, Mr. K. A. Greene, Mr. Trevor
Lloyd, Mr. T. R. Montgomery, and Dr. E. W. R. Steacie. Also present:
Mr. F. J. Turner.

MINUTES:
The minutes of the previous (124th) meeting were adopted on a motion
by Dr. Steacie, seconded by Mr. Elderkin.

REPORT OF THE
BUILDING
COMMITTEE:
The minutes of the 28th Meeting of the Building Committee were circu-
lated with the notice of meeting as a report of the committee. (A
copy of this report is attached to the original of these minutes.)
Agreement with the City: Mr. Gibson reported that he was awaiting a
site plan of the pumping station from Mr. Balharrie before proceeding
to draft a revised agreement with the City.

Panels - Science Building: It was reported that further negotiations
with regard to a cash settlement were in progress between the Univer-
sity and the contractor with respect to the deficient panels. Mr.
Greene suggested that the Building Committee be given power to act if
the contractors involved offered a sufficiently high settlement. It
was moved by Mr. Elderkin, seconded by Dr. Steacie, that the Building
Committee be given power to conclude an arrangement with the contractor
in this respect. Carried.

It was moved by Mr. Greene, seconded by Dr. Steacie, that the Report of
the Building Committee be adopted. Carried.

REPORT OF THE
FINANCE
COMMITTEE:
The minutes of the 34th meeting of the Finance Committee were circu-
lated with the notice of meeting as a report of the committee. (A
copy of this report is attached to the original of these minutes.)
Public Liability Insurance: Mr. Turner reported that the insuring
company had recently written to raise the question of the extent of
the nuclear hazard, and to say that until they were satisfied that
the hazard was small enough to come within a Public Liability policy,
they were declining to increase the limits. He added that he felt it
was likely that the insurance company could be satisfied that the
hazard was very small.

268 First Avenue: Mr. Turner reported that following the last meeting
of the Finance Committee and after discussions with members of C. A.
Fitzsimmons & Co. Ltd., he had written to the Department of Public
Works saying that the University would consider leasing the old Library
at $2.85 per square foot, with light, power, water, taxes, and
cleaning provided.

It was moved by Mr. Elderkin, seconded by Mr. Connor, that the Report
of the Finance Committee be adopted. Carried.
When this question was last discussed at its meeting on October 29, the Board requested a report on the University's planning for student residences. A Report on Student Residences by the Building Advisory Committee was distributed at the meeting. (A copy of this report is attached to the original of these minutes).

This report stated that the Building Advisory Committee had not yet considered priorities on new buildings; that 1962 was likely the earliest date at which residences would be completed; that provision should be made for 200 men and 100 women students and for an eating centre; that these should be three separate buildings; and that the project would cost about $2,000,000.

The President reported that the future building needs of the University in addition to residences were for Arts offices; space for research and graduate studies, particularly in the Sciences; and for a large lecture hall.

It was agreed that the Building Committee be asked to proceed with the preparation of plans for residences and a teaching building, and to make such recommendations regarding architectural service as they care to.

With respect to the inquiry by Bishop Reed, it was agreed that there were a number of questions which would have to be worked out in detail before a final answer could be given. These include some knowledge of the proposed financing, an arrangement about general supervision and control, and determination of the arrangements about the land for the site.

It was agreed that the President report to Bishop Reed that the University was still working on its own plans for student residences and that when these were solidified, the Board would like to have more detail for the consideration of the proposal.

The President proposed the following changes in Administrative arrangements for the University:

a. The Associate Dean to be made Director of Graduate Studies and relinquish supervision of the Science Departments;

b. The School of Engineering to report direct to the President;

c. Professor Nesbitt to be Director of the Science Division.

The Board approved the setting up of a distinct division of school of Graduate Studies.

It was moved by Dr. Steacie, seconded by Mr. Elderkin, that the above changes be approved. Carried.

The President proposed that the Faculty Board be invited to nominate three of its members for membership in the Senate. The Senate, he reported, was taking a more active place in the academic work of the University, and to properly carry out these increasing responsibilities it needed to be more representative.

The Board agreed to this proposal.

The President drew the attention of the Board to the formal opening of the University on February 12 and 13. On Friday afternoon the formal opening would occur. Members of the Board of Governors were
invited to take part. On Friday evening the University would welcome friends, and on Saturday would be at home to the public.

The President reported that some consideration had been given to honorary degrees, but at this date only one firm recommendation had been made, and this was to invite Dr. C. T. Bissell to receive one.

On the recommendation of the President, the following appointment was approved:

Mr. Stephen Szick, Physics Workshop, at a salary of $250.00 per month, effective February 8, 1960.

The following staff changes which were circulated with the notice of meeting were approved:

Employment of Mr. S. J. E. Scharfe, Office Assistant, at a salary of $190.00 per month, effective December 29, 1959;
Employment of Mrs. Ralph Yull, Faculty Stenographer, Biology & Engineering Departments, at a salary of $275.00 per month, effective February 3, 1960;
Increase in salary for Mrs. Hilda Freed, Circulation Assistant, Library, from $290.00 to $305.00 per month, effective January 1, 1960;
Resignation of Mr. Robert Moore, Office Assistant, effective December 11, 1959;
Resignation of Miss Barbara Howard, Faculty Stenographer, Biology & Engineering Departments, effective February 12, 1960;
Resignation of Miss Freda B. Young, Junior Cataloguer, Library, effective December 29, 1959.

At Mr. Turner's request, the Board approved the employment of an additional person in the Bursar's Office with salary up to $250.00 per month.

Mr. Turner reported that the University had received the 1959-60 Federal Grant, which totalled $255,752.58. This was almost $6,000.00 higher than had been budgetted for.

Mr. Gill reported that the Development Committee had been considering a pre-campaign survey by George A. Brakeley & Company; that a proposal had been examined at the last meeting, and a Sub-Committee of Mr. Everett and Mr. Swain had been set up to examine it. Such a survey would take approximately eight weeks; would cost $5,000; would assess the potential of the University in a campaign; identify sources of support; make recommendations re voluntary leadership; and the firm would provide consulting services to implement the recommendations of the survey.

It was pointed out that no matter how much Brakeley & Company did, that members of the Board would have to carry a special load.

Mr. Gill reported that the Sub-Committee had discussed the usefulness of such a survey with other universities, and had received favourable reports from them.
It was moved by Mr. Gill, seconded by Mr. Greene, that the Board authorize the Development Committee to employ George A. Brakeley & Company to prepare a pre-campaign survey at a cost of $5,000.00 if after further consideration the Committee decided it was advisable. Carried.

ADJOURNMENT: The meeting adjourned at 2.30 p.m.

C. C. Gibson, Secretary.
A. D. Dunton, Chairman pro tem.