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127th Meeting of the Board of Governors, May 26, 1960

MINUTES
of the
ONE-HUNDRED-AND-TWENTY-SEVENTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, May 26, 1960, at 12:45 p.m.
Place: The Board Room, Carleton University

PRESENT:
Dr. A. D. Dunton, Chairman pro tem, Mr. W. M. Connor, Mr. D. M. Coolican, Mr. A. A. Crawley, Mr. C. F. Elliott, Mr. C. H. Everett, Mr. C. C. Gibson, Mr. H. R. T. Gill, Mr. A. E. R. Lawrence, Mr. Trevor Lloyd, Dr. A. E. MacRae, Mr. T. R. Montgomery, and Dr. E. W. R. Steacie. Also present: Mr. F. J. Turner.

CHAIRMAN:
On a motion by Mr. Connor, it was agreed that the President take the Chair.

MINUTES:
The minutes of the previous (126th) meeting were approved on a motion by Dr. E. W. R. Steacie, seconded by Mr. Crawley.

LEAVE OF ABSENCE - PROFESSOR FARR:
The President recommended a revision of the leave of absence granted Professor Farr to leave without pay for four months only, September, 1960 to December, 1960, inclusive. This was approved.

DEVELOPMENT ADVISORY COMMITTEE:
The President reported that there had been no word yet from Brakeley & Company about the survey. On the receipt of the report, consideration would be given to calling a special meeting of the Board of Governors to discuss it.

HONORARY DEGREE:
The President reported that the Honourable Brooke Claxton had been offered an honorary Carleton Doctor of Laws, but had been unable to accept because of the conflict of dates with the Royal Military College Convocation.

BUS SERVICE:
Mr. Turner reported that the Ottawa Transportation Commission had not agreed to the extension of the Bronson Avenue bus line to a turn on University property. This decision, however, was to be reconsidered before the start of the fall session. He also reported that in the past academic term the University had paid the Commission a subsidy of just under $6,000.

QUEENSVIEW CONSTRUCTION & DEVELOPMENT LIMITED:
Mr. Gibson reported that the problem of payment to Queensview Construction arising out of the bankruptcies of two of their sub-contractors had been pretty well resolved, and that most of the monies due them had been paid directly to them or into court.

291 FIRST AVENUE:
Mr. Gibson reported that he had received notice of trial of the Mechanics Lien Action against Mr. W. Klimpel.

REPORT OF THE BUILDING COMMITTEE:
The minutes of the 30th meeting of the Building Committee were circulated with the notice of meeting as a Report of the Committee. (A copy of this report is attached to the original of these minutes.)
In the absence of Mr. Greene, Chairman of the Building Committee, Mr. Lawrence led the discussion. He drew particular attention to the sections on Tentative Building Programme and Architects. There was some discussion of the sources of capital funds and the effect of this building programme on the operating costs of the University.

It was moved by Mr. Lawrence, seconded by Mr. Crawley, that the Board of Governors authorize the architects and other experts to proceed with the drawing of plans for the buildings in the schedule listed for 1962, and that the Board of Governors express itself as being in general agreement with the priorities as listed on this tentative building programme. Carried.

The Building Committee in its report recommended that the Architectural Associates for Carleton University be retained for the next group of buildings, subject to:

a) the independent employment of consulting engineers or to the University specifying the firm to be retained;
b) the employment of expert consultants in areas of special concern, such as heating and ventilation;
c) a small Committee investigating and reporting on the cost of recent University buildings elsewhere;
d) the liaison between the University staff and the architects being made more effective.

After some discussion, it was agreed that this recommendation of the Building Committee be approved, subject to the total fees not being larger than has been the case previously, except for some leeway for the cost of item b) above, (special expert consultants).

It was also agreed that some officer of the University should be given authority to issue instructions to the architects with regard to the functional aspects of the buildings.

It was moved by Mr. Lawrence, seconded by Mr. Coolican, that the Report of the Building Committee be adopted. Carried.

It was agreed that the annual meeting of the Corporation be held on Thursday, September 29, 1960, at 5.00 p.m.

Mr. Gibson reported that under the previous authority granted to him and to Mr. Turner, negotiations had been carried on with the City regarding the transfer to the City of 2.82 acres of land required for the re-location of Bronson Avenue, the pumping station, the sewage force main east of the pumping station, and the water main east of the re-located Bronson Avenue in return for $65,000. He now asked for authority to bring the agreement into final form, to have it signed, and to present it to the City with the clause requiring execution within 30 days.

The cause of the delay in completion of the agreement was due to the complications arising out of the multitude of underground services in the immediate area of the pumping station.

It was moved by Dr. MacRae, seconded by Mr. Elliott, that the Board of Governors grant the authority requested by Mr. Gibson and congratulate him on this work. Carried.
APPOINTMENTS: On the recommendation of the President, the following appointments were approved, effective July 1, 1960:

Paul R. Beesack  
Associate Professor of Mathematics  $9,800
William H. Bowes  
Associate Professor of Engineering  $9,500
Marjorie N. Donald  
Assistant Professor of Psychology  $7,500
Karl Van Dalen  
Lecturer in Engineering  $6,100
Mrs. Heath Macquarrie  
Lecturer in Mathematics  $5,500

H. E. Mohr, Laboratory Helper, Physics Department  $250/month

M. P. Melese  
Visiting Professor of French  $7,000 (for one year)
Bryan Keith-Lucas  
Visiting Professor, School of Public Administration (Canada Council - $3,500)  $3,500 (for one year)
John Knapp  
Visiting Professor of Economics  $7,500 (for one year)
E. Cherniak  
Lecturer in Chemistry  $6,400 (for one year)

TRAVELLING EXPENSES: On the President’s recommendation, it was agreed that travel expenses be approved for the following two new appointees on the submission of vouchers up to the amounts noted below:

Bryan Keith-Lucas  $800
John Knapp  $500

PROMOTIONS: On the recommendation of the President, the following promotions were approved:

Dr. W. Tupper  to Assistant Professor, effective July 1, 1960;
Dr. John Hart  to Professor, effective July 1, 1961, with salary increased to $10,200, effective July 1, 1960;
A. A. Rafler  to Acting Workshop Supervisor in Physics, from May 1 - June 30, 1960, at $375.00 per month;
S. Szick  to Machinist, from May 1 - June 30, 1960, at $283.33 per month.

ADJUSTMENTS IN SALARY: On the recommendation of the President, the following salary adjustments were approved, effective July 1, 1960:

N. D. Fenn  from $8,400 to $8,000
S. F. Kalinski  from $6,800 to $7,000
L. Carlsen  from $3,500 to $3,600

RESIGNATIONS: The President reported the following resignations:

Effective June 30, 1960:
A. H. Lightstone, Assistant Professor of Mathematics
R. J. Sempel, Assistant Professor of Mathematics
P. L. Smith, Lecturer in Classics
A. A. Spratt, Senior Reference Librarian

Effective May 31, 1960:
Gordon Graham, Workshop Supervisor, Physics Department
APPOINTMENTS NOT RENEWED:

R. L. Comeau    half-time Lecturer in Economics
D. L. Matthews  Lecturer in Physics
B. A. McFarlane  Lecturer in Sociology

BANK LOAN:

It was moved by Mr. Gill, seconded by Mr. Gibson, that the Board of Governors approve and confirm a bank loan of up to $800,000.00 from the University's bank, The Bank of Nova Scotia, Bank and Fourth Avenue, Ottawa. Carried.

BOARD MEETINGS:

The Board agreed that its regular meeting dates for the next twelve-month period be as follows:

September 15, October 27, and December 1, 1960, and February 2, April 13, and May 25, 1961.

FREE TUITION:

The Secretary reported the receipt of a letter from the Secretary of Faculty Board expressing its sincere gratitude to the Board of Governors for the decision to grant free tuition to the children of deceased faculty members.

LABOUR COLLEGE:

There was a brief discussion of newspaper reports on the possibility of the establishment of a Labour College in conjunction with Carleton University.

BUDGET CHANGES:

On the recommendation of the President, the following budget changes were approved:

Economics
- Transfer of a provision of $550 from Sessional Lecturer to marking assistance

German
- Additional provision of $1,000 to provide extra part-time instruction and Language Laboratory supervision

Political Science
- Transfer of $600 to provide for the appointment of A. M. Willms as Sessional Lecturer

Psychology
- Transfer of $150 from part-time instruction to supplies & equipment

History
- Provision of $1,600 for two Sessional Lecturers in History as replacements for two courses during Professor Farr's absence during the first term.

ADJOURNMENT:

The meeting adjourned a 3.20 p.m.

C. C. Gibson,  A. D. Dunton,
Secretary.  Chairman pro tem.