MINUTES
of the
ONE-HUNDRED-AND-TWENTY-EIGHTH MEETING
of the
BOARD OF GOVERNORS OF
CARLETON UNIVERSITY

Time: Thursday, July 7, 1960, at 12:45 p.m.
Place: The Board Room, Carleton University

PRESENT:
Mr. J. E. Coyne, Chairman, Mr. V. S. Castledine, Mr. W. M. Connor, Mr.
D. M. Coolican, Mr. A. A. Crawley, Dr. A. D. Dunton, Mr. C. F. Eldorpin,
Mr. C. F. Elliott, Mr. C. H. Everett, Mr. R. E. T. Gill, Mr. K. A.
Greene, Mr. A. B. R. Lawrence, Mr. Trevor Lloyd, Dr. C. J. Mackenzie,
Dr. A. E. MacRae, and Mr. F. G. Patten. Also present: Mr. D. S. Swain
and Mr. F. J. Turner.

MINUTES:
The minutes of the previous (127th) meeting were adopted as distributed.

DEATH OF BOARD MEMBERS:
It was moved by Dr. MacRae, seconded by Mr. Connor, that the Board of
Governors of Carleton University record its deep sense of loss at the
death of Frederick Wallis White; that the Board record its appreciation
of the helpful counsel and assistance, financial and otherwise, which he
had given the University since his election to the Board in 1944; and
that the Board direct the President of the University to convey its
sympathy to Mr. White’s family. Carried.

It was moved by Dr. Mackenzie, seconded by Mr. Greene, that the Board of
Governors of Carleton University record its deep sense of loss at the
untimely death of the Honourable Brooke Claxton; that the Board record
its appreciation of his vigorous contribution to the cause of the
University, his enthusiasm for its work and growth, the wisdom of his
counsel, and the spirit of initiative he fostered; and that the Board
direct the President of the University to convey its sympathy to Mr.
Claxton’s family. Carried.

GEOLGY HEADQUARTERS:

REPORT OF THE BUILDING COMMITTEE:
After a brief discussion of the request of the Geology Department for a
base for field instruction, it was agreed that this item be held over.
The Building Committee had met immediately ahead of the Board meeting,
and reported verbally.

Lecture Theatre Mural - It was agreed that a Committee chosen by the
President be set up to select perhaps three artists to produce a design
for the mural, to determine the honoraria and prize to be given, and to
select the winning design.

Road to Side Door - Field House - An expenditure of $400 - $500 was
approved.

Access Road to Arts Building - An expenditure of about $6,000 was
approved.

Exterior Lighting - An expenditure of $6,900 was approved, and the
Chairman of the Committee and the President were given authority, after
some further investigation, to authorize a further expenditure of up to
$6,100.
Air-Conditioning - An expenditure of $3,050 was approved for air-conditioning two rooms in the Science Building.

Kitchen Consultant - The employment of a kitchen consultant was approved.

On a motion by Mr. Greene, seconded by Mr. Patten, the Report of the Building Committee was adopted.

UNIVERSITY FILM:
The President reported that the University had entered into an agreement with Crawley Films to produce a film at a cost of $24,500; that of this cost $16,500 had now been paid, to some extent in advance of expenditure; that in order to give adequate emphasis to the new facilities at Carleton University additional sequences had been planned; and that Crawley Films have now reported that they could complete the film including these additional sequences for $28,450.

It was moved by Mr. Elliott, seconded by Mr. Elderkin, that the University complete the film at this price. Carried.

SECOND MORTGAGE:
It was agreed that the request of for a second mortgage for the purchase of a new home be approved. The mortgage is in the amount of $4,000, interest at 7%, for 5 years, with amortization over 10 years.

RESIGNATION FROM CORPORATION:
It was reported that Miss E. P. MacCallum had submitted her resignation from the Corporation because she was going to live abroad for a number of years. It was agreed that this resignation be accepted.

291 FIRST AVENUE:
It was reported that the Mechanics Lien action against Klimpel and Carleton University had gone to court; that judgment had been awarded against Klimpel, although this judgment had not yet been written; and that the University's position now appeared to be improved.

After a brief discussion as to whether or not the University should insist on getting its $19,000 immediately, it was agreed that the University should again offer to take a first mortgage for the whole of the purchase price on the condition that the outstanding liens be lifted and that the lien holders take separate mortgages.

TRAVEL ALLOWANCE - DR. P. R. BEESACK:
It was agreed that the salary of Paul R. Beesack for the year 1960-61 be reduced by $500, and that this sum be available to him for moving expenses.

REPORT OF THE DEVELOPMENT ADVISORY COMMITTEE:
The Development Advisory Committee met on June 21 and recommended to the Board of Governors that steps be taken to organize a campaign as recommended in the G. A. Brakeley & Company report, and that G. A. Brakeley & Company be engaged to conduct the campaign in accordance with the conditions set forth in the report.

After some discussion, it was moved by Mr. Gill, seconded by Mr. Elliott, that the Board of Governors authorize the President, the Chairman of the Board, and Mr. Gill to enter into a second contract with G. A. Brakeley & Company for them to conduct the University campaign for a fee of $30,000, if and when they complete the first contract. Carried.
The following staff changes were approved:

Appointment of Miss Carolyn Craig, Junior Reference Assistant, Library, at a salary of $180.00 per month, effective August 1, 1960;

Appointment of Mrs. Enid Millar, Extension Assistant, Registrar’s Office, at a salary of $225.00 per month, effective July 1, 1960;

Appointment of Mr. A. Earl Thomson, Painter, Maintenance Staff, at a salary of $3,380.00 per annum, effective July 1, 1960;

Transfer of Mrs. Goldie Wilkinson, Stenographer, from the Alumni Office to the School of Engineering;

Transfer of C. R. Smirle and Michael Nolan, Firemen, to permanent staff at a salary of $4,200 per annum, effective July 1, 1960. (Formerly on hourly basis.)

Resignation of Mrs. Cecilia Dunnigan, Secretary to Development Officer, effective June 10, 1960;

Resignation of Mr. J. Pyne, Fireman, effective June 15, 1960.

The meeting terminated at 2.30 p.m.

C. C. Gibson, J. E. Coyne, Secretary. Chairman.