MINUTES
of the
ONE-HUNDRED-AND-THIRTY-THIRD MEETING
of the
BOARD OF GOVERNORS

Time: Thursday, February 2, 1961, at 12.45 p.m.
Place: The Board Room

PRESENT:
Dr. E. W. R. Steacie, Chairman, Mr. G. E. Beamont, Mr. V. S. Castledine,
Mr. W. M. Connor, Mr. D. M. Coolican, Mr. J. E. Coyne, Mr. A. A. Crawley,
Dr. A. D. Dunton, Mr. C. H. Everett, Mr. H. R. T. Gill, Mr. D. A. Golden,
Mr. K. A. Greene, Mr. C. H. Hulse, Mr. A. B. R. Lawrence, General H. F.
G. Letson, Dr. C. J. Mackenzie, Dr. A. E., MacRae, and Mrs. Hartley
Zimmerman. Also present: Mr. F. J. Turner.

WELCOME TO
NEW
MEMBERS:
The Chairman welcomed Mrs. Zimmerman, Mr. Golden, and General Letson to
their first meeting of the Board, and passed on to the Board Mr. Laidlaw's
regrets at not being able to attend this meeting.

MINUTES:
The minutes of the previous (132nd) meeting were approved as distributed.

TERMS OF
BOARD
MEMBERS:
It was agreed that the term of initial appointment for the new members of
the Board be from the present to September, 1963, for Mrs. Zimmerman and
General Letson, and from the present to September, 1962 for Mr. Golden and
Mr. Laidlaw.

CAMPAIGN:
Dr. Steacie reported that campaign operation was getting under way and that
the University was fortunate to have General Letson acting as Chairman.
General Letson reported that the timetable laid down by the experts was
being adhered to; that solicitation teams had visited Toronto and Montreal;
and that the active support of all members of the Board of Governors would
be required to maintain the campaign effort at a peak and to bring it to a
successful conclusion.

REPORT OF THE
BUILDING
COMMITTEE:
The minutes of the 34th meeting of the Building Committee were distributed
with the notice of meeting as a Report of the Building Committee. (A copy
of this report is attached to the original of these minutes).

In the absence of the Chairman of the Building Committee, Mr. Greene led
the discussion.

He reported that most of the items covered in the report were of a routine
nature, but drew the attention of the meeting specifically to the recommend-
dation regarding form of contract.

At the conclusion of the discussion of this item, the concensus was that
the Board instruct the Building Committee that it was opposed to a cost-
plus type of contract, and asked the Building Committee to look into other
forms of speeding up the planning and construction stages.

On a motion by Mr. Greene, the Board approved the Report of the Building
Committee subject only to the reservation noted above.
The minutes of the 36th meeting of the Finance Committee were distributed with the notice of meeting as a Report of the Finance Committee. (A copy of this report is attached to the original of these minutes).

On a motion by Mr. Castledine, the Report of the Finance Committee was adopted.

The minutes of the 65th meeting of the Investment Committee were distributed with the notice of meeting as a Report of the Investment Committee. (A copy of this report is attached to the original of these minutes). The minutes of the 66th meeting of the Investment Committee were held over for report to the next meeting of the Board of Governors.

On a motion by Mr. Crawley, the Report of the Investment Committee was adopted.

The minutes of the first meeting of the Committee on By-Laws and a revised draft of By-Laws dated January 19 were distributed with the notice of meeting as a Report of the Committee. (A copy of this report is attached to the original of these minutes).

There was some discussion about several of the proposed By-Laws. At the conclusion of the discussion it was moved by Mr. Coolican, seconded by Mr. Beament, that the Board of Governors of Carleton University adopt as its By-Laws the draft presented under date of January 19, 1961, as submitted. Carried unanimously.

At the last meeting of the Board of Governors, after some discussion on this item, "it was agreed that it be left with the President for some further thought and that he secure information on what other Universities, particularly Ontario ones, are doing in this regard".

Arising out of this, a revised proposal concerning tenure and dismissal, a copy of a letter from Mr. Lawrence, and notes regarding practice at other Universities were circulated in advance of the meeting.

After a discussion of the problem, the Chairman proposed point-by-point consideration.

It was agreed that sections 1 and 2 under "Tenure" be approved.

At this point it became apparent that there was not yet a concensus. The Chairman proposed and the meeting agreed that the matter be referred to a Committee, and at his request, Mr. Coolican agreed to the revival of his committee as a Committee on Tenure and Dismissal, with the addition of the Chancellor and Mr. Lawrence.

It was agreed that the Committee be instructed to draft some sort of document on tenure for presentation to a subsequent meeting of the Board of Governors.

Construction Co-ordinator

In line with the recommendation of the Building Committee, the president proposed that Professor Love be named Construction Co-ordinator; that his teaching load be reduced next year to one course; that his salary be increased for this year by $600 and for next year to $11,600; that this year $600 of his salary payment be charged to Capital; and that next year two-thirds of the total salary be charged to Capital.

Information Officer

The President recommended the appointment of Mr. D. J. Horan as Information Officer of the University, effective December 13, 1960, at a salary of $7,500 a year.
It was agreed that these two appointments be approved.

It was agreed that these leaves be approved.

It was now reported that both Queen's and McGill had permanent field camps; that a permanent tent camp would cost nearly as much as the proposed expenditure; and that the annual upkeep would also be about the same.

It was moved by Mr. Hulse, seconded by Mr. Everett, that the Board of Governors approve the purchase of the proposed piece of property near Calabogie at a cost of $3,500. Carried.

The President recommended that $900 be added to the Physics Workshop salary budget and that the Chemistry salaries budget be reduced by $900.

The President reported that the Senate, in consideration of honorary degrees for the Convocation ceremony in the spring, had agreed on the names of Vincent Massey and Frank Patten.

The following list of staff changes, which were circulated with the notice of meeting, were approved:

- Change in hours and salary for Miss M. Milne, Library, for January and February, 1961 - half-time and half salary;
- Resignation of Mrs. Charlotte Reid, Library, effective January 7, 1961;
- Increase in salary for Mrs. Goldie Wilkinson from $250 to $260 per month, effective January 1, 1961.

It was moved by Mr. Crawley, seconded by Mr. Greene, that the Board of Governors authorize the opening of a bank account at the main branch of the Bank of Nova Scotia on Sparks Street, and that the signing officers for this bank account be the regular signing officers of the University. The purpose of this bank account is to receive deposits of campaign receipts. Carried.

Mr. Turner reported that the work of correcting the break in the University's electrical service line at the By-Wash had been completed in accordance with the instructions of the meeting of the Building Committee on January 7, 1960, and he therefore recommended that the Board approve the signing of the release to Queensview Construction. In conjunction with the signing, Queensview would receive $5,787.88 and Carleton University $3,115.45.

It was moved by Mr. Crawley, seconded by Mr. Golden, that the Board of Governors approve the signing of the release subject to its approval by the University's solicitor. Carried.

Mr. Connor inquired whether in view of the accident at the railroad crossing the Board of Governors ought to proceed with the construction of a grade
separation. The president replied that until the elevation of the railroad was altered, it was, he felt, impractical to proceed.

It was agreed that this matter be left with the president to look into.

**TERMINATION:**

The meeting terminated at 2:40 p.m.

C. C. Gibson,  
Secretary.

E. W. R. Steacie,  
Chairman.