The 143rd Meeting of the Board of Governors, January 17, 1963

MINUTES
of the
ONE-HUNDRED AND FORTY-THIRD MEETING
of the
BOARD OF GOVERNORS

Time: Thursday, January 17, 1963, at 12.45 p.m.
Place: The Board Room

PRESENT:
His Honour Judge C. C. Gibson, Chairman, Mr. G. E. Beanent, Mr. V. S. Castledine, Mr. W. M. Connor, Mr. A. A. Crawley, Dr. A. D. Dunton, Mr. C. F. Elderkin, Mr. C. F. Elliott, Mr. C. H. Everett, Mr. H. R. T. Gill, Mr. D. A. Golden, Mr. J. L. Gray, Mr. C. H. Hulse, Mr. A. M. Laidlaw, Mr. Trevor Lloyd, Mr. Bertram Loeb, Dr. C. J. Mackenzie, Dr. Grace E. Maynard, Mr. T. R. Montgomery, and Mrs. H. Zimmerman. Also present: Mr. F. J. Turner.

MINUTES:
It was agreed that the minutes of the previous (142nd) meeting be adopted as distributed.

LETTER RE REPORT OF CANADA COUNCIL:
The Chairman read a copy of the letter addressed to the Prime Minister of Canada regarding the Report of The Canada Council. He also read Mr. Diefenbaker's reply, and the letter written to Mr. D. B. Weldon, Chairman of The Canada Council.

REPORT OF THE BUILDING COMMITTEE:
The minutes of the 53rd and 54th meetings of the Building Committee were distributed with the notice of meeting as a Report of the Committee. (A copy of this report is attached to the original of these minutes.)

Discussion of this report was led by Mr. Golden, Chairman of the Building Committee.

In answer to a question, it was reported that the item in the middle of Page 5 of the 53rd meeting headed "Physics Tunnel" meant that the Building Advisory Committee was recommending that the Physics and Chemistry buildings be brought into the main system of the University by a service-pedestrian tunnel running from the main tunnel near the Cafeteria to these two buildings.

It was moved by Mr. Elliott, seconded by Mr. Montgomery, that when the construction of a new building is coming to the point of final approval, the Board should have before it a site plan and a model of the building, or a set of drawings and perspectives of the exterior. Carried.

There was a brief discussion as to the financial implications of the items being presently planned. It was reported that authorities to plan carried only the implication of the direct planning expense arising from architects' and engineers' fees; that specific authority was sought in all cases to call tenders, and then to accept one particular tender.

It was moved by Mr. Golden, seconded by Mr. Elliott, that the part of the Report of the Building Committee arising out of the minutes of the 53rd meeting of the Committee be approved. Carried.
Central Heating Plant - Maintenance Building:

It was noted that the planning of this building was still in the preliminary stage, as the last plan submitted to the Building Advisory Committee had been referred back for further study.

Tunnels:

A plan of tunnel locations for the next several buildings was considered and approved. The Building Advisory Committee recommended that the tunnel work be split into four portions when tenders were called, as follows:

1. Boiler Plant to Engineering Building
2. Inclusion of connection to Cafeteria and buildings around the quadrangle
3. Inclusion of connection to Chemistry Building
4. Inclusion of connection to Physics Building

The Building Advisory Committee recommended that Phases 1 and 2 be included in the initial contract.

In its approval of this recommendation of the Building Advisory Committee, the Building Committee had made it subject to the following two points:

a. that further consideration be given to the question of whether the buildings should be joined by a service tunnel only or by a service-pedestrian tunnel;

b. that a further report on the Maintenance Building be sought from the Building Advisory Committee.

Roads:

The Building Advisory Committee recommended that construction plans be prepared for both an underpass and a tunnel under the C. P. R. tracks, and that the C. P. R. be asked for permission to construct both.

It was moved by Mr. Golden, seconded by Mr. Hulse, that the items on tunnels and roads in the Report of the Building Committee be approved, Carried.

Engineering Building Tenders:

Before considering the Report of the Building Committee investigation, Mr. Turner presented a site plan of part of the University campus showing the arrangement of the four sections of the Engineering Building, the first two of which were included in the tender under discussion.

The site plan showed the relationship of this complex of buildings to the Residences on the one side and to the Tory Building, Cafeteria, and proposed Union on the other side. A black and white perspective and two facades of the Engineering Building in colour were also presented.

In addition to the mechanical sub-contractors invited, Becker-Joule had submitted a tender, and this had been passed on to the general contractors. Although Becker-Joule's price was low, the Building Committee, on the advice of the engineers, recommended that it be not accepted.
It was reported that following the close of tenders, Fuller Construction had sent a telegram to the University stating that an error had been made in the completion of their tender document which would in effect reduce their tender by $19,603. On the advice of Smith, Hinchman & Grylls, the Building Committee agreed that since this had been received after the close of tenders, it could not be considered.

It was agreed that these two recommendations be approved.

Sub-Contractors:

The Engineers had reported that the sub-contractors named by the bidders were acceptable, with the following exceptions:

a. Resilient flooring - recommended substitution of Capitol flooring over Mohawk flooring at a slightly greater cost;
b. Painting - agreed to investigate further the firm - Planned Renovations;
c. Elevator - agreed to investigate further the firm - Roelofson;
d. Arranged with S. Crump for satisfactory substitution of the subcontractors for the fin tube radiation and reheat coils at no extra cost.

Alternatives:

1. Painted Block in Lieu of Tile - The tender documents called for unglazed tile in almost all the interior walls, but an alternate price on painted block had been asked for in case the tender prices were high. The substitution of painted block for the tile would reduce the price by $95,000, but the recommendation of the engineers and the Building Committee was that this be not substituted because of the substantially higher maintenance cost for the block.

On a motion by Mr. Elliott, it was decided that the Board of Governors not accept the painted block alternative.

2. Deletion of Air-Conditioning, Mechanical and Electrical - The deletion of the air-conditioning machinery and its electrical system would reduce the tender price by $82,000. The Building Committee, by a majority vote, recommended against this deletion.

It was moved by Mr. Golden, seconded by Mr. Loeb, that the Board do not delete the Air-Conditioning machinery and electrical work from the Engineering Building. Carried.

Recommendations on the following alternatives were agreed to unanimously by the Building Committee and the Engineers:

1. Substitution of absorption machines at an initial cost of $2,750 not recommended;
2. Fan cabinet substitutions at a reduction in tender price of $3,600 not recommended;
3. Deletion of patio paving and lighting which would reduce the tender price by $10,672 not recommended;
4. Use of "L" copper for heating lines at an increase in price of $9,437 was recommended because of water corrosion problems;
5. Power panel and starter substitutes which would increase price without improving quality not recommended;
6. Use of "K" copper for condenser lines which would increase the tender by $31,267 not recommended because these lines are exposed and more readily replaced.
It was unanimously agreed that the Board accept the recommendations on the above alternatives.

Mr. Golden reported that he, the President, and Mr. Turner had attended a meeting of the Universities Assistance Committee in Toronto on January 8. At this meeting the University had been informed that there would be a considerable increase in grants for the Universities of Ontario for the year 1963-64; that the requests of the University were substantially above funds available; and that this applied particularly to capital funds.

During this meeting, the members of the Committee had suggested that the University give consideration to the erection of temporary buildings, the rental of space, and other similar devices to postpone in part capital expenditures otherwise required over the next ten years.

It was agreed that the President, on behalf of the Board, explain to the officers of the Universities Assistance Committee that it was the opinion of the Board of Governors that because of the high operating costs and the likely waste of some of the capital funds, the University did not favour the construction of temporary buildings or other similar devices, but preferred to maintain the quality of its buildings and to concentrate on using these buildings to the greatest possible extent.

It was suggested that on invitational tenders the list include all those local contractors who, in the opinion of the Board and on the advice of our professional consultants, are competent to do the job. It was reported that this was the procedure that had been followed on the Engineering Building.

Mr. Golden reported that with the Becker-Joule bid and the Fuller tender disposed of, Eastern Construction Company Limited was low bidder on the base contract, on the selection of alternatives agreed upon above, and on any other selection of alternatives.

He therefore moved, seconded by Mr. Elliott, that the Board of Governors approve the recommendation of the Building Committee that the tender of Eastern Construction be accepted, and that a contract be entered into with them for the construction of the Engineering Building at a price of $1,739,437. Carried.

It was agreed that the Building Advisory Committee and Building Committee be asked to set up a list of construction priorities, and that these buildings be dealt with one by one as funds become available.

The President reported that plans had not been completed for a formal opening ceremony for the new buildings Friday afternoon, February 15; that following the formal opening in the Alumni Theatre there would be a reception in the evening, and a general Open House on the Saturday.

The Senate had considered names for the buildings and had come up with the following recommendations:

- Lecture Room Building
- Cafeteria Centre

- H. S. Southam Hall
- By-Wash Centre

- Other suggestions:
  - Colonel By Commons
  - Rideau Commons or Centre
  - Hartwell House
The President reported that the University had recently received an additional $15,000 grant from the Province of Ontario for assistance in expanding the University's graduate work, and that Carleton would be getting a share of the $3,000,000 fund next year for this same purpose.

The President reported that staff recruiting was going ahead, but that it seemed to be more difficult. On his recommendation, the following appointments were approved:

- John M. Anderson, Associate Professor of Biology: $9,500 plus $550 moving expenses
- Arthur E. Harriman, Associate Professor of Psychology: $9,800 plus $600 moving expenses
- R. J. Semple, Associate Professor of Mathematics: $10,000
- Paul J. Hickson, Assistant Professor of Physics: $7,000
- John W. Leyden, Lecturer in Philosophy: $6,000 plus $300 moving expenses

- all effective July 1, 1963.

Mr. Turner reported that on the advice of the University's solicitor, he had agreed to the disposition of a number of assets of the Tapp Estates of little or no value, and had authorized the sale of 15 shares of the Ritz Hotel at a price of $600 a share.

It was agreed that these actions be approved and that the Board authorize the signing of the appropriate release.

Mr. Turner reported that on the recommendation of the architects, he had arranged for the University to carry the insurance on the Residences and Cafeteria Centre as of January 1, 1963; that these buildings were being held covered for $750,000 on each residence and $650,000 on the Cafeteria Centre pending the completion of valuation forms and the meeting of the Finance Committee to determine the amount of insurance to be carried.
Mr. Turner reported that the hope that our difficulties would disappear because the liens had been placed on the wrong buildings had proved unfounded. However, there had been a meeting of creditors and arising out of this, the University has paid into court $17,261 and the liens had now been lifted.

In the past two-month period it had been impossible, because of the liens, to get advances from C. M. H. C. on the mortgage, and therefore the bank had been asked for an increase in the line of credit from $500,000 to $1,000,000.

He reported that as at the time of the meeting the University had a bank loan of $515,000, but that this would almost certainly be reduced to zero within a short period.

It was moved by Mr. Gill, seconded by Mrs. Zimmerman, that the Board approve the request for a line of credit of $1,000,000 from the Bank of Nova Scotia. Carried.

Mr. Turner reported that the lien claimants had been successful in having their action come before the courts again; that it had been heard on the basis of previous evidence; that Judge McDougall’s original oral judgement was confirmed (that Carleton University has a claim to the sale price of the house prior to the lien claimants). Since Mr. Kimpel has until the end of January to satisfy the lien claims, the University solicitor recommended that no action be taken to evict him before January 31.

The following list of staff changes was circulated with the notice of meeting:

<table>
<thead>
<tr>
<th>Employment of</th>
<th>Effective</th>
<th>Salary</th>
</tr>
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<tbody>
<tr>
<td>Mr. Kenneth Cox, Mail Clerk</td>
<td>January 3, 1963</td>
<td>$190</td>
</tr>
<tr>
<td>Mrs. Laurie Cox, Clerk, Bursar’s Office</td>
<td>Feb. 1 - May 1/63</td>
<td>245</td>
</tr>
<tr>
<td>Mr. Rene Lalande, Maintenance Dept.</td>
<td>November 15, 1962</td>
<td>250</td>
</tr>
<tr>
<td>Mrs. Claire Parslow, Maintenance Dept.</td>
<td>November 14, 1962</td>
<td>200</td>
</tr>
<tr>
<td>Mrs. Carolyn Whitfield, Secretary,</td>
<td>January 25, 1963</td>
<td>275</td>
</tr>
<tr>
<td>Head of Residence</td>
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</tbody>
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Resignation of
Mrs. Norma Fallis, Secretary to Head of Residence

Mr. Robert Jackson, Mail Clerk
Mrs. Christine Kirkwood, Reference Assistant, Library
Mrs. Alice T. Russell, Mtce, Dept.

Increase in salary, effective January 1, 1963
Mrs. Carole Beech
Secretary to Plant Supervisor
Mr. Philip Clost, Maintenance Dept.

From $240 to $255 per month
From $235 to $250 per month
THE CARLETON: Mr. Elliott drew the attention of the meeting to an editorial in the recent issue of The Carleton concerning a school song.

Several other members of the Board took exception to the words of this song, but the consensus was that no action be taken.

TERMINATION: The meeting terminated at 3.45 p.m.

F. J. Turner, Secretary.  His Honour Judge C. C. Gibson, Chairman.