MINUTES
of the
ONE HUNDRED AND FIFTY-THIRD MEETING
of the
BOARD OF GOVERNORS

Time: Thursday, 21 November, 1963, at 12:45 p.m.
Place: The Board Room - H.S. Southam Hall

PRESENT:
His Honour Judge C.C. Gibson, Chairman, Mr. G.E. Beament, Mr. V.S. Castledine, Mr. W.M. Connor, Mr. D.M. Coolican, Dr. A.D. Dunton, Mr. C.F. Elliott, Mr. C.H. Everett, Mr. A.M. Laidlaw, Mr. A.B.R. Lawrence, General H.F.G. Letson, Dr. C.J. Mackenzie, Dr. A.E. MacRae, and Dr. H. Pullen. Also present: Mr. F.J. Turner.

MINUTES:
The minutes of the previous (152nd) meeting were approved as circulated on a motion by Mr. Coolican.

ABSENCE OR INCAPACITY OF THE PRESIDENT:
It was agreed that while no action be taken to change By-Law #18, the Board of Governors determine now that in the absence or incapacity of the President, the Dean of Science be Acting President.

REPORT OF THE BUILDING COMMITTEE:
The minutes of the 61st Meeting of the Building Committee were circulated with the notice of meeting as a Report of the Building Committee. (A copy of this Report is attached to the original of these minutes.)

In the absence of the Chairman of the Building Committee, Mr. Lawrence led the discussion of the report, and drew attention to the following recommendations of the Building Committee:

Rock Fill - an expenditure of $125,000 to strip off the added fill down to the organic peat in the location of the proposed main access road to the University opposite Sunnyside Avenue, to place new rock fill obtained from the NCC and other city excavations directly on top of the peat and allow the rock to displace it, and to defer construction of the road for a period until the rock has settled. The engineers had come to the conclusion that this was the best method of dealing with the road bed problem.

Mr. Turner reported that following the meeting of the Building Committee, Mr. McBastie and the engineers considered the problem further, and now asked for authority to spend up to $5,000 on a test run to determine what will happen to the rock when it is placed on the peat. This test would also determine the wording of the tender document. The contractors working on the depression of the railway tracks would be invited to use this road.

After some discussion, it was agreed that these estimated expenditures of $125,000 and $5,000 be approved, subject to the engineers confirming in writing this recommendation with respect to the road bed.

The Building Committee further recommended that the City be asked to install traffic lights at the intersection of Bronson Avenue and the existing access road.

The Board of Governors supported this recommendation.
Administration Space - an expenditure of approximately $60,000 - $65,000 for moving the Library from the 1st to the 4th Level, for rug for the 4th Level, and for adapting the 1st Level space for administration and faculty offices; and an expenditure of approximately $82,000 for the installation of light fixtures and the ceiling on the 5th Level of the Library so that this space can be used for the writing of examinations.

In this connection it was reported that $48,000 had been granted from the Province of Ontario's Temporary Accommodation Fund.

Tenders - Steacie Building - that tenders be called on November 25 to be returned on December 19, 1963, but that if necessary an extension be granted, and that there be a public invitation to tender.

Road Changes Between Triangle and Engineering Tunnel - an expenditure of about $47,000 for the removal of the metered parking lot to Lot #2 so that the final landscaping in the immediate vicinity of the MacKenzie Building can proceed as soon as possible, the deletion of part of the present access road, the enlarging of Parking Lot #2, and the grading work necessary to provide drainage from the parking lot to the By-Wash, and that tenders be called on this work with paving as an alternate.

Site Preparation for Chemistry and Physics Buildings - that the tender be awarded to the low bidder, Dibblee Construction Co. Ltd., at their tender price of $42,860.

12 KV Cable - an expenditure of $42,500 for the installation of 12 KV cable in concrete-encased conduit in the service tunnel. Included in this cost was a contract allowance of $9,500 for extensions to the present system.

MacKenzie Building - Storm and Sewer Pipe Connection - an expenditure of approximately $2,300 for storm and sanitary sewer lines for connection to the future blocks of the MacKenzie Building underneath the tunnel being constructed by Fuller Construction.

Report of Sub-Committee on Roads - that the Sub-Committee continue its work with a view to submitting a completed brief to the National Capital Commission and other public bodies.

After some discussion, it was moved by General Letson, seconded by Mr. Coolican, that A.D. Margison and Associates Limited be engaged to prepare alternative plans to the proposed high-speed north-south freeway.

It was moved by Mr. Lawrence, seconded by Mr. Laidlaw, that the Report of the Building Committee be approved. Carried.

After some discussion, it was agreed on a motion by General Letson that
(a) the Board accept in principle the reservation of a site for a new campus in the Green Belt;
(b) the site referred to as Site #2 be accepted as the most suitable for a University site;
(c) negotiations with regard to purchase or rental be continued with the National Capital Commission; and
(d) the Ontario Government be kept fully informed of developments.
The President reported that the University had in its recent submission asked for a larger grant for new construction from the Provincial Government, and that he was meeting with the Committee of University presidents on November 24 and 25.

It was agreed that the President be given authority to recruit 18 new staff members for next year.

On the recommendation of the President, the following sabbatical leaves with half salary were approved for the year 1964-65:

- M.C. Frumhartz: Sociology
- H.S. Gordon: Economics
- K. Hooper: Geology
- M.S. Hornyansky: English
- J.S. Moir: History
- F.H. Northover: Mathematics
- E.M. Oppenheimer: German

The President reported that the Staff Association had presented a redraft of the rules of tenure and dismissal submitted to the Board two years ago.

It was agreed that this matter be referred to the Committee on Tenure and Dismissal which is chaired by Mr. Coolican.

Mr. Turner reported that Carleton was to receive $5,390.83 from the estate of the late Nathan Braham to endow the Nathan Braham Scholarship or Bursary. He asked for authority to sign the release to the executor in connection with the bequest.

It was agreed that this authority be given.

Mr. Turner reported that the Canada Council had granted $30,000 to the University in September, and $23,413 in November. These amounts exhaust Carleton’s share of the $50,000,000 for University construction.

It was agreed that the next meeting be held on 19 December, if it was felt necessary to hold a December meeting.

On the recommendation of the President, it was agreed to approve the request for the remission of fees payable by a student in residence.

A Statement of Operating Income and Expenditure for the four months ending October 31, 1963 was distributed at the meeting.

This showed an estimated deficit for the year 1963-64 of $43,336 as against a budgeted surplus of $412.

It was agreed that the following list of Committees of the Board, which was circulated with the notice of meeting, be approved:

**EXECUTIVE**
- Chairman of the Board, Chairman
- Mr. V.S. Castledine
- Mr. D.M. Coolican
- Dr. A.D. Dunton
- Mr. C.F. Elderkin
- Mr. D.A. Golden
- Dr. C.J. Mackenzie
- Mr. F.J. Turner, Secretary
FINANCE
Mr. C.F. Elderkin, Chairman
Mr. V.S. Castledine
Mr. D.M. Coolican
Mr. A.A. Crawley
Dr. J. Lorne Gray
Mr. B. Loeb
Mr. A.B. Maclaren
Chairman of the Board - ex officio
Dr. A.D. Dunton - ex officio
Dr. C.J. MacKenzie - ex officio
Mr. F.J. Turner, Secretary

FUTURE ENROLMENT
Chairman of the Board, Chairman
Mr. D.M. Coolican
Dr. A.D. Dunton
Mr. C.F. Elderkin
Mr. D.A. Golden
Dr. J. Lorne Gray
General H.F.G. Letson
Dr. C.J. MacKenzie
Mr. R.G. Robertson
Mrs. H. Zimmerman
Mr. F.J. Turner, Secretary

INVESTMENT
Mr. V.S. Castledine, Chairman
Mr. G.E. Beament
Mr. W.M. Connor
Mr. A.A. Crawley
Mr. H.R.T. Gill
Mr. A.B. Maclaren
Dr. A.E. MacRae
Chairman of the Board - ex officio
Dr. A.D. Dunton - ex officio
Dr. C.J. MacKenzie - ex officio
Mr. F.J. Turner, Secretary

STAFF WELFARE
Dr. A.D. Dunton
Mr. W.M. Connor
Dr. H. Pullen
Professor P.R. Beesack
Professor T.N. Brewis
Mr. F.J. Turner, Secretary

BUILDING
Mr. D.A. Golden, Chairman
Mr. G.E. Beament
Dr. J. Lorne Gray
Mr. C.H. Hulse
Mr. A.M. Laidlaw
Mr. A.B.R. Lawrence
General H.F.G. Letson
Mr. B. Loeb
Dr. Grace E. Maynard
Mr. R.G. Robertson
Mrs. H. Zimmerman
Chairman of the Board - ex officio
Dr. A.D. Dunton - ex officio
Dr. C.J. MacKenzie - ex officio
Mr. F.J. Turner, Secretary
STAFF CHANGES: It was agreed that the following list of staff changes, which was circulated with the notice of meeting, be approved:

Employment of

Belair, Gilbert  
Plumber, Maintenance Staff  
Effective: November 1, 1963  
Salary: $390.00

Berndt, Bruce  
Mail Clerk  
Effective: October 28, 1963  
Salary: 190.00

Carroll, Eddie  
General Maintenance Staff  
Effective: October 15, 1963  
Salary: 220.00

Dozois, Arthur  
Groundsman, Maintenance Staff  
Effective: November 1, 1963  
Salary: 220.00

Maguire, Mrs. Doris  
Clerk-Cashier, Bookstore  
Effective: November 1, 1963  
Salary: 185.00

McClelland, Miss Marilyn  
Faculty Stenographer, Physics Dept.  
Effective: November 18, 1963  
Salary: 290.00

Olsen, Mrs. Alice  
Maintenance Staff  
Effective: November 1, 1963  
Salary: 190.00

Resignation of

Holyoake, Miss Carole J.  
Clerk-Cashier, Bookstore  
Effective: October 25, 1963  
Salary: 

Richer, Dennis  
Mail Clerk  
Effective: October 15, 1963  
Salary: 

Smith, Rosemary Maude  
Faculty Stenographer, Physics Dept.  
Effective: November 20, 1963  
Salary: 
Honours to Dean Gibson:

There was some discussion about the most appropriate way in which Dean Gibson's years of valuable service might be recognized by the University. The President mentioned that the Senate would also be considering the matter.

After some discussion, it was agreed that it would be very suitable, and that the Board would be pleased, if the Senate decided upon an honorary degree for Dean Gibson.

Termination:

The meeting terminated at 2:45 p.m.

F.J. Turner
Secretary

His Honour Judge C.C. Gibson
Chairman