MINUTES
of the
ONE HUNDRED AND FIFTY-FOURTH MEETING
of the
BOARD OF GOVERNORS

Time: Thursday, 16 January, 1964, at 12:45 p.m.
Place: The Board Room - H.S. Southam Hall

PRESENT:

His Honour Judge C.C. Gibson, Chairman, Mr. G.E. Beamant, Mr. V.S. Castledine, Mr. W.M. Connor, Dr. A.D. Dunton, Mr. C.F. Elderkin, Mr. C.H. Everett, Mr. Charles Gavisie, Mr. D.A. Golden, Dr. J. Lorne Gray, Mr. C.H. Hulce, Mr. A.M. Laidlaw, General H.F.G. Letson, Mr. Bertram Loeb, Dr. C.J. Mackenzie, Mr. A.B. Maclaren, Mr. T.R. Montgomery, The Honourable Norman McI., Paterson, and Dr. H. Pullen. Also present: Mr. F.J. Turner.

HOONOUR TO DEAN GIBSON:

Dr. Dunton reported that the Senate had invited Dean James A. Gibson to be the only honorary graduand at the spring Convocation, and that Dean Gibson when informed was happy to accept the honour.

REPORT OF THE BUILDING COMMITTEE:

The minutes of the 62nd meeting of the Building Committee were circulated with the notice of meeting, and the minutes of the 63rd meeting were distributed at the meeting, as a Report of the Building Committee. (A copy of this Report is attached to the original of these minutes.)

Mr. Golden led the discussion of the report, and drew attention to the following recommendations:

62nd meeting

Air Compressors - that two 50 h.p. air compressors to be installed in the Central Heating Plant be purchased from the low bidder, Canadian Ingersoll-Rand Company Limited, at their tender price of $14,108.43.

In this connection Mr. Turner added that the firms had quoted on the basis of the compressors being Sales Tax Exempt, f.o.b. factory, but that it now appeared likely that it would not be possible to purchase them free of Sales Tax.

Mackenzie Building - Equipment and Furniture - expenditures of approximately $155,700 for Laboratory Furniture, and up to $50,000 for additional equipment in 1965-66.

Administration Space - Library - that the following firms be engaged to design the modifications to the 1st Level of the Library:
- Architectural - Balharry & Company if possible, otherwise Mr. Hart Massey's firm;
- Engineering - Goodkey, Weedmark & Associates;
- Electrical - Mr. John Lunde.

Tenders - Piling, Steacie Building - that the tender be awarded to the low bidder, Franki of Canada Ltd., at their tender price of $27,190, and that an immediate start be authorized.

It was moved by Mr. Golden, seconded by Dr. Pullen, that the Report of the Building Committee as presented in the minutes of the 62nd meeting be adopted. Carried,
63rd meeting

Tenders - Steacie Building - that the contract be awarded to the low bidder, P.E. Brule Co. Ltd., subject to the provision of proper safeguards with respect to supervision, along the lines recommended by the Building Advisory Committee. The Building Advisory Committee recommended that Brule be required to provide a staff acceptable to the University, including an additional resident professional engineer and a resident project director, and that the University take on additional inspection staff.

Refrigerator System - Physics Building - that the alternate in the Steacie Building tenders for the installation of the chiller system for the Physics Building be included in the contract at a cost of $94,000.

Tenders - Steacie Building Furniture - that the contract be awarded to the low bidder, Valley City, at their tender price of $249,143.00.

At Mr. Laidlaw’s request it was agreed that this recommendation be referred back to the Building Committee for further consideration.

COMMUNICATIONS FROM UNIONS - Mr. Turner read telegrams from several unions in which it was pointed out that the P.E. Brule Co. Ltd. was not a unionized firm.

It was agreed that these telegrams be acknowledged and filed.

Sub-Contractors - Mr. Turner read a letter from the Architectural Associates in which the following changes were recommended:

- Roofing and Sheetmetal - Change to Irving-Harding at no extra cost;
- Aluminum Windows and Doors - Change from Leon Glass to Canadian Crittall at an increase in cost of $4,250.

It was moved by Mr. Golden, seconded by Mr. Loeb, that these changes as recommended by the architects be approved. Carried.

RUG - 4th LEVEL LIBRARY:

Tenders for the supply and installation of rug on the 4th Level of the Library were received as follows:

- Alexanian & Sons Ltd. $28,750.00
- Henry Morgan & Co. Ltd. 29,457.46
- John C. Preston (Sales) Ltd. 29,878.75
- Canada Carpet Co. 30,485.43
- A.J. Freiman Ltd. 30,526.00
- Charles Ogilvy Ltd. 30,917.84
- Popham Co. Ltd. 33,369.26
- Franco Belgian Co. Ltd. 34,552.00
- Simpson Sears Ltd. 37,839.30
- Eaton's of Canada Ltd. 38,240.00

It was moved by Mr. Golden, seconded by Mr. Elderkin, that the contract be awarded to the low bidder, Alexanian & Sons Ltd., at their tender price of $28,750.00. Carried.

REPORT OF THE INVESTMENT COMMITTEE:

The minutes of the 80th meeting of the Investment Committee were circulated with the notice of meeting as a Report of the Investment Committee. (A copy of this Report is attached to the original of these minutes.)

Estate of Nathan Brahman - Mr. Turner reported that the solicitor had waived the executor fees amounting to some $300.00, and that he had written thanking him for this gesture.

It was moved by Mr. Castledine, seconded by Mr. Maclaren, that the Report of the Investment Committee be adopted. Carried.
TUITION FOR STAFF AND DEPENDENTS:
Dr. Dunton reported that there had been a representation from the Staff Association, and that Senate was now preparing a report.

It was agreed that when the Senate report is ready, it be referred to the Staff Welfare Committee.

RELATIONS WITH PROVINCIAL GOVERNMENT:
Dr. Dunton outlined briefly the events leading to the establishment of the Committee of University Presidents of Ontario, which had made a study of the problems facing Ontario Universities with respect to expansion and development. Mr. Elderkin and Chancellor Mackenzie reported briefly on meetings with the Provincial Universities Assistance Committee which they had attended. They and the President felt that the announcement of the establishment of a Department of University Affairs and a crown corporation to help universities finance development programs was encouraging.

APPOINTMENTS:
On the recommendation of the President, the following appointments were approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>John G. Prinsep</td>
<td>Junior Reference Librarian</td>
<td>March 1, 1964</td>
<td>$5,300</td>
</tr>
<tr>
<td>Irwin Gillespie</td>
<td>Assistant Professor of Economics</td>
<td>July 1, 1964</td>
<td>7,700</td>
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SENATE APPOINTMENT:
On the recommendation of the Senate, it was agreed that Mr. Norman D. Penn, Director of Student Affairs, be appointed to the Senate for the term ending 30 June, 1966.

CENTENNIAL CELEBRATIONS:
The President reported that the Senate had passed a resolution urging that the Board make suggestions about Centennial celebrations in 1967, which is also the 25th anniversary of Carleton University.

It was agreed that the President and Chairman of the Board appoint a small representative committee to report to the next meeting.

STAFF CHANGES:
The following list of staff changes, which was circulated with the notice of meeting, was approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chaffey, Vincent</td>
<td>Filing Assistant, Registrar's Office</td>
<td>November 26, 1963</td>
<td>$ 190</td>
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<tr>
<td>Dupuis, Royal</td>
<td>Maintenance Department</td>
<td>December 3, 1963</td>
<td>220</td>
</tr>
<tr>
<td>Jordan, Mrs. Geraldine</td>
<td>Assistant to Admissions Officer</td>
<td>December 1, 1963</td>
<td>300</td>
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</table>

Increase in salary for

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams, Leslie</td>
<td>Electrician</td>
<td>January 1, 1964</td>
<td>445</td>
</tr>
<tr>
<td>Kluke, Robert</td>
<td>Carpenter's Helper</td>
<td>January 1, 1964</td>
<td>250</td>
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</table>
STAFF CHANGES (Cont'd.):

<table>
<thead>
<tr>
<th>Resignation of</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carroll, Eddie</td>
<td>November 30, 1963</td>
</tr>
<tr>
<td>Maintenance Department</td>
<td></td>
</tr>
<tr>
<td>Hutchings, Carol</td>
<td>January 15, 1964</td>
</tr>
<tr>
<td>Stenographer, President's Office</td>
<td></td>
</tr>
<tr>
<td>Murison, Alana</td>
<td>November 1, 1963</td>
</tr>
<tr>
<td>Filing Clerk, Registrar's Office</td>
<td></td>
</tr>
</tbody>
</table>

TAPP ESTATES:

Mr. Turner reported that arising out of the bequests of the late Elizabeth E. and Philip A. Tapp, the University had a ¼ of 1/8 interest in the estate of the late Charles W. Mitchell, which amounted to $101.11.

On a motion by Mr. Laidlaw, it was agreed that Mr. Turner be given authority to sign the necessary form of Release and Discharge.

AGREEMENT WITH C.P.R.:

Mr. Turner reported that an agreement had been received from the C.P.R. in connection with the tunnel system, associated with the construction of the Central Heating Plant, which passes underneath the tracks on the University campus. This agreement had been referred to the University’s solicitor, who commented on some of the points in the agreement but nevertheless recommended that it be executed on behalf of the University.

After some discussion, it was moved by Mr. Beament, seconded by Dr. Pullen, that this agreement be referred again to the solicitor for detailed negotiation with the railway and further recommendation to the Board. Carried.

Mr. Turner reported that this student had been in a serious accident, and reminded the Board that it had at a previous meeting approved the remission of fees owing. Now intended to sue the company whose truck was involved in the accident, but as is a minor and parents are not residents of Ontario, it is necessary for to have someone act as “next friend”.

After some discussion as to whether or not the University should accept the contingent liability of court costs in the event that loses the case, it was moved by Mr. Golden, seconded by Senator Paterson, that the request be turned down.

The meeting terminated at 2:30 p.m.

F.J. Turner  His Honour Judge C.C. Gibson
Secretary  Chairman