The 156th Meeting of the Board of Governors, 19 March, 1964

MINUTES

of the

ONE HUNDRED AND FIFTY-SIXTH MEETING

of the

BOARD OF GOVERNORS

Time: Thursday, 19 March, 1964, at 12:45 p.m.
Place: The Board Room - H.S. Southam Hall

PRESENT:
His Honour Judge C.C. Gibson, Chairman, Mr. V.S. Castledine, Dr. A.D. Dunton, Mr. C.F. Elderkin, Mr. D.A. Golden, Mr. A.M. Laidlaw, Mr. Bertram Loeb, Dr. C.J. Mackenzie, Dr. Grace E. Maynard, and Dr. H.F. Pullen. Also present: Mr. Watson Balharry and Mr. F.J. Turner.

MINUTES:
It was agreed that the minutes of the previous (155th) meeting be adopted as distributed.

NEW CAMPUS:
The Chairman reported that he and Dr. Dunton had had a preliminary meeting with General Clark of the National Capital Commission.

TRAFFIC LIGHTS:
Several members suggested that if and when a bill is received for the installation of the traffic lights at the intersection of Bronson and the University's access road, all aspects of the matter be carefully reviewed.

GIFT FROM THE LOEB FOUNDATION:
Dr. Dunton read to the meeting the telegram received from Mr. Loeb informing him of the gift of $500,000 to the University from the Loeb Foundation.

CHEMICAL STILL:
It was agreed that authority be given to execute on behalf of the University a Guarantee Bond in connection with the Chemical Still, and annual renewals.

REPORT OF THE BUILDING COMMITTEE:
The minutes of the 65th meeting were circulated with the notice of meeting, and the minutes of the 66th meeting were distributed at the meeting, as a Report of the Building Committee. (A copy of this report is attached to the following recommendations.)

Mr. Golden led the discussion of the report, and drew attention to the following recommendations:

65th Meeting

Proposed Arts Building - that the architects be The Architects Collaborative of Ottawa with Mr. Strutt as project architect; and that the architects use McRostie & Associates for the soils investigation, Goodkey, Weedmark & Associates for the mechanical design, Mr. John Lunde for the electrical design, and a firm of their choice for the structural design.

Site Sub-Committee - that the Agnes 'P' be located in the immediate vicinity of Hartwell's Locks on the canal side of Colonel By Drive, and not on university property as requested by President Gibson of Brock University on behalf of a small informal committee.

Library - 1st Level - that the contract be awarded to the low bidder, Doran Construction Co. (1960) Ltd., at their tender price of $34,600, with work to start immediately.

Proposal from Alumni - that the Board discourage the Alumni Association's proposal that a brass plaque be affixed to the back of a seat in the Alumni Theatre showing the name and year of graduation of any graduate who donates $100 or more to the 1964 Alumni Fund.
REPORT OF
THE BUILDING
COMMITTEE
(Cont'd.):

65th Meeting

Agreement with C.P.R. - that an agreement with the C.P.R. relating to a 21" sewer easement be executed on behalf of the University.

Furniture Procurement Policy - that the procedure appended to the minutes be adopted, and that earnest consideration be given to the employment of a Purchasing Agent who would be responsible for all phases of purchasing.

It was agreed that the Report of the Building Committee represented by the minutes of the 65th meeting be adopted.

66th Meeting

Proposal re Construction Supervisory Staff - the appointment on a permanent basis of two professional engineers and one draftsman.

Design Committee - that Mr. Balharrie be named Chairman of this Committee, and that he suggest its membership, including possibly a landscape architect.

Laboratory Furniture - Room 472, Tory Building - that the contract be awarded to the low bidder, and that 4% be paid to C.O.S.F. for the preparation of plans if the contract were not awarded to them.

Maintenance Building - that this building be given first priority.

Furnishings - Mackenzie Building - that the Building Advisory Committee look at standards for various rooms to provide some guidance in the purchasing of furnishings.

It was agreed that the Report of the Building Committee as represented by the minutes of the 66th meeting be adopted, with the exception of the item re brick which would be dealt with separately.

BRICK - STEACIE AND PHYSICS BLDGS:

The Building Committee had invited Mr. Balharrie to be present at this meeting to give a complete report on brick. Samples of the 'Colonial' and Canadian brick were examined at the meeting.

Mr. Balharrie recommended again that the 'Colonial' brick be used because of its richness of texture and colour. He reported that the samples submitted recently by Cooksville-Laprairie were not recommended because their surface treatment was likely to experience considerably more damage than normal, and further that if the architects were directed not to use the 'Colonial' brick, they would then make a selection from among the standard local brick types available for the Steacie and Physics Buildings, as there was too little time for further experimentation.

It was moved by Mr. Golden, seconded by Mr. Loeb, that the architects be directed to choose a Canadian brick for the Steacie and Physics Buildings.

On being put to a vote, the motion was defeated.

On a motion duly made and carried, the Board accepted the architects' recommendation with respect to brick for the Steacie and Physics Buildings.

REPORT OF THE STAFF WELFARE COMMITTEE:

The minutes of the 23rd meeting were distributed at the meeting as a Report of the Staff Welfare Committee. (A copy of this report is attached to the original of these minutes.)
Mr. Turner led the discussion of the report, and drew attention to the following recommendations:

Administrative Staff Representative on Staff Welfare Committee - that rather than appoint a representative of the non-academic staff to the Staff Welfare Committee, a method of informal consultation with representatives of the various departments be adopted for the present, and that members of the non-academic staff be informed that the line of communication to the Staff Welfare Committee is through Mr. Turner.

Tuition Fees for Staff and Dependents - that the Board reconsider its decision of 20 June, 1963, not to approve the recommendation of the Staff Welfare Committee and Finance Committee that children of employees joining the University staff after 30 September, 1963 be given a bursary equivalent to half tuition fees if one of their parents had been employed by Carleton University for five years or more, and if they maintained a "C" or equivalent or better standing, and in addition that the policy be confirmed that children of deceased members of staff be entitled to remission of fees according to the date on which the deceased employee had joined the staff.

TIACA Major Medical Plan - that the benefits be increased to include a change in the maximum from $10,000 to $25,000, and the addition of unmarried full-time students between 19 and 23 as dependents. The cost to the University of these additional benefits would be roughly $450 per annum.

Workmen's Compensation Act - that the University take out Workmen's Compensation coverage under Schedule I of the Act, effective 1 July, 1964. It was reported that the rate would be 15¢ per $100 of insured salary.

It was agreed that the Report of the Staff Welfare Committee be adopted, with the exception of the recommendation with respect to Tuition Fees for Staff and Dependents, which was deferred for further consideration.

APPOINTMENTS:

On the recommendation of the President, the following appointments were approved:

Effective 1 July, 1964

Dr. Francis G. Vallee  
Associate Professor of Sociology  
$12,000 plus $800 for travel

Mr. G.D. Cormack  
Assistant Professor of Engineering  
9,200 plus $300 for travel

Kevin A. Frenzel  
Assistant Professor of Economics  
8,200 plus $300 for travel

Cyril W.L. Garner  
Assistant Professor of Mathematics  
7,500

Dr. Jose Jurado  
Assistant Professor of Spanish  
7,800

Dr. Peter J. King  
Assistant Professor of History  
8,000 plus $500 for travel

Mr. Gregory Tanyi  
Assistant Professor of Mathematics  
7,500

Dr. Donald R. Whyte  
Assistant Professor of Sociology  
8,100
APPOINTMENTS
(Cont'd.): Effective 1 July, 1964

A.W. Willms
Assistant Professor of Political Science $9,200

For the period September to December, 1964

Andre Stegmann
Visiting Professor of French

Change in Salary:

Irwin Gillespie
Assistant Professor of Economics from $7,700 to $8,200

Moving Allowance:

James Steele
Assistant Professor of English $200

REQUEST OF FRANCIS CHRISTOPHER CHISHOLM LYNCH:

It was reported that the late Mr. Lynch had bequeathed to the University one-third of the net revenue derived from the residue of his estate for a twenty-five year period, and then one-third of the capital.

STATEMENT OF OPERATING INCOME AND EXPENDITURE:

A Statement for the eight months ended 29 February, 1964 was distributed at the meeting. This showed an estimated deficit of $35,242 for the year 1963-64 as against a budgetted surplus of $412.

DATES OF BOARD MEETINGS:

Because two members of the Board have found it regularly impossible to attend meetings, it was agreed that a memorandum be circulated so that if possible a regular date can be found which would conflict as little as possible with other regular engagements of members.

EXECUTIVE COMMITTEE:

It was agreed that the following matters be referred to the Executive Committee:

Bequest of Francis Christopher Chisholm Lynch
Gift of $500,000 from the Loeb Foundation
Consideration of the possibility of a campaign
Board meeting dates

STAFF CHANGES: It was agreed to approve the list of staff changes which had been circulated with the notice of meeting, as follows:

<table>
<thead>
<tr>
<th>Employment of</th>
<th>Effective</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Boers, Gerry</td>
<td>1 March, 1964</td>
<td>$325</td>
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<tr>
<td>Gardener, Maintenance Department</td>
<td></td>
<td></td>
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<tr>
<td>Hayley, Mrs. Dorothy</td>
<td>9 March, 1964</td>
<td>250</td>
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<tr>
<td>Clerk-Typist, Library</td>
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STAFF CHANGES (Cont’d.):

Increase in salary for

McCologan, Mrs. Katherine M. on promotion to Interlibrary Loans Assistant

Resignation of

Adie, Mrs. Beverley
Interlibrary Loans Assistant

Morin, Mme. Madeleine-France
Library

Smirle, Cecil R.
Fireman, Maintenance Staff

Effective Salary
1 April, 1964 to $ 250
31 March, 1964
29 February, 1964
15 March, 1964

TERMINATION: The meeting terminated at 2:35 p.m.

F.J. Turner
Secretary

His Honour Judge C.C. Gibson
Chairman