CARLETON UNIVERSITY
Minutes of the 173rd Meeting
of the
BOARD OF GOVERNORS

Time: Thursday, February 24th, 1966 at 12:45 p.m.
Place: Faculty Lounge - Paterson Hall.

PRESENT:

Dr. A.D. Dunton, Chairman pro tem, Mr. V.S. Castledine, Mr. John C. Clarke, Mr. C.F. Elderkin, Mr. C.F. Elliott, Mr. C.H. Everett, Dr. J. Lorne Gray, Mr. A.M. Laidlaw, Dr. C.J. MacKenzie, Dr. Grace E. Maynard, Dr. H. Pullen, Mr. L. Rasinsky, Mr. John G. Ratz, Mr. R.G. Robertson, Mrs. A.H. Zimmerman. Also present: Mr. Hugh Armstrong, Mr. Ivan Erody, Mr. M.N. Gault, Professor G.R. Love, Dean J. Ruptash, Mr. F.J. Turner and Mr. James E. Whynham,

CHAIRMAN:

In the absence of the Chairman of the Board, it was agreed that Dr. Dunton take the chair.

UNIVERSITY UNION - PROPOSAL BY STUDENTS' COUNCIL:

Mr. Hugh Armstrong, President of the Students' Council, asked on behalf of the Students' Association that high priority be given to the planning and construction of a University Union because there was now so little space in the University for the other-than-classroom activities. In addition, he proposed that the present financial arrangements be altered as follows:

1. that as of June 30th, 1966 the present financial arrangements for the University Centre terminate; that the Union Board be abolished; and that the Athletic Board assume responsibility for operating the University Centre,
2. that as of July 1, 1966 all capital costs and operating deficits for this building be met by the University,
3. that the University turn over to the Association the students' accumulated equity on July 1, 1966;
4. that beginning with the academic year 1966-67 all student University contributions be transferred upon collection to the Association.

After the student representatives had left the meeting, it was agreed that the Board consider the Students' Union project with equal priority to any future projects which are being contemplated. Decision on the recommendations with respect to the financing of the present University Centre was deferred until further information is available.

MINUTES:

It was agreed that the minutes of the previous (172nd) meeting be approved as distributed.
Copies of the minutes of the 89th meeting of the Building Committee were circulated at the meeting as a report of the committee. (A copy of this report is attached to the original of these minutes).

Dr. Maynard led the discussion of the report, and the Board approved the following recommendations which are marked by an asterisk:

Traffic Study - DeLeuw Cather - Mr. Gault referred to the Traffic Study which had been circulated to members of the Board. He said that the system proposed was designed to avoid pedestrian-vehicular traffic conflict by circling individual areas of the campus rather than penetrating them. The proposal provided good circulation of traffic throughout the campus, making use of existing roads almost completely.

* that the traffic study be approved in principle, subject to funds being available.
* that work proceed immediately on Building Advisory Committee Priority #1 at a total estimated cost of $122,000, which included the underpass at the river, the road from the Maintenance Building through the underpass to the adjacent intersection, and the roads from this intersection to the Steinacie Building and to the Loeb Building, and that the work on the balance of the road system be deferred for the time being.
* relocation of the collector road around the present residences and closing of the present road between the residences and the C.J. Mackenzie Building.

It was agreed that the Building Advisory Committee be asked to look into the City By-Law which regulates parking requirements.

Report of Action by the Board of Governors re The Loeb Building:

In line with the authority given to the Building Committee at the previous meeting of the Board, the issue of invitations to the following contractors had been approved, and tenders would close on March 17:

Thomas Fuller Construction Co. (1958) Ltd.
Perini Limited
Doran Construction Co. Ltd.
Inspiration Limited
M. Sullivan & Son Limited
Foundation Co. of Canada Ltd.
Pigott Construction Co. Ltd.
V.K. Mason Construction Ltd.

The Department of University Affairs was accepting Carleton’s arguments for the space allocation for Allied Research Institutes and lounge areas, making them eligible for an 85% grant, but the cafeteria space would still be eligible for only 50%. These changes would add about $1,000,000 to the amount of debenture loan previously approved in principle.
REPORT OF THE BUILDING COMMITTEE (Continued):

Television Studio - Southam Hall:
* Change Order #7
Conversion of two rooms into a television studio and control room
Site for Geology Building:
* the area enclosed on the south by the landscaping and parking area east of the Steacie Building, on the north by approximately the south boundary of Parking Lot #2, on the east by a Campus road and railway track, and on the west by the by-wash.
Furniture and Equipment:
* that the following expenditures be approved:
  - Physics Building - standard equipment $8,764.00
    - Mackenzie Building, Block "C" - fire extinguishers 1,742.30
    - Southam Hall equipping classrooms and T.V. Studio 28,679.50
    - fire extenguishers and tissue dispensers 750.00
  - C.J. MacKenzie Building:
    - Furniture - expenditure of $41,596 and an additional expenditure of up to $3,000 for classroom bench seats if not available from University storage.
    - Equipment - approval in principle of an expenditure of $205,110, with authority to spend up to $189,110 immediately and the balance of the amount upon presentation of detail, provided that Provincial Government support is forthcoming.
Physics Building:
- Standard Faculty Office - agreed that the standard of $764.40 per office be adhered to in furnishing the Loeb Building and Physics Building.
- Chairmen's Offices - agreed that the standard be $1,000, not including drapes.
* that the request for furniture amounting to $90,000 approved in principle, subject to a check for consistency with the quality of furniture purchased for the Steacie Building.
* Canteen - Locker Area - that lockers be placed in part of the area outside the Nuclear Physics Lab with another section walled off for use as a Canteen.
* Moving Expenses - an expenditure of about $7,000 for removal of furniture and equipment to the new building.
* Change Orders
  - Steacie Building
    - #70 Saving on hardware allowance Credit: $2,240.48
    - Tory Building Alterations
    - #1 Conversion of existing lab for Geology Extra 2,561.08
* Student Membership on the Building Advisory Committee:
that following the precedent established some years ago, the Students' Council be invited to nominate a person for appointment to the Building Advisory Committee.

It was agreed that the Report of the Building Committee be approved.
COPIES OF THE SENATE'S PROPOSAL FOR ESTABLISHING A SCHOOL OF ARCHITECTURE WERE CIRCULATED IN ADVANCE OF THE MEETING. THIS PROPOSAL WAS PUT FORWARD ON THE UNDERSTANDING THAT IT WOULD BE ENDORSED ONLY IF SUPPORTED BY THE PROVINCIAL GOVERNMENT.

Dean Ruptash told the meeting that Ottawa was an ideal location for a School of Architecture because of the proximity of the National Capital Commission, the Department of Public Works, the Division of Building Research, and Central Mortgage and Housing Corporation, all of whom drew heavily on the country's short supply of architects. Such a School could be housed in the fourth block of the C.J. Mackenzie Building for some years.

It was agreed that a School of Architecture be developed at Carleton University to offer a degree programme in Architecture, subject to approval by the Provincial Government.

ON THE RECOMMENDATION OF SENATE, IT WAS AGREED THAT A SCHOOL OF COMMERCE BE ESTABLISHED TO OFFER A FOUR-YEAR DEGREE PROGRAMME IN COMMERCE IN PLACE OF THE PRESENT THREE-YEAR COURSE. THE PROGRAMME WOULD CONTINUE TO BE A PART OF DIVISION II OF THE FACULTY OF ARTS. THERE WOULD BE A DIRECTOR OF THE SCHOOL WHO WOULD COME UNDER THE DIRECTOR OF DIVISION II.

THE PRESIDENT REPORTED THAT CARLETON WOULD RECEIVE FEDERAL AND PROVINCIAL GOVERNMENT GRANTS AMOUNTING TO $5,119,000. THIS TOTAL REPRESENTED AN IMPROVEMENT IN THE UNIVERSITY'S POSITION AND WOULD MAKE POSSIBLE FURTHER DEVELOPMENT OF THE UNIVERSITY.

ACADEMIC APPOINTMENTS

**Effective July 1, 1966**

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.L. Rosenberg, Professor of Mathematics</td>
<td>$15,000 plus</td>
</tr>
<tr>
<td>V.K. Chari, Visiting Associate Professor of English</td>
<td>$800 removal</td>
</tr>
<tr>
<td>Alan F. Gregory, Associate Professor of Geology</td>
<td>10,400 plus</td>
</tr>
<tr>
<td>K.W. Knight, Associate Professor of Political Science</td>
<td>$500 removal</td>
</tr>
<tr>
<td>H. Schirmer, Associate Professor of Mathematics</td>
<td>12,000</td>
</tr>
<tr>
<td>B.C. Sickerton, Assistant Professor of History and Assistant Director of the Institute of Canadian Studies</td>
<td>$2,500 removal</td>
</tr>
<tr>
<td>N.M. Willis, Assistant Professor of History</td>
<td>12,000 plus</td>
</tr>
<tr>
<td>Phyllis Wilson, Assistant Professor of Journalism</td>
<td>$450 removal</td>
</tr>
<tr>
<td>David G. Beer, Lecturer in Classics</td>
<td>$100 removal</td>
</tr>
<tr>
<td>Roger C. Blockley, Lecturer in Classics</td>
<td>7,400 plus</td>
</tr>
<tr>
<td>Randal R.A. Marlin, Lecturer in Philosophy</td>
<td>7,500</td>
</tr>
</tbody>
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APPOINTMENTS, RESIGNATIONS, ETC. (Cont'd):

ACADEMIC APPOINTMENTS

Effective September 1st, 1966 to December 31st, 1966
Andre Stemann, Visiting Professor of French
$5,500 plus
Economy Air Fare,
Paris-Ottawa Return

Effective January 1st, 1967
George Skippen, Assistant Professor of Geology
8,500 plus
$700 removal

TECHNICAL APPOINTMENTS

Effective March 1st, 1966
Attilio L. Peter, Machine Shop Technician,
Science Workshop
5,200

RESIGNATION

Effective February 28th, 1966
Mrs. Elizabeth Komarnisky, Executive Secretary, Alumni Association

STUDY LEAVE 1966-67

G. Roseme, Assistant Professor of Political Science

SPECIAL APPOINTMENT TO SENATE TO JUNE 30th, 1969

J. Nicol, Registrar

STAFF CHANGES:

The following list of staff changes which had been circulated with the notice of meeting was approved:

<table>
<thead>
<tr>
<th>Employment of</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Robert Erjdeau, Buildings &amp; Grounds</td>
<td>February 1, 1966</td>
<td>$ 250</td>
</tr>
<tr>
<td>Mrs. Jennifer Cotton, Clerk-Typist,</td>
<td>January 10, 1966</td>
<td>240</td>
</tr>
<tr>
<td>Bursar's Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Paul Faulkner, Multilith Operator,</td>
<td>January 31, 1966</td>
<td>275</td>
</tr>
<tr>
<td>Reproduction Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Margaret N. Hull, Clerk-Typist,</td>
<td>February 7, 1966</td>
<td>250</td>
</tr>
<tr>
<td>Buildings and Grounds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Joseph Kuglics, Buildings &amp; Grounds</td>
<td>February 4, 1966</td>
<td>250</td>
</tr>
<tr>
<td>Mrs. Dian C. Laycock, Research Assistant,</td>
<td>January 17, 1966</td>
<td>429.16</td>
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<tr>
<td>Sociology</td>
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<tr>
<td>Mr. Edgar R. Mulligan, Cleaning Staff,</td>
<td>January 17, 1966</td>
<td>250</td>
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<tr>
<td>Buildings and Grounds</td>
<td></td>
<td></td>
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<tr>
<td>Mrs. Marjorie J. Musgrove, Junior</td>
<td>February 1, 1966</td>
<td>230</td>
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<tr>
<td>Circulation Assistant, Library</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miss Hilda Joy Payne, Supervisor,</td>
<td>February 1, 1966</td>
<td>400</td>
</tr>
<tr>
<td>Reproduction Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miss Shirley Sherwood, Assistant Buyer,</td>
<td>February 1, 1966</td>
<td>382</td>
</tr>
<tr>
<td>Purchasing Department</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Salary Increase</td>
</tr>
<tr>
<td>-------------------------------------------</td>
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</tr>
<tr>
<td>Miss Margaret Armstrong</td>
<td>Library Technician</td>
<td>$285 to 300</td>
</tr>
<tr>
<td>Mrs. Margaret Burchell</td>
<td>Library Technician</td>
<td>$285 to 300</td>
</tr>
<tr>
<td>Miss Pauline Comibear</td>
<td>Library Technician</td>
<td>$285 to 300</td>
</tr>
<tr>
<td>Miss Susannah Denyer</td>
<td>Junior Circulation Assistant</td>
<td>$315 to 330</td>
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<tr>
<td>Mr. Cinady Kowcur</td>
<td>Stack Boy, Library</td>
<td>$190 to 200</td>
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<tr>
<td>Mr. George Nicholson</td>
<td>Residence Caretaker, Maintenance</td>
<td>$265 to 270</td>
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<tr>
<td>Miss M. Ruth Rintoul</td>
<td>Library Technician</td>
<td>$285 to 300</td>
</tr>
<tr>
<td>Miss Joanne Tardif</td>
<td>Stenographer, History &amp; English</td>
<td>$250 to 275</td>
</tr>
<tr>
<td>Mr. W.R. Wilmott</td>
<td>Stationary Engineer, Maintenance</td>
<td>$420 to 475</td>
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</tbody>
</table>

Resignation of

Miss Barbara Bonner, Stenographer, Plant Supervisor’s Office

Mr. William L. Fitzpatrick, Office Supervisor, Bookstore

Mrs. Esme Hooper, Junior Circulation Assistant, Library

Mr. David Ralph Reynolds, IBM Operator, Data Processing Centre

Mr. John Tempelmans Plat, Supervisor of Athletic Facilities

Leave Without Pay For

Mr. Gyula Andras, Binding Assistant Library 2½ days in December

Mrs. April Andrews, Faculty Secretary Psychology 1½ days in December

Mrs. Joan E. Martell, Faculty Secretary, Psychology 4 days in December

Mrs. Phyllis Putt, Faculty Secretary, Philosophy 2½ days in December
STAFF CHANGES (Continued):

Transfer of

Mr. Terrence D. Kilmartin
From Mail Clerk, Mail Room
To Multilith Operator, Reproduction Services

Miss Rose Marie Lanois
From Multilith Operator, Reproduction Services
To Xerox Operator, Bursar's Office

Mr. Francis Starr
From Buildings and Grounds
To Supervisor of Athletic Facilities

Effective Salary
February 14, 1966 $ 200
February 14, 1966 210
February 3, 1966 350

BEQUESTS:

Jack Payne Barwick- It was agreed to authorize execution on behalf of the University of a form of Renunciation Disclaimer by which the life tenant of the estate renounced her right to encroach upon capital at the discretion of the trustees.

It was agreed that the following bequest be accepted:
Naomi Cook - $5,000 to be used for the Naomi Cook Scholarship Fund

It was agreed that the following bequest be accepted:
Mildred S. Henry- $1,000 to be used in the promotion of the Faculty of Science.

Jemima Grace Dobbie - It was reported that the University had recently received a copy of the will which states that the residue of the estate is to be used for scholarships to students obtaining at least 75%.

Edith Mary Stitt - Mr. Turner reported that a cheque for $500 had been received from the Royal Trust Company, representing one-quarter share of the accumulated income on this estate. In order to effectively carry out Miss Stitt's wishes to purchase a life annuity for Miss Florence Trempe, the Royal Trust Company asked for approval to pay out of the residue of the estate $100 per month from the date of Miss Stitt's death to the date when the annuity was actually purchased.

It was agreed that this request be approved.

NIGHT DEPOSITORY - CAMPAIGN:

On a motion duly moved, seconded and carried, it was resolved that Carleton University enter into an agreement with The Bank of Nova Scotia, substantially in the form of the Bank's printed Form 950, a copy of which was submitted to the meeting, relating to the use by the University of a "Night Depository" at the 125 Sparks Street Branch of the Bank and that the Campaign Accountant of Carleton University be hereby authorized for and on behalf of the University to sign and deliver to the Bank an agreement substantially in the said form and from time to time appoint agents of the undersigned for the purposes of the said agreement and sign and deliver to the Bank notices and appointments substantially in the form of the Bank's printed Form 951, a copy of which was submitted to the meeting; and
NIGHT DEPOSITORY -
CAMPAIGN (Cont'd.):

That this resolution shall remain in force and be binding upon
the University until a copy, certified by the Secretary under the
University's seal, of a resolution passed by the Board of Governors
of the University repealing or replacing this resolution shall have
been received by the manager of the said branch of the Bank and
duly acknowledged in writing.

REQUEST FOR EXEMPTION
FROM RETIREMENT PLAN:

On the recommendation of Mr. Turner, and with the approval of the two
faculty members of the Staff Welfare Committee, it was agreed to
exempt Professor Gregory Tanyi from the Retirement Plan because his
letter of resignation had been received prior to the date on which it
became compulsory for him to join the plan and because he was returning
to the Cameroons.

STATEMENT OF OPERATING
INCOME AND EXPENDITURE:

Copies of a Statement of Operating Income and Expenditure for the seven
months ended January 31, 1966 were circulated at the meeting. These
showed estimated operating income for the year of $5,572,292, operating
expenditure of $5,733,442, and a deficit of $160,513.

TERMINATION:

The meeting terminated at 3:10 p.m.

F.J. Turner  A.D. Dunton
Secretary    Chairman pro tem