CARLETON UNIVERSITY

Minutes of the 184th Meeting
of the

BOARD OF GOVERNORS

Time: Wednesday, April 12, 1967, at 12:30 p.m.
Place: The Board Room - H. S. Southam Hall

PRESENT:
Mr. D. A. Golden, Chairman, Mr. V. S. Castledine, Mr. John C. Clarke,
Mr. A. A. Crawley, Dr. A. D. Dunton, Dr. J. Lorne Gray, Mr. Charles L.
Jeffrey, Mr. A. M. Laidlaw, Mr. Bertram Loeb, Dr. C. J. Mackenzie,
Mr. T. R. Montgomery, Dr. H. Pullen and Mrs. A. H. Zimmerman. Also
present: Mrs. H. L. Deskin, Mr. A. B. Larose, Mr. B. Painter, Mr. F. J.
Turner and Dean R. A. Wendt.

CAMPAIGN:
The Chairman asked for volunteers from the Board to canvass local
organizations.

ATHLETIC FEES:
The Provincial Government was insisting that no regular income be used
for Athletics, and in order to cover the difference of $37,000 between
Athletic income and expenditure, the budget was based on an increase
of $8,00 in the Athletic fee.

The Finance Committee did not make a recommendation on this matter
because Mr. Bert Painter, the President of the Students' Council, had
requested permission to appear before the Board to argue for a correspond-
ing decrease in tuition fees.

Mr. Painter had therefore been invited to this meeting. He said that
until the students had a Union Building, the program of Athletics offers
the one focal point on campus where students can get together. His
argument was that it was unfair for the students to bear the entire costs
of the Athletic program.

The Chairman told Mr. Painter that the Board recognized that the Athletic
program is an important part of the overall University program but that
a decrease in tuition fees would decrease the total revenue of the
University.

MINUTES:
It was agreed that the minutes of the previous (183rd) meeting be
approved as distributed.

Mr. Turner reported that the decision recorded in the minute on page 10
in connection with the Buchanan Bequest conflicts with a previous
decision of the Board.

It was agreed that this matter be referred to the Executive Committee.
REPORT OF THE
FINANCE COMMITTEE: Copies of the report of the Finance Committee were circulated in advance of the meeting. (A copy of this report is attached to the original of these minutes.)

In the absence of Mr. Elderkin, Mr. Castledine introduced the report and then asked the President to lead the discussion.

It was agreed that the following recommendations of the Committee which are marked by an asterisk be approved:

Budget 1967-68 - Copies of the current budget for 1967-68 were circulated at the meeting. This showed Total Operating Income of $11,024,205; Total Operating Expenditure of $11,021,907; and a Surplus for the year of $2,298. (A copy of this budget is attached to the original of these minutes.)

The President said that because of the adoption by the Provincial Government of the formula system for determining operating grants, the uncertainties this year with respect to income would be sharper than usual. The value of the basic unit is $1,320, less the standard tuition fee which will be the median of Ontario Universities’ tuition fees.

The budget is based on
- full-time enrolment of 4,380, up about 650 from 1966-67;
- no increase in tuition fees;
- increase in faculty to 381 from 233;
- provision for additional equipment;
- ratio of students to faculty just over 15:1;
- provision for substantial faculty salary increases, with minimas increased as follows:
  
  Assistant Professor From $8,300 - $9,000
  Associate Professor From 10,500 - 11,300
  Professor From 13,800 - 15,000

In 1966-67 Carleton's salaries in the higher academic ranks were among the lowest in the province, and in spite of the proposed increases the Carleton averages would still be lower than those of other Universities, particularly in the senior ranks.

- average increases for administrative staff a shade under 14% for the year, including the 8% across-the-board increase approved as of January 1, 1967;
- a strengthening of the Student Affairs area, with provision for additional counselling and the appointment of a liaison officer with High Schools;
- provision for an additional person in the Information Office; and
- a substantial increase in the Library Book Budget;
- provision for increases for the Maintenance staff.

Student Aid - It was reported that it was necessary to find funds from other sources for scholarships and bursaries because the Provincial Government money can not be used for this purpose. Copies of a proposal were circulated at the meeting. This showed Entrance and In-Course Scholarships and Bursaries to a total of $28,800 for the year financed from the income from unrestricted endowment funds, from estates, from Bookstore profits, and from various sources. This total would not be shown in the current budget and would be allocated to the scholarships and bursaries named in the proposal.
that the income as outlined in the proposal be used to finance the scholarships and bursaries named in it.

Athletic Fees - It was reported that in 1966-67 the Athletics deficit had been covered out of Bookstore profits. This year's budget shows Bookstore profits being used for student aid, and the budget was based on an Athletic fee increase to $26 from $16 in order to cover the difference of $37,000 between Athletic income and expenditure.

It was moved by Dr. Mackenzie, seconded by Mr. Loeb, that the Athletic fee be increased by $6.00 for full-time students and by $1.00 for part-time students, with the balance financed from some other source. Carried.

Residence Fees - The Residence budget had been prepared on the basis of an increase in Residence fees as follows:

<table>
<thead>
<tr>
<th>Single Room</th>
<th>From $791 to $841 (an increase of $50)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double Room</td>
<td>From $751 to $791 (an increase of $40)</td>
</tr>
</tbody>
</table>

that these increases be approved.

Stationary Engineers - The contract with the International Union of Operating Engineers which expires December 31, 1967, does not provide for increases for the five stationary engineers in 1967. Mr. Turner suggested that increases of $20 per month for the period July 1 - December 31, 1967, would improve the University's relations with the Union. This would leave a provision of $363 per man for the six-month period ending June 30, 1968. The Finance Committee recommended that these increases, amounting to $600 in total, be approved.

The Board did not approve this recommendation.

Parking - It was reported that the President has not yet received a recommendation about parking fees for 1967-68. If such a recommendation is forthcoming it will be presented to the Board as soon as possible.

Tuition Fees - Part-Time Students - that the fee for Part-time students not registered in degree courses be increased from $101 to $107 per course, which includes an additional $1 for Athletic fees.

Job Evaluation Programme - The Job Evaluation Programme covering most members of the non-academic staff was progressing satisfactorily, and a list of increases for this group was considered at a meeting of the Job Evaluation Committee on April 7, presented to the President, and then to the Chairman of the Finance Committee. The increases are within the budget provision,

that this list, a copy of which is attached to the original minutes of the 54th meeting of the Finance Committee, take precedence over any individual increases shown in the budget.

It was moved by Mr. Castledine, seconded by Mr. Crawley, that the budget for 1967-68 be approved as presented, noting that it is affected by the decision to change the Athletic fee and therefore the composite fee. Carried.
Second Mortgages - The following second mortgages had been approved:

slightly less. The Finance Committee referred this matter to the Board of Governors without recommendation, and Mr. Turner was asked to check the legal problems which might be involved because of the location of the house in the Province of Quebec.

Mr. Turner reported that the University's solicitor had advised that while it has a slightly different name and form in Quebec, it is in his view a valid second mortgage and can be processed without any great extra difficulty.

After some discussion of the original purpose which prompted the granting of second mortgages to members of staff, it was agreed that second mortgages granted by the University be restricted to a maximum of $7,500 and to houses purchased for $35,000 or less.

Appointments and Promotions -

* Appointment of a Superintendent of Buildings and Grounds at a salary of $12,000 with the effective date to be negotiated,

As of July 1, 1967 - salary as per budget -

* Mr. Ernest Robinson
   From Acting Plant Supervisor
   To Assistant Superintendent of Buildings and Grounds

* Mrs. H. L. Deakin
   From Assistant to the Bursar
   To Administrative Officer (Personnel)

* Mr. D. C. McCown
   From Assistant Controller (Capital)
   To Secretary of the Board

REPORT OF THE BUILDING COMMITTEE: The minutes of the 102nd meeting of the Building Committee were circulated in advance of this meeting as a report of the Committee. (A copy of this report is attached to the original of these minutes.)
REPORT OF THE BUILDING COMMITTEE (Continued):

Dr. Gray led the discussion of the Report and it was agreed that the following items which are marked by an asterisk be approved:

Report of the Building Advisory Committee:

Design Review Committee - At a meeting on March 10 the Design Review Committee had considered its terms of reference; the various projects which are in the planning stage; and the value of retaining a Town Planner to study the area immediately north of the proposed Administration Building complex.

* that the Design Review Committee be asked to continue to perform its present function but that their service be augmented by retaining the firm of Murray and Murray to study the following two areas:
1. the area immediately north of the proposed Administration Building Complex;
2. the area presently occupied by Parking Lot #2 which will be the site of the Engineering-Science Library - Mathematics - Bookstore - Geology Complex.

Negotiations to acquire land fronting on Dow's Lake - The N.C.C. had questioned the University's proposed use of this land for parking and playing fields, but indicated that they might consider the siting of the Multi-Purpose Hall on this land close to Dow's Lake a satisfactory solution.

* that Murray and Murray be retained to study this area with particular reference to the location of the Multi-Purpose Hall closer to Dow's Lake and to prepare a presentation for submission to the N.C.C.

* that before Murray and Murray proceed on the three studies the University must have agreed to a basis of charges.

Teachers' College - The President said that he had been informed by the Deputy Ministers of Education and of University Affairs that the plans to locate a Teachers' College in the Alta Vista area had been halted and that they would like to have such a College associated with Carleton. They had suggested that a building on the Carleton campus could be used for teacher training for several years, and then for University purposes when the Teachers' College is moved to the new campus. They hoped that the teachers could use some of Carleton's common facilities with the Department of Education paying a reasonable share of costs.

The proposal was received favourably and it was agreed that discussions be continued.

Furniture - Loeb Building:

* Loose Furniture - that the proposal of Contract Interiors be accepted subject to the satisfactory production of prototypes of a chair, a coffee table, and one of the study tables.

* Offices - that the Loeb Building offices be furnished with standard office furniture in light oak finish.
Space Requirements for Arts, Division I - After considering a revised report of projected space requirements, the Building Advisory Committee had discussed the possible development of College Facilities in the light of recent Senate deliberations, and the implications which would affect the planning of this building beyond 1971.

* (a) that the Arts I requirements as outlined in the revised report be accepted;
(b) that a submission to the Department of University Affairs be prepared;
(c) that the submission recognize those areas of the faculty which might go into Colleges so that if the College development proceeds these can be separated from those which are essential to the function of Arts I;
(d) that the sub-committee be asked to reconsider the seating capacity of the theatre, and that the submission contain justification for the particular size recommended; and
(e) that the Committee on Instructional Aids be consulted about the suitability of locating the Television Centre in this Building.

Level Railway Crossing - A letter had been received from the Canadian Pacific Railway stating that changes in the track location would be made which would involve lowering the tracks approximately 18" at the location of the present level crossing, so that the University will have to adjust the road to suit. The correspondence also expressed concern over the safety of the level crossing in view of the increasing traffic and speed on the railroad and the increasing road traffic, and suggested that either the crossing be closed or that automatic crossing protection be installed.

* that De Leuw Cather proceed with the design of
(a) the road from Sunnyside to link up with the existing road to the east of the tracks
(b) the overpass at Sunnyside Avenue
(c) the road to the west of the tracks in the Residence area, and that the portion of the road to the west of the tracks from the Steacie Building to the existing access road be paved.

It was agreed that in his reply to the C.P.R. Mr. Turner request permission to keep the level crossing open and unprotected until the Sunnyside overpass is completed, at which time it would be closed.

Relations with the Provincial Government - The President said that the Department of University Affairs was developing a long range Capital Aid Plan to apply after 1969 which may involve 100% support for all buildings which conform to the standards which they will support. For the period July 1, 1964 to June 30, 1969 the University will be working toward a solution which will make it possible for the Universities to carry forward their necessary construction programmes.
REPORT OF THE BUILDING COMMITTEE (Continued):

Report of the Building Advisory Committee (Continued):

Gymnasium Addition - This is the only project contributing to student services which is ready for tender call, but it is not high on the building priorities list established by Senate.

* that tenders be called on the Gymnasium Addition, provided that the Senate agrees with this recommendation.

* Sunnyside Access Road and Parking Garage - that a submission be made to the Department of University Affairs on a project to combine construction of the Sunnyside access road and the Parking Structure as shown in the civic design of the area in the vicinity of the proposed Administration Building.

* that major gasoline companies be invited to bid on leasing a service station facility within the Parking Structure.

* Field House Renovations 1967 - an expenditure of $2,150 for renovations.

* Landscaping - Spring Planting - an expenditure of $17,640.75, subject to further negotiations for landscaping the main court ($897.50).

* President’s Office - Loeb Building - an expenditure of $1,344.00 for carpet.

Underpass - Extension of Railway Bridge - the University had been asked to issue purchase orders to the Railway for used steel spans and heavy timber for shoring, and the estimated cost was $22,000.

* that the purchase orders be issued and the stipulated sum included in the Roads and Underpass tenders.

* Architects’ Fee on Sales Tax: That freedom in this matter be left to University Officers so that in negotiations with architects it remain one of the many matters taken into consideration.

* Change Orders:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Extra</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loeb Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#36</td>
<td>Additions to built-in furniture</td>
<td></td>
<td>$8,625.10</td>
</tr>
<tr>
<td>#33</td>
<td>Credit for change in flooring</td>
<td></td>
<td>24,575.60</td>
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</tbody>
</table>

REPORT OF THE JOINT COMMITTEE ON THE DUFF-BERDAHL REPORT:

Copies of a preliminary draft of this report were circulated at the meeting.

It was agreed that this draft be tabled; that the final report be considered by the Executive Committee before the end of April, and that copies of the draft be sent to those members of the Board who were not present when it was circulated.
CARLETON UNIVERSITY
ACADEMIC STAFF
ASSOCIATION:

Copies of a statement outlining the history of the C.U.A.S.A. request for revocable check-off of annual fees were circulated at the meeting. (A copy of this statement is attached to the original of these minutes.)

It was agreed that the Board approve in principle the collection of C.U.A.S.A. annual fees by automatic pay-roll deduction, and that a statement of the plan in detail be brought back to the Board at its next meeting.

APPOINTMENTS,
LEAVES, ETC:

On the recommendation of the President it was agreed that the following be approved:

ACADEMIC APPOINTMENTS

Effective July 1, 1967

G. Stuart Adam, Lecturer in Journalism $8,800 p.a.
Dr. Jon Alexander, Assistant Professor of Political Science $10,000 p.a.
John Churchill, Associate Professor of Music $14,000 p.a.
Dr. David R. Gardner, Assistant Professor of Biology $9,800 p.a.
Charles C. Gordon, Assistant Professor of Sociology $9,000 p.a.
Evelyn Gripton, Director of the Laboratory Nursery School (Psychology) $6,700 p.a.
Dr. C. D. Hérisson, Professor of French $16,200 p.a.
Dr. Dan Kessler, Professor of Physics $18,000 p.a.
Dr. Cooper H. Langford, Associate Professor of Chemistry $13,700 p.a.
José M. Lopez-Salz, Lecturer in Spanish $8,600 p.a.
Robert M. Punnett, Assistant Professor of Political Science $10,500 p.a.
Dr. Ronald A. Shigeishi, Assistant Professor of Chemistry $9,500 p.a.
Dr. Herbert M. Simpson, Assistant Professor of Psychology $10,300 p.a.
Jon H. Thompson, Assistant Professor of Mathematics $9,300 p.a.

ADMINISTRATIVE APPOINTMENT

Effective July 1, 1967

James L. Sevigny, High School Liaison Officer $8,400 p.a.

LIBRARY APPOINTMENT

Effective June 1, 1967

G. A. F. Townesend, Reference Librarian $6,600 p.a.
plus 100 travel
APPOINTMENTS, LEAVES, ETC. (Continued):

RETURMING FROM LIBRARY SCHOOL

Effective June 1, 1967

Pauline Conibear, Cataloguer
Margaret R. Rintoul, Cataloguer

ADJUSTMENT IN SALARY FOR NEW APPOINTMENT

Dr. Kanta Marwah, Associate Professor of Economics

RESIGNATION

Effective March 14, 1967

Miss Sue Benton, Assistant Storekeeper in the Department of Chemistry

SABBATICAL LEAVE 1967-68

T. N. Brewis, Associate Professor of Economics

PROMOTIONS

To Professor

T. N. Brewis, Economics
A. Bromke, Political Science
G. S. Cousé, History
M. S. Frumhartz, Sociology
E. M. Oppenheimer, German

To Associate Professor

R. D. Abbott, Public Law
R. D. Barton, Physics
G. P. Browne, History
C. L. Chakrabarti, Chemistry
M. A. Copeland, Engineering
W. I. Gillespie, Economics
J. A. Goldak, Engineering
C. D. Holmes, Engineering
R. L. Jackson, Spanish
P. J. King, History
J. A. Koningsstein, Chemistry
P. E. Lee, Biology
N. H. Lithwick, Economics
Marilyn Marshall, Psychology
J. M. Moore, Geology
G. Paquet, Economics
M. Parris, Chemistry
B. M. Puttaswamaiah, Mathematics
T. J. Ryan, Psychology
James Steele, English
J. W. Strong, History
T. Tolley, English
W. E. Walther, Psychology
D. R. Whyte, Sociology
R. W. Yole, Geology
APPOINTMENTS, LEAVES, ETC. (Continued):

PROMOTIONS (Continued)

To Assistant Professor

W. T. Bedwell, English
Elinor J. Burwell, Psychology
André Elbaz, French
J. P. Fletcher, Biology
R. B. Gamble, Mathematics
Madeleine Gobeil, French
D. Goldstick, Philosophy
B. Roy, French
T. P. Wilkinson, Geography

ADJUSTMENTS TO THE BUDGET:

On the recommendation of the President it was agreed that the following be approved:

Dr. A. M. Beattie, Professor of English (1.o.a. change from 7/12 to 1/2 pay)
From $10,363 to $8,900

Professor H. E. English, Economics (1/5 time spent on work for the Private Planning Association)
From $17,500 to $14,000

Mr. N. D. Fenn, Senior Resident
From $15,800 to $16,300

Dr. C. P. Fleischauer (1.o.a. 1/2 pay), French
From $7,000 to $6,800

Mr. W. Fraser, Senior Resident
From $8,400 to $8,900

Miss M. L. Funke, Senior Resident
From $10,500 to $10,000

Dr. C. A. Marsden, Acting Provost of Residences
From $12,300 to $11,500

Dr. B. O'Brien, Psychiatrist, Counselling and Health Services
From $3,200 to $7,500

Dr. M. Parris, Associate Professor of Chemistry
From $10,900 to $11,300

SCHOOL OF ARCHITECTURE:

The President reported that the Provincial Government was encouraging the University to inaugurate a School of Architecture with the first enrolment in 1968 or 1969. The establishing of such a School had previously been approved by the Board of Governors.

ST. PATRICK’S COLLEGE:

The President reported that he had been approached by officials of St. Patrick’s College with the suggestion that they relinquish their affiliation with the University of Ottawa and become an integral part of Carleton University. The proposal was that Carleton purchase the assets of St. Patrick’s College, take over control of its staff, and assume full responsibility for its operation. The Provincial Government had indicated that it was in sympathy with this development and that it would assume responsibility for the costs involved.

It was agreed that the President continue these negotiations.
HONORARY DEGREES: The President reported that at a special convocation in conjunction with the opening of the MacKenzie Building, honorary degrees had been conferred on the following:

Dr. D. T. Wright (D.Eng.), Chairman of the Committee on University Affairs
Mr. J. S. Foster (D.Eng.), Vice-President, Power Projects, Atomic Energy of Canada Limited
Mr. A. Brewer Hunt (D.Eng.), Vice-President and Research Consultant, Northern Electric Company Limited

He also reported that the Senate had agreed to a special convocation the day before the usual one to open the Physics Building, with honorary degrees conferred on the following:

Dr. G. Herzberg (D.Sc.), Division of Pure Physics, National Research Council
Dr. L. G. Elliott (D.Sc.), Physics Division, Atomic Energy of Canada Limited
Professor R. Hofstadter (D.Sc.), Professor of Physics, Stanford University, Stanford, California

At the main Convocation ceremony on May 26, honorary LL.D. would be conferred on Professor Hugh MacLennan, Professor of English Language and Literature at McGill University, and Mr. Peter Dwyer, Associate Director of Canada Council.

A third, Mrs. Adelaide Sinclair, Deputy Director of the United Nations International Children's Fund (UNICEF), was unable to accept an honorary degree on this date.

REPORT OF THE INVESTMENT COMMITTEE:

The minutes of the 96th meeting of the Investment Committee were circulated in advance of the meeting as a report of the Committee. (A copy of this report is attached to the original of these minutes.)

It was agreed that this report be approved as distributed.

STAFF CHANGES: On the recommendation of the Bursar it was agreed that the following list of Staff Changes, which had been circulated with the notice of meeting, be approved:

<table>
<thead>
<tr>
<th>Employment of</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss Margaret Andrews, Faculty Secretary, Chemistry</td>
<td>April 10, 1967</td>
<td>$365.00</td>
</tr>
<tr>
<td>Mrs. Marguerite Ballantyne, Records Clerk, Registrar's Office</td>
<td>March 16, 1967</td>
<td>$300.00</td>
</tr>
<tr>
<td>Mr. Alex Bogdanowicz, Groundsman, Buildings and Grounds</td>
<td>March 1, 1967</td>
<td>$290.00</td>
</tr>
<tr>
<td></td>
<td>July 1, 1967</td>
<td>$319.00</td>
</tr>
<tr>
<td></td>
<td>September 1, 1967</td>
<td>330.00</td>
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<td></td>
<td>September 1, 1968</td>
<td>341.00</td>
</tr>
<tr>
<td></td>
<td>March 1, 1967</td>
<td>$315.00</td>
</tr>
<tr>
<td>Mrs. Mary A. Bowron, Clerk-typist, Development Office</td>
<td>February 27, 1967</td>
<td>$290.00</td>
</tr>
<tr>
<td>Mr. Ronald Chantigny, Night Cleaner, Buildings and Grounds</td>
<td>July 1, 1967</td>
<td>319.00</td>
</tr>
<tr>
<td></td>
<td>August 27, 1967</td>
<td>330.00</td>
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<tr>
<td></td>
<td>August 27, 1968</td>
<td>341.00</td>
</tr>
<tr>
<td></td>
<td>March 1, 1967</td>
<td>$300.00</td>
</tr>
<tr>
<td>Mr. Robert Clark, Payroll Clerk, Business Office</td>
<td>March 1, 1967</td>
<td>300.00</td>
</tr>
<tr>
<td>Mrs. Esther Csurgai, Mender, Library</td>
<td>March 1, 1967</td>
<td>240.00</td>
</tr>
<tr>
<td>Mr. James Cuddy, Machine Operator, Reproduction Services</td>
<td>February 16, 1967</td>
<td>235.00</td>
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</tbody>
</table>
STAFF CHANGES
(Continued):

Employment of

Miss Betty Curtis, Keypunch Operator, Data Processing
Effective
March 13, 1967
Salary
$280.00

Mr. William F. Flanagan, Chief Operating Engineer, Buildings and Grounds

Miss Danuta Prontczak, Secretary, Learned Societies, March 27, 1967 to June 30, 1967; Secretary, Modern Languages, July 1, 1967
Effective
March 27, 1967
Salary
$350.00

Mrs. Brigitte Gale, Faculty Secretary, April 1, 1967

Effective
Salary
March 1, 1967
$708.33

$315.00

Miss Diane Gauvreau, Clerk, Library

Effective
March 13, 1967
Salary
$336.50

Mr. Ron Gilliland, Furniture Helper, Buildings and Grounds

Effective
July 1, 1967
Salary
319.00

Effective
August 21, 1967
Salary
330.00

Effective
August 21, 1968
Salary
341.00

Effective
April 1, 1967
Salary
$12,000.00 p.a.

Appointment to the regular part-time staff

Miss Michelle Lalonde, Secretary, Public Relations
Effective
April 1, 1967
Salary
$325.00

Mr. Murray MacMillan, Clerk, Mailing Services
Effective
April 3, 1967
Salary
$315.00

Miss Peggy Petrie, Faculty Secretary, Biology
Effective
February 20, 1967
Salary
$315.00

Mr. George Sanderson, AVA Technician, Technical Services
Effective
March 20, 1967
Salary
$458.33

Mrs. Shirley Shapiro, Secretary, Buildings and Grounds
Effective
March 27, 1967
Salary
$340.00

Mr. Richard Sparrow, Clerk, Mailing Services

Mrs. Joan Willis, Records Clerk, Registrar's Office

Appointment to the regular part-time staff

Mrs. Doris Dumbrille, Faculty Secretary, Journalism
Effective
February 23, 1967
Salary
$150.00

Transfer of

Mrs. Gail Chaytor,
from Secretary, Buildings and Grounds to Secretary to the Director of the Physical Plant

Salary increase for

Miss Diane Duffell, Searcher, Library

Effective
from $330.00 per month to $357.50 per month
March 1, 1967

Miss Joan Forsythe, Faculty Secretary, Chemistry

Effective
from $312.70 per month to $340.00 per month
April 1, 1967
STAFF CHANGES (Continued):

Salary increase for

Miss Gayll Gibson, Circulation Assistant, Library
from $330.00 per month
to $357.50 per month
Effective
March 1, 1967

Miss Maxine Lynch, Circulation Assistant, Library
from $330.00 per month
to $357.50 per month
Effective
March 1, 1967

Mrs. Erma Quesnel, Clerk, Bookstore
from $265.00 per month
to $275.00 per month
Effective
April 1, 1967

Resignation of

Mrs. Annie Campbell, Secretary to
the Director of Physical Plant
Effective
March 23, 1967
Salary
$344.50

Mr. Keith Kluke, Clerk,
Mailing Services
Effective
March 31, 1967
Salary
$221.40

Miss Monica Langlois, Processor,
Library
Effective
March 1, 1967
Salary
$236.50

Mrs. Barbara LeBlanc, Clerk-typist,
Buildings and Grounds
Effective
March 17, 1967
Salary
$270.00

Miss Heather Morfoot, Secretary,
Counselling and Health Services
Effective
March 17, 1967
Salary
$371.00

Miss Gail Park, Faculty Secretary,
Chemistry
Effective
March 31, 1967
Salary
$365.70

Mr. Christy Richards, Searcher,
Library
Effective
March 6, 1967
Salary
$357.50

Mrs. Suzanne Rivoire, Xerox Operator,
Business Office
Effective
March 31, 1967
Salary
$264.60

Mrs. Sophia Smits, Research
Assistant, Sociology
Effective
February 28, 1967
Salary
$375.00

Miss Emilia Stopa, Keypunch Operator,
Data Processing
Effective
March 31, 1967
Salary
$280.80

Mr. Howard J. Storey, Stack Boy,
Library
Effective
February 28, 1967
Salary
$236.50

Reduction in salary to $198.75 per month from April 1, 1967, for
Miss May Roe,
Secretary to the Information Officer, Public Relations Office,
who is transferring to the regular part-time staff.

EXECUTIVE COMMITTEE:

It was agreed that a meeting of the Executive Committee be held before
the end of April to discuss the recommendations of the Joint Committee
on the Duff-Berdahl Report and the remainder of the Agenda.

TERMINATION:

The meeting terminated at 3:00 p.m.

F. J. Turner,  
Secretary.  
D. A. Golden,  
Chairman.