CARLTON UNIVERSITY

Minutes of the 202nd Meeting

of the

BOARD OF GOVERNORS

Time: Wednesday, November 20, 1968, at 4:30 p.m.
Place: The Board Room - H.S. Southern Hall

PRESENT:
Mr. D. A. Golden, Chairman, Mr. G. E. Beament, Mr. V.S. Castledine,
Mr. J. C. Clarke, Mr. D. Duclos, Dr. A.D. Dunton, Mr. C.F. Elderkin,
Mr. C.F. Elliott, Mr. C.H. Everett, Dr. J.L. Gray, Mr. C.L. Jeffrey,
Mr. A.M. Laidlow, Dr. C.J. MacKensie, Mr. T. R. Montgomery,
Mr. R.G. Robertson, Mr. F.K. Venables, Mrs. A.H. Zimmerman, also present
Mr. F.J. Turner, and Mr. D.C. McEown, Secretary.

MINUTES:
The Minutes of the previous 201st meeting were approved as
circulated.

RESIGNATIONS FROM THE BOARD:
The Board, with great regret, accepted the resignations of Dr. Pullen,
Senator Paterson, and General Lethan. The Board did so with
reluctance because of the contribution that these members had made in
many ways to the development of the University during their period of
membership. The Chairman proposed, and the Board agreed that he
should approach Dr. Willis, Assistant Superintendent of the Secondary
Schools, Dr. Grace Maynard and Mr. A. Andras to fill the vacancies
caused by the resignations.

DECLARATION OF INTEREST:
Mr. Golden, as a member of the Board of Directors of Atomic Energy of
Canada, Ltd. and Dr. Gray as the President of Atomic Energy of Canada
Ltd., asked that it be recorded that from time to time the University
and Atomic Energy of Canada Ltd. enter into contracts concerning
research activities for Atomic Energy of Canada Ltd. with the University.

NEW UNIVERSITY GOVERNMENT:
The President outlined the results of the recent referendum held by
the students on New University Government. It was reported that
the students on the main question of adoption of the New University
Government had voted strongly in favour of the adoption. The votes re-
garding proposals to seek further amendments were: that student
representatives should participate in review of student files - against;
that students participate in discussion of faculty personnel matters -
unanimously against; that students participation at departmental level
be one-third of faculty - strongly in favour; that meetings of all
bodies be open; strongly in favour; that the number of student places
on Senate and Board be guaranteed - in favour. (The latter would
change basic principles of NUG as not favoured by the students'
council.) The President reported that as the result of the inter-
pretation of the Senate about the number of students to be on
departmental committees, departments were now using the provision established in the New University Government as a minimum number of student participants and that many departments of the University had provision for more students than the minimum.

He indicated that as a result of the referendum, discussions at AUCC, and the general University situation, that the question of openness of Senate and Board meetings would be a subject for further discussion and that there would be pressure exerted for open meetings.

The President reported that the Committee had been to the campus on Monday, November 18th and that as a result of this meeting and the one that the Committee of Presidents had with the Chairman, Dr. Wright, indications were that the following plans for university operations were being considered.

(a) Operating Formula - That as a result of the increased enrolment over projections that many universities would have more money available to them this year than had been planned. Indications were that the increase to the basic unit for next year will be very small. It is estimated that it will be approximately 5% to 7%.

(b) Capital Formula - He indicated that the Department of University Affairs and the Committee were working on the development of a capital formula which would provide each university with capital funds based on projected enrolment increases. This formula will be developed in conjunction with the study now being made of the utilization of facilities and it appears that universities will be able to spend their capital resources as they see fit. However, it also seems likely that the provision of capital funds by the provincial government will be made on very stringent basis and that while the university will have freedom to spend the money available they will have to husband their resources very carefully because their needs will be far greater than the supply. He also reported that the Committee may adopt an interim formula which, coupled with the present system, will provide the university with a certain amount of capital funds each year and as a result it will be necessary to review our goals and the details of our capital planning in the light of the new situation.

(e) Co-ordination of Development of University Plans in the Provinces - The President reported that one of the problems facing the university community in Ontario is the co-ordination of developments in each university with the others within the province and that unless the universities do this themselves, the Committee and Department of University Affairs at some point would have to do it for them. It appears now that the Committee on University Affairs is trying to develop ways and means so that the funds available from the province for the universities are distributed equitably and that the question of how they are used be left to the universities. As an example the President reported that the Deans of Engineering in the province are trying to set up a study of engineering education which will be handled by an outside expert so that an overall plan for engineering development can be made for the provinces. As well the chairmen of Departments of Geology are trying to do a similar study. He also reported that the
Committee of Presidents are working towards the development of an overall study of university education in the provinces. While the provincial government has proposed to do a full study of post secondary education this has not been done even though the idea has been before the government for the last three years so that the Committee of Presidents feel that the University study is to be started as soon as it is feasible. To improve the effectiveness of the Committee of Presidents they are now discussing changes to the structure so that it will be enlarged and made more representative of the universities of Ontario.

(d) Foreign Students - The Chairman noted that for the first time the Committee had raised the question of the problem of education of foreign graduate students at Ontario Universities. The President suggested that this was as a result of the feeling that some had that the development of graduate programmes has been accelerated and justified through the admission of an unusually large number of foreign students to graduate work and as a result it had been suggested that it may be necessary to establish quotas for each university for the number of foreign students admitted. Concern was expressed by members of the Board that implementing of any kind of quota system would be extremely dangerous and undesirable for a variety of reasons and that such discussions or the establishment of such a policy should be done with a great deal of care if it was considered necessary.

(e) Computer - The President reported that the University had discussed with the Committee on University Affairs the problems associated with the computer installation at Carleton. He indicated that at present our computer capacity is quickly becoming inadequate for the work being done at the University. Thile there is money available this year to increase our computer facilities the Department of University Affairs had informed the University that they were not prepared at this time, because of the expectations that the report now being done for the Committee on computer facilities being ready by the first of January, to indicate what kind of support will be available for the next academic term and had indicated they would not agree to the University buying a large machine even though the financial conditions would be favourable. However, they did indicate that we could improve our computer facilities this year with the funds available if the University was prepared to take the risk on what might be available in the future. The President reported that a number of companies had made attractive offers of differing sorts to the University concerning the provision of computer capacity largely because of the location of the University in Ottawa. As a result of these discussions and the immediate need it was recognized that the University might have an opportunity if action is taken quickly. It was agreed that an ad hoc committee of the Board of Dr. Gray and Mr. Laird could be given power to act to approve proposals to increase the computer capacity for the University.

The President reported that as a result of the increased enrolment over that which was projected the student/faculty ratio had worsened and that there was a requirement for additional staff. It was agreed that the University could recruit for 55 new positions for next year.
FACULTY/STUDENT Ratio: (cont'd.)

It was also reported that the increased enrolment had produced additional revenue over that which had been budgeted and at the request of the President the Board approved an increase to the book budget of the Library of $90,000 and an increase of $10,000 to the administrative section of the Library Budget.

In reply to a question about the availability of faculty, the President indicated that in some of the sciences the supply was greater than the demand but that in areas such as Mathematics and the social sciences availability of faculty was limited.

APPOINTMENTS, LEAVES, ETC.: On recommendation of the President it was agreed that the following be approved:

SABBATICAL LEAVE 1969-70

D. A. Smith, Associate Professor of Biology 3/4 salary
M. LaFrance, Associate Professor of English 2/3 salary

REPORT OF THE BUILDING COMMITTEE:

The minutes of the 117th meeting of the Building Committee were circulated prior to the meeting as a report of the Committee. Mr. Clarke, in the absence of Mr. Teron, the Chairman, led the discussion of the report.

Changes in Membership - Mr. Clarke reported that the Building Advisory Committee and the Building Committee had expressed their thanks to Professor Millar, Professor Wendt and Dr. Gray for their services to the Building Advisory and the Building Committees.

Road Programme 1969 - Mr. Clarke reported that the two committees had considered the report of de Leuw, Cathor on the proposed programme of construction for the road system in 1969. He indicated that a number of questions had been raised by both committees concerning the proposals and that as a result the engineers had been asked to review their proposal in the light of the discussions at the Building Advisory Committee and the Building Committee.

Sewer and Water Design Costs - It was agreed that the design work for the Sewer and Water Project for 1969 be commissioned. This work would include the design of:

a) Service corridor, science-engineering precinct
b) Construction of water main from service corridor to 1969 residence
c) Construction of sanitary sewer and water main from service corridor to Steacie Building
d) Construction of water main to complete loop around existing residence

University Centre - It was reported that the Building Committee had considered a proposal to name a room in the University Centre after a donor to the University Centre campaign fund. The discussions concerning this donation were reported to be at the informal level, but for them to proceed it had been necessary to consult with the Planning Sub-Committee for the University Centre, the Building Advisory Committee and the Building Committee to obtain some preliminary approval of the
idea so negotiations could continue. The Building Committee directed that negotiations could proceed on the condition that the amount of money donated related either to the cost of the room, or to the cost of furnishing and equipping the room. In the discussion that followed at the Board, it was explained that the prospective donor was a brewer and there was some concern expressed over naming a facility of the University with this type of commercial overtones. It was recognized that the naming of facilities after donors was established through the precedence of naming buildings after donors, however, the question of appropriateness in application of this policy was discussed. It was moved by Mr. Elderkin, seconded by Dr. Gray, that facilities at the University could be named after a donor providing that the donation was of such a size that it was meaningful in relationship either to the cost of the facility or to the cost of furnishings and equipment of the facility and that it was done in good taste and was not overtly commercial. Carried.

School of Architecture - It was agreed that the capital requirements for furniture and equipment for the School of Architecture to 1971 at an estimated cost of $60,920 be prepared in the form of a capital submission to the province.

The Board approved the following recommendations of the Building Committee as reported:

Partition, Political Science Office
Demolition Contract, St. Patrick’s College
Carpet, Arts Faculty Lounge

Arts I Building - As a result of discussions concerning the new situation arising out of the meeting with the Committee on University Affairs and the assessments made by the Building Advisory Committee and the Building Committee for facilities to be constructed to meet the requirements of growth to 1971, the Board discussed the advisability of proceeding with the planning of the Arts I Building without government approval. It was reported that because the Provincial Government is reviewing the method of capital financing at the present time a number of projects have been held at the province before approval is given in principle. However, unless some planning proceeds, the facilities available in 1971 will not be adequate for the needs. It was agreed that planning for the Arts I Building should proceed on the condition that agreement can be reached with the architect that he can proceed with his planning in stages and that satisfactory arrangements can be made for the termination of planning, subject to a review of the facilities which are to be provided in the Arts I Building and a study of the utilization factors in relationship to this planning.

The following items were reported for information to the Board:

Office requirements for academic staff 1969-70, and 70-71,
Rideau River Campus
Revised enrolment forecast to 1980
Light mural
Transportation study
University dining facility

Reports on:
Classroom and seat utilization;
Residence requirements, Rideau River Campus to 1975;
Food service requirements, Rideau River Campus to 1975;
Progress of projects under construction and in planning stages
NEGOTIATIONS WITH THE CANADIAN UNION OF PUBLIC EMPLOYEES:

It was reported that the agreement with the Canadian Union of Public Employees concerning the maintenance employees expires on December 31, 1968, and that notice had been received by the University that the Union wishes to negotiate changes to the contract. It was pointed out that according to the assessment made by the staff that the wage level for the maintenance employees at the University is substantially less than the comparable situation within the city, and that in the staff's opinion steps would have to be taken to rectify this situation. The Board then discussed the question of how these negotiations should be carried out. While there was some feeling amongst members of the Board that this could be better done by outside experts, it was agreed that for these negotiations the University staff would negotiate on behalf of the University. To assist in these negotiations an ad hoc committee of the Board was established as an advisory committee on the negotiations. The members appointed were:

Mr. Jeffrey, Chairman
Dr. Gray and Mr. Venables, members

PICKERING TRUST:

It was reported that the University received a share certificate for 60,000 preferred shares of Capital Stock of Michael's Equipment and Industries Limited from Mr. C. E. Pickering on November 7, 1968. The certificate was transmitted to the Canada Permanent Trust Company for safekeeping. Acceptance of the certificate was authorized by decisions made by the Board at its 200th and 201st meeting.

REQUEST:

The Estate of the Late Mr. Morris Zagerman - A release form was signed on behalf of the University in regard to the Morris Zagerman estate on the occasion of the receipt of $500 which was a legacy in the estate of the late Mr. Morris Zagerman for St. Patrick's College.

RESIDENCES:

It was reported that the University had received notice that the appeal against the decision of the County Court concerning the payment of high rise charges by the University for the Residences will be heard by the Ontario Municipal Board on December 10, 1968. This is the continuation of the legal dispute between Carleton University, the University of Ottawa and the City of Ottawa concerning the high rise charges made by the city against the University Residences. This case was considered by the Court of Revision at which time the City won, it was later appealed at the County Court at which time the Universities won. The questions involved are:

a) Whether residential buildings are educational buildings within the provision made for the exception of educational buildings in the city by-law establishing the high rise charge.

b) Whether the high rise charge is a tax within the meaning of the Carleton University Act.

It was reported that the appeal will be a trial de novo.
It was reported that a letter has been sent to the Provincial Government informing them of the NCC decision concerning the leasing of the land by the University from NCC. The Provincial Government was asked whether it would be possible for them to enter into negotiations with the Federal Government to obtain this land on behalf of the University from the NCC.

**CPR RAILWAY:**

It was reported that the University had sent a letter to the President of the CPR suggesting the following series of alternatives be considered in respect of the proposed continuation of the fence on both sides of the railway tracks:

- a) That an agreement is made for the landscaping for the right of way along both sides of the tracks.
- b) Construction of the design surface crossings to supplement overhead or underpass crossings on the campus.

**BASELINE CONSTRUCTION:**

At the present time there are a number of outstanding liens and debts to sub-contractors which have been incurred by Baseline Construction and it is thought, according to the best information available, that these debts and liens are slightly larger than the amount held by the University. At present this amount is $79,108.40, and the University had planned to go to Court on Thursday, November 14, 1968 to pay the amount outstanding into Court but this arrangement had to be cancelled because the lawyer for Baseline Construction resigned, and it has not been possible since then to contact the firm. The University solicitors are now engaged in trying to solve this problem.

**DEATH OF A STUDENT ON CAMPUS:**

It was reported that recently a student had died in residence and that a similar situation had occurred at the University of Ottawa. It was reported that comparing the method of handling this between Carleton University and University of Ottawa that the University of Ottawa had taken certain steps in facilitating the arrangements for the next of kin that were most helpful whereas Carleton had not. It was agreed that authority be given to the University staff to assist the next of kin at the time of a death of a student.

**STAFF CHANGES:**

Approval was given for the staff changes which are attached as Annex 1 to these minutes.

**BOARD MEETINGS:**

The Board agreed that they would meet at 4:30 p.m. on the following dates for the period December 1968 to June 1969, and that the meetings would be followed by a dinner for the Board and its invited guests:

- Wednesday, January 29, 1969
- Thursday, February 27, 1969
- Wednesday, March 26, 1969
- Tuesday, April 29, 1969
- Thursday, May 29, 1969
- Wednesday, June 25, 1969
TERMINATION: The meeting terminated at 6:30 p.m.

D. C. McCown, Secretary.

D. A. Golden, Chairman.