MINUTES
OF THE
FIRST MEETING
OF THE
BOARD OF GOVERNORS OF THE ASSOCIATION
FOR
THE ADVANCEMENT OF LEARNING.

DATE
June 18, 1942 at 2:35 P. M.

PLACE
Chateau Laurier

PRESENT
Dr. H. M. Tory, Chairman; Mr. W. M. Connor, Dr. McGregor Easson, Mr. C. C. Gibson, Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. H. L. Keenleyside, Mr. David Lewis, Mr. T. R. Montgomery, Mr. Frank G. Patten, Dr. J. E. Robbins, Mr. L. R. Shaw, Mr. H. S. Southam, Mrs. Bryce Stewart, Mr. Norman F. Wilson.

1. HONORARY CHAIRMAN
On motion of Mr. Patten, seconded by Mr. Southam, Dr. P. D. Ross was named Honorary Chairman, and Mr. C. C. Gibson was named Honorary Solicitor, of the Board of Governors.

2. CHAIRMAN
Dr. Tory explained that he had been asked by the Committee to interview certain members of the Association to see if one of them could be named as Chairman. He hoped that eventually some one representing the business interests of the Association would be willing to act. It was then moved by Mr. Connor, seconded by Dr. Easson, and carried, that Dr. H. M. Tory be named Chairman of the Board of Governors for the time being.

3. VICE CHAIRMAN
On motion of Mr. Connor, and Mr. Gibson, Dr. H. L. Keenleyside was named Vice Chairman of the Board of Governors.

4. PRESIDENT OF CARLETON COLLEGE
It was moved by Mr. Connor, seconded by Dr. Keenleyside, and carried, that Dr. H. M. Tory be asked to become President of Carleton College. Dr. Tory explained that he had not intended to take on such responsibility, but that under the circumstances he could not refuse. He wanted it understood however that he would not accept any compensation, and that any money spent in connection with the office would go to the securing of suitable secretarial assistance.
5. TREASURER

On motion of Dr. Easson, and Mr. Jenkins, Mr. W. M. Connor was named Treasurer of the Board of Governors, with power to organize a finance committee.

6. REGISTRAR AND SECRETARY

It was moved by Mr. Montgomery, seconded by Mr. Connor, that Mr. L. R. Shaw be named as Registrar and to act as Secretary, for the time being, of the Board of Governors.

7. ASSISTANT SECRETARY

On motion of Mr. Montgomery, seconded by Mr. Lewis, the President was given authority to appoint an assistant secretary at a salary of $125.00 a month. Dr. Tory explained that Mr. Shaw had been relieved for the time being by the Board of the Y.M.C.A. of certain duties as General Programme Secretary on the understanding that an Assistant Secretary would be appointed upon whom the main work of the College office would fall.

8. EDUCATIONAL COMMITTEE

On suggestion of Dr. Tory an educational committee was named consisting of Dr. J. E. Robbins, Mr. Frank G. Patton and Mr. W. R. Wallen, the Principal of the Technical High School.

9. COURSE OF STUDY.

The Chairman stated that a course of study had been drafted and would be reviewed by the educational Committee.

10. SIGNING OFFICERS

It was moved by Mr. Lewis and Dr. Robbins and carried that any two of the following, namely the Treasurer, Chairman and Vice-Chairman be authorized to sign checks on behalf of the Association.

11. FINANCES

Dr. Tory reported that financial support to the extent of $3300. was definitely promised by Members of the Association, and that others were considering gifts, the amount of which would be not less, he was sure, than $700. Dr. Tory pointed out that there was difficulty in making out a regular budget at this stage, and that probably this could not be done effectively until it was clear what the type of registration would be—that is, what courses would be selected. He said an effort would be made to condense the courses so that one set could be taken the first year, and the completing set for a year's work, the second year. He asked that he be given authority to arrange for a number of instructors, each to be paid an honorarium of $5.00 for two hour sessions; and, in addition, that he be authorized to purchase necessary supplies to the extent deemed advisable to meet immediate needs.

He stated that no permanent obligations would be undertaken for teachers, the arrangement would be on an hourly basis. It was moved by Mr. Lewis, and seconded by Mr. Wilson, and carried, that this authority be granted.
12. ARRANGEMENT WITH COLLEGIATE BOARD FOR FRESHMAN WORK

Mr. Pattan stated that the Collegiate Board had agreed to turn over all Grade XIII evening work to Carleton College.

13. TEXTBOOKS

Dr. Robbins suggested that attention should be given now to ordering textbooks for the second year subjects.

14. MEETINGS OF BOARD

It was agreed that if necessary, meetings of the Board of Governors should, this year, be held during the summer months.

15. LETTERS FROM SPONSORS

Dr. Tory said that he had received letters from Mr. Gordon Gale, Col. C. M. Edwards, Gordon C. Edwards, Col. Fraser Hadley, W. S. Kidd, G. G. Cowan, Dr. P. D. Ross and Mr. Charles Ogilvy, in which they stated their regrets at not being able to be present at the first meeting of the Association.

16. VOTE OF THANKS TO DR. TORY

Mr. H. S. Southam moved a vote of thanks to Dr. Tory, which was heartily endorsed by all members of the Board.

17. ADJOURNMENT

Meeting adjourned at 3:40 P.M.

Respectfully submitted

Dr. H. M. Tory
Chairman

L. R. Shaw
Secretary.