MINUTES
of the
FOURTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING (Inc.)

DATE: December 9, 1943

PLACE: Chateau Laurier

PRESENT: Dr. H. M. Tory, Mr. W. M. Connor, Mr. Frank Patten,
Dr. W. C. Macartney, Mr. Frederick E. Bronson,
Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. J.E.
Robbins, Dr. Hugh Keenleyside, Mr. T. R.
Montgomery, Mr. H. S. Southam, Mrs. Norman
Robertson, Mr. C. C. Gibson.

MINUTES: The Minutes of the third meeting of the Board
of Governors were read and approved.

REGISTRATION: Dr. Tory reported that the registration had
been finally completed and now stood at
810, including the College and the Institute
of Public Administration. The total
active registration was 760.

NEW COURSE
IN PHYSICS: The President also reported that the Department
of Education of Ontario was demanding that the
new course in Modern Physics be put on this year.
This was unexpected as there had been a promise
that the old course would stand to the end of
the war. This decision meant that certain ex-
penditures would have to be made on new equip-
ment. He said he had consulted with the in-
structor in Physics and had come to an agreement
that certain purchases would be made by the
School Board and certain purchases by the Board
of Governors. This amounted to just something
less than $100.00 and the Board authorized the
expenditure.
FINANCIAL POSITION:

A brief discussion of the financial position of the College followed. The President stated that so long as we had only evening classes, our present financial setup would carry us provided the members of the Association maintained their membership. If, however, the end of the war as anticipated brought pressure upon us to start day classes, we should then have to think in terms of increased expenditure.

At present, small reserves are being built up but the end of the war might see a demand beyond our ability. It was decided to give this matter further consideration at another meeting.

TOWN PLANNING:

The President stated that in the autumn the question of putting on an extension course in Town Planning was considered but the pressure of work made it impossible to reach a final decision. At the present moment, a lecturer, a graduate of McGill in Architecture, who has studied in New York and London, is available to give such a course. The President stated that this would probably mean an expenditure of possibly $50.00 for lantern slides, etc.

He asked the Board whether they thought it would be a useful thing to do provided the gentleman concerned could give satisfaction as to his quality. Under those conditions the course was authorized; the fee to be $7.50 for the half term.

NEW COURSES FOR NEXT YEAR:

The President advised that new courses for next year were under consideration. In the College he suggested (1) that if proper arrangements could be made with the authorities of the Technical School, a full first year course in Engineering could be given as this implied only mathematics, drawing, and more or less elementary subjects; (2) that the courses now in the Calendar made it possible, by small additions, to give the first and second years in Home Economics. (3) The possibility of new
courses under the Institute of Public Administration was also being studied, the intention being to offer combinations of courses covering two full years of study as in Arts and Commerce, leading to certificates as specialists in certain branches of the public service. The President said that Dr. Robbins had given a good deal of thought to this matter and had prepared some material which would be submitted to the Educational Directorate for consideration and finally to the Board.

DEATH OF MRS ROSS:

Attention was called to the death of the wife of Dr. P.D. Ross, our Honorary President, and on motion of Mr. Connor and Mr. Southam it was resolved

"That the members of the Board of Governors of the Ottawa Association for the Advancement of Learning, having seen in the press yesterday the announcement of the death of Mrs. P. D. Ross, wife of the Honorary President of the Association, desire formally to record at this special meeting their deep and sincere sympathy with Dr. Ross in his sense of loss and separation; that this motion be entered in the Minutes of this meeting, and that a copy of it be forwarded to our Honorary President."

The meeting adjourned.

[Signature]