MINUTES
of the
THIRTEENTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING (INC.)

DATE: February 23, 1945.

PLACE: Chateau Laurier.

PRESENT: Dr. H. M. Tory, Dr. McGregor Masson, Mr. Fred Bronson, Mr. F. W. White, Mr. W. M. Connor, Mr. Norman Wilson, Mr. W. S. Kidd, Mr. E. J. Jenkins, Mr. C. C. Gibson, Dr. J. E. Robbins, Mr. H. S. Southam, Dr. W. C. Macartney, Mr. F. E. Fatten, Mr. T. R. Montgomery, and Dr. M. M. MacOdrum.

RESIGNATION OF DR. KEENLEYSDIE:
The President read a letter dated December 26 from Dr. Keenleyside, resigning his position on the College Board. The inquiry was made as to whether Dr. Keenleyside would likely be returning to Ottawa. The President stated that Dr. Keenleyside personally expressed to him his regret at resigning, but that his coming back was very indefinite and that he preferred that his resignation be accepted. This was agreed to with expressions of regret.

ANALYSIS OF ENROLMENT:
The President presented an analysis of enrolment following the practice of previous years. This showed the complete registration was 938 including all the various branches as follows:

Carleton College

(a) Number registered for courses leading to a degree who have stated that they hope to secure a degree (Russian courses included) 252
(b) Others registered for such courses who have not stated that they are interested in securing a degree (Russian courses included) 354

(c) Number registered for Chinese and Japanese 30 636

Department of Extension

Number registered in Extension courses 144

Institute of Public Administration

Number registered in the Institute of Public Administration 153

Total Registration 938

The President then raised the question of the organization of courses for returned men wishing to complete their Matriculation examinations so as to be ready for college in September, 1945. Many of them, under the rehabilitation arrangements, will have sufficient service to warrant them taking a college course, under the Government plan, once the Matriculation is completed, and are anxious to get the full benefit of the Government allowances while in college. The President stated that there had been a good many applications, and it would appear that there might be 50 or 60 who would take the courses. He stated that he had been able to make arrangements for space in the collegiate building from 4 o'clock in the afternoon until 10 at night, and he thought the teaching power could be made available, as a number of young men in the Research Council had expressed their willingness to co-operate. The course would last for four months beginning March 19th, and would be of a very intensive character. The President further stated that he could not guarantee that the fees coming in from the courses would meet all expenses. There might be a deficit, but he felt sure that the balance at the end of the year in the ordinary College would take care of any deficit. It was unanimously agreed to proceed.
CHANGES IN STAFF:

The President reported that certain changes in staff would take place next year. Mr. Campbell was leaving to accept a position in the University of Alberta, and he was considering who, in the Government service would be most useful to replace him.

In Political Science, Dr. Rose would be leaving, and his place would be taken by Mr. Steinberg, a Master of Arts in Political Science at Queen's, who is on the staff of the High School of Commerce.

The President was authorized to proceed with the completion of the arrangements.

The next question was the securing of some permanent staff in the language group. The President stated that Mr. Aquarone, a Bachelor of Arts of Toronto in Honours Moderns, and a Master of Columbia, who was now teaching Spanish, and had equal facility in French, could possibly be obtained on a permanent basis. As we are looking forward to day classes, the President suggested that we make Mr. Aquarone an offer of $3,000 a year to remain on the permanent staff. He was already considering an offer of $2,500 to join the staff as Assistant at Toronto University. It was agreed that the President should complete arrangements with Mr. Aquarone at $3,000, with the understanding that he would teach both French and Spanish.

ECONOMIC GROUP:

The President asked Dr. MacOdrum to report on the meeting of an advisory committee of economists in connection with the subjects offered under Economics in the Institute of Public Administration. This report suggested certain changes in the course to better meet the needs of the Civil Service. The matter was left for further consideration.

ADULT EDUCATION:

The President reported that he had been unable to attend the second meeting of the Universities group for Adult Education called by Dr. Dunlop in Toronto, but that he had asked Dr. MacOdrum to attend in his place. Dr. MacOdrum presented a brief statement of what had taken place. The Minutes of the meeting in Toronto are attached as an appendix hereafter.
JOURNALISM:
The President reported that further discussion had taken place with regard to the courses in Journalism, and that, at the request of a group of the men from the Press Gallery, he was holding a conference with them on Friday evening, March 2, to discuss the whole matter. He stated further that from his conversations there seemed to be a very favourable opinion for starting the course. He would report at the next meeting of the Board, but desired to know if he might express a favourable opinion of starting the course, as the demand from returning men seemed to be considerable. It was agreed that the President should take the necessary steps.

LIBRARY COMMITTEE:
The President reported that he had appointed Dr. Robbins and Mr. Jennings to the Library Committee. The Committee had not yet been called together, but, in the meantime, we are ordering certain books for the library that had been requested as reference books by the teaching department.

TREASURER'S REPORT:
The Treasurer read a short report of the finances, showing the bank balance at the end of January as $13,726.09. The auditor had not yet been able to go into the affairs of the College.

FUTURE FINANCES:
A discussion took place as to the means of extending and widening our approach to the public for funds. The President reported that the committee had met and decided to take some action in the matter, and that an approach had been made to a gentleman, experienced in publicity work, in Toronto, who had expressed his interest in the College and had offered to co-operate with us, but at the moment he was giving his whole time to the publicity work associated with the new War Loan. It was agreed that the committee should meet so as to keep the matter actively alive pending the completion of arrangements.

OTTAWA LADIES' COLLEGE:
With regard to the Ladies' College, the President reported that an approach had been made to the
War Assets Corporation by citizens in the Glebe, and that assurance had been given that we would be duly notified when the time came for the disposal of the property.

ADJOURNMENT:

The meeting adjourned.

[Signature]