MINUTES

of the

SEVENTEENTH MEETING

of the

BOARD OF GOVERNORS

of the

OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING (INC.)

DATE: September 21st.

PLACE: Chateau Laurier.

PRESENT: Dr. H. M. Tory, Mr. W. M. Connor, Mr. Norman Wilson, Dr. W. C. Macartney, Mr. C. Fraser Elliott, Mr. E. J. Jenkins, Mr. Charles Cowan, Mr. H. S. Southam, Dr. J. E. Robbins, Col. C. M. Edwards, Mr. T. R. Montgomery, Mr. C. C. Gibson, Mr. Frank Patten.

MINUTES: The minutes of the last meeting were read and approved.

PRESIDENT REPORTED: The President reported that the registration was about half way through and was as follows:

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<tbody>
<tr>
<td>In College proper</td>
<td>467</td>
</tr>
<tr>
<td>Special course for</td>
<td></td>
</tr>
<tr>
<td>veterans</td>
<td>103</td>
</tr>
<tr>
<td>First year engineering</td>
<td>40</td>
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REGISTRATION: The registration for the College was continuing he stated; the registration for the Institute of Public Administration would begin in a week; and the registration for the General Education Department in two weeks. The registration for the long course in Journalism was also continuing. It was apparent, he stated, that the total registration, when completed, would be well over 1,000. He also called attention to the increase in the registration in certain of the academic subjects. For example, in English 1 the registration was already double that of last year. In English 2 it was three times that of last year. A similar remark applied to the registration in History. In the scientific subjects, Chemistry and Physics, the growth had been so great that it was necessary to divide the classes and make special provision for further teaching.
He stated also that it had been necessary to secure extra accommodation. This had been accomplished by taking over two rooms in the Percy Street School on the top floor which were eminently suitable for the purpose. In addition, in order to take care of the science classes, it had been necessary to transfer the two classes to the Lisgar Collegiate Institute, in addition to extending our work out of the High School of Commerce into the Glebe Collegiate proper. Further, the number of students taking the full freshman year's work, that is, students that were not working, was so great that it had been necessary to establish daytime classes in part of the accommodation secured at the Percy Street School for morning hours and in the two collegiates from four to six in the afternoon in addition to the evening classes. He stated that 103 students were registered for the veterans course making it necessary to divide this into two classes with the work being done in the morning hours at Percy Street School in Mathematics, and English from four to six in the afternoon in the two collegiates. The first year engineering course was to begin on September 24th and accommodation for this group had been found by taking over a room in St. James United Church and fitting it up with blackboards and desk and seating equipment. This was proving very satisfactory as this group of students were isolated in a separate group under the direction of Professor Richardson.

RENTALS:

With regard to the rentals to be charged, he stated that the rental to the Public School Board was $12.50 per month per room for the day use of the rooms in Percy Street School. The rooms in the collegiates were on the same basis as last year and the rental of the rooms in the church were left to be decided later when the cost of lighting and heating could be estimated, but the Chairman of the Board of the church had assured him that no effort was going to be made to do other than cover necessary expenses associated with it.

PAYMENT OF TEACHING STAFF

The President stated that the classes were now so large and the preparation necessary for them by the teachers and the consequent reading of essays etc. was so great that it would be necessary to increase the remuneration given. He would report on this subject at the next meeting of the Board after the details had been worked out.
FUTURE ACCOMMODATION: The question of future accommodation for the college was then discussed. The President called attention to certain items that had appeared in the Press regarding the Ottawa Ladies' College building. He stated that he was not responsible for the statement; that a reporter had heard a rumour and came to him to get an authorization and he asked him especially not to publish the rumour, but the Journal editor had decided on the strength of what he had heard so to do.

TEACHING SPACE FOR 1946-47 The question of teaching space to meet future requirements: As the question was urgent, it was referred to a joint meeting of the Building and Finance Committees. These Committees were asked also to consider ways and means to meet rapidly developing requirements.


RELATION OF CARLETON COLLEGE TO OTHER UNIVERSITIES The question of the relation of Carleton College to the other universities was raised by Mr. Fraser Elliott who was attending the Board for the first time. He was assured that these relations had been properly established and permanent records were in the possession not only of the Board of Governors but also of the universities concerned and that no promises had been made to students that were not consistent with these arrangements.

RECEIPTS TO DATE: The President reported that fees collected to date were $13,658.09 and books sold amounted to $562.00, making a total of $14,220.99.

ADJOURNMENT: The meeting adjourned.