MINUTES
of the
NINETEENTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING (INC.)

DATE: December 20, 1945.

PLACE: Board Room, Ottawa Electric Building.

PRESENT: Dr. H. M. Tory, Mr. F. White, Dr. M. Basset, Mr. F. C. Jennings, Mr. N. Wilson, Colonel C. M. Edwards, Mrs. N. Robertson, Dr. J. E. Robbins, Mr. F. E. Bronson, Dr. M. M. MacOdrum, Mr. E. J. Jenkins, Mr. H. S. Southam, Mr. W. M. Connor, Mr. C. C. Gibson.

MINUTES: The minutes of the last meeting were read and approved.

ANALYSIS OF DEGREES SOUGHT: Dr. Tory reported that the number of veterans registered for courses, exclusive of those attending evening classes, was 631, divided as follows: B.Sc. 229; B.A. 34; B. Comm 67; M.D. 35; Forestry 18; D.D.S. 9; B.J. 17; Phm. B. 11; Vet. 8; C.A. 8; Law 8; Agr. 6; Undecided 181.

NEW COURSES: New courses for First Year Arts were 126 and new courses for Junior Matriculation 118, since last meeting.

REPORT OF FINANCE COMMITTEE: Mr. W. M. Connor reported briefly on the finances as follows:
Financial Statement
December 20, 1945.

Bank Balance as at November 30, 1945 ... $19,684.60
Less Outstanding Cheques................. 6,650.43

$13,034.17

Plus Bank Deposits to date............... $11,178.45

$14,218.62

Plus $5,000 Bond purchased in November.. $5,000.00

$19,218.62

He further stated that a bill to the Department of
Veterans Affairs for the First Year Pass Arts
courses for those registered on September 4th and
17th had been forwarded to the government.

The President reported that pressure in the
office had made it necessary to employ extra help
and that he had secured Mrs. Lillian Heather, who
began October 1st, on a part-time basis, who gave
about two thirds of her time and was receiving
$80.00 per month and Mrs. Laverna McDowell who
began on December 1st, on a half time basis at
$15.00 per week.

Dr. M. M. MacOdrum presented a classification of
the staff of Carleton College in various
departments.

Dr. Tory stated that we were now moving toward
employing teachers on a full-time basis looking
toward completing the organization of the College
into faculties.

The new teachers who had been secured on a part-
time basis were as follows:

K. C. Annable -------Senior Algebra
K. Bowby----------Junior Chemistry and Physics
B. L. Bradley--------Senior Chemistry
Dr. Charbonneau------Senior and Junior French
F. de Pencier--------Senior Physics
L. F. Grier----------Senior Physics
J. W. Strader--------Senior Geometry
T. K. Waddell-------Senior Trigonometry
NEW EQUIPMENT: Dr. Tory stated that there had been difficulties in securing equipment (desks and tables) as also equipment for Physics and Chemistry. These had been ordered early in the year and were only now reaching the College. He hoped to have all the material in place before opening of the new term after Christmas.

BUILDINGS: The President reported that he had received a letter from Mr. Hugues Lapointe, Parliamentary Assistant to the Department of National Defence, as follows:

November 27th, 1945.

H. M. Tory, Esq.,
President,
Carleton College,
Ottawa, Ontario.

Dear Mr. Tory:

With further reference to your letter of 1st November, 1945, and in the absence of Mr. Abbott, I have received a report regarding your request that the Ottawa Ladies College be vacated in order to provide accommodation for Carleton College.

This matter has been very carefully considered by the responsible officers and I regret to inform you that it will be impossible at this time to accede to your request.

In order to assist in the provision of buildings which might be suitable for Emergency Housing, this Department has already vacated in the City of Ottawa accommodation which would under normal circumstances have been retained for military use and we are now left with no alternative premises suitable for living quarters for members of the Canadian Woman's Corps.

Please accept my assurance that your interest in acquiring suitable vacant buildings has been recorded, and should there be any change in our requirements which might make these premises available you will be informed.

Yours very truly,

Hugues Lapointe,
Parliamentary Assistant.
He stated that the matter was being followed up and that he had arranged through Mr. MacIlraith for an interview with the Deputy Minister of Defence.

STUDENT ORGANIZATION:
The President reported that the student organization was finally getting down to a working basis and for the first time they had issued a printed bulletin which he understood was to be published fortnightly.

FINANCIAL CAMPAIGN:
It was decided, after some discussion, that a meeting should be called of the Finance and Building Committees to prepare recommendations for presentation to the Board with particular reference to the date and time of campaign. There followed a general discussion on the prospects of the student body for next year, the President stating that there was not likely to be any relaxation with regard to veterans. The Veterans Affairs Department expected that the peak would not be reached until after September of next year.

DR. MAC ODRUM:
Dr. Tory raised the question of Dr. MacOdrum's assistant but that he found it necessary for him to take part in instruction in the English Department as well. He recommended that Dr. MacOdrum be appointed Vice-President of the College, the conditions being the same as those of his original appointment. He further recommended that a bonus of $500 be given Dr. MacOdrum for his past service due to the fact that he had been teaching large classes in addition to executive work and that the salary for the calendar year 1946 be $5,500. On motion of Col. Edwards and Mr. Southam this was agreed to.

MATHEMATICIAN APPOINTMENT:
The President reported that additional work in Mathematics necessitated the appointment of someone on a full-time basis in Mathematics and that he had hoped to get from the Navy, Lt. Commander Kent, who is a full trained mathematician. If Mr. Kent's services were obtained he would be with us immediately for three or four months. He would be absent for the summer, completing his doctorate and would return for the Autumn session on the permanent staff at a salary of $3,000.

ADJOURNMENT: There being no further business, the meeting was adjourned.

[Signature]