MINUTES

of the

FORTY-THIRD MEETING

of the

BOARD OF GOVERNORS

of the

OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING

(Carleton College)

TIME:
Thursday, January 6, 1949, at 5:00 p.m.

PLACE:
Faculty Room, Carleton College

PRESENT:
Dr. H. S. Southam, Chairman, Mr. V. S. Castledine, Dr. McGregor Easson, Col. C. M. Edwards, Mr. F. C. Jennings, Mr. A. S. Kidd, Dr. W. C. Macartney, Dr. M. M. MacOdrum, Mr. W. D. McKewen, Mr. T. R. Montgomery, Mr. Justice I. C. Rand, Mr. Norman Wilson. Also Professor L. N. Richardson, Mr. E. F. Sheffield and Mr. F. J. Turner.

MINUTES:
The expenditure authorized for the installation of a wire from the College to the Students' Union was corrected from $82,000 to $82.00. The minutes were adopted as corrected.

REPORT OF THE EXECUTIVE COMMITTEE:
The minutes of the 18th meeting of the Executive Committee were distributed with the call to meeting.

Committee Reports

Reports were accepted from the Ways and Means, Investment and Staff Welfare Committees. (Investment Committee Minutes attached).

Subsidy for Year Book for year 1949 not to exceed $500 was authorized.

Stand-by Overdraft was authorized to carry College from Dec. 31, 1948 to the date of receipt of Department of Veterans' Affairs cheque for student Veterans' fees if payment of these fees was delayed. (not required).

Transfer of Control of Athletics to the Athletic Board was authorized as of January 1, 1949.

Staff Changes approved:

Employment of Miss L. Tanney as Library Assistant effective Dec. 7, 1948, at $130 per month.

Employment of Mr. E. Cardinal, cleaner, effective Oct. 12, 1948 at $110 per month.

Employment of Mr. S. K. MacDonald, cleaner, effective Nov. 4, 1948, at $110 per month.

Employment of Mr. R. Park, cleaner, effective Dec. 2, 1948, at $110 per month.

Resignation of Mr. H. Jones, cleaner, effective Oct. 8, 1948.

Resignation of Mr. S. K. MacDonald, cleaner, effective Nov. 30, 1948.

Resignation of Mr. H. Davidson, cleaner, effective Oct. 31, 1948.

Contract with Rogers Caterers for Operation of Canteen was renewed for the period Jan. 1, 1949 to June 30, 1949.

Leaves of Absence were approved for Professor J. A. Gibson (two weeks) and Professor Alfred Waldmanis (one week).

It was moved by Dr. Fasson, seconded by Mr. Jennings, that the Board approve the actions of the Executive Committee outlined in its report. Carried.

REPORT ON SCIENCE AND ENGINEERING:

Professor L. N. Richardson reported that Carleton College is giving instruction in the first two years of four-year courses in Civil, Mechanical and Electrical Engineering, and in the first year in the second main group in Engineering -- Metallurgy, Geology, Chemical and Mining Engineering. He said that it would be possible to add second year work in the second main group in this field with few additions to the curriculum.

He reported that students after completing their work at Carleton had proceeded to the Universities of British Columbia, New Brunswick (for Forestry), Toronto, Queen's and McGill, to complete their Engineering courses. Very satisfactory reports had been received of the progress of Carleton students from these Universities. Our relationship with the Engineering schools at Queen's and McGill is particularly close. One evidence of this is the fact that Carleton students attend the McGill Summer Survey School. He stated that the success of the Carleton Engineering Department was largely due to the excellent instructional staff, and that the College is particularly fortunate in having the services of Air Vice-Marshal Stedman.

Professor Richardson reported that in the field of pure science the College is offering a pass course leading to the Bachelor of Science degree including instruction in Mathematics, Physics, Chemistry, Geology and Biology. He reported that honours work had started this year in Mathematics and Physics, and Physics and Chemistry. The instructional staff was, he said, of sufficiently high calibre to warrant giving honours courses. As well, Carleton College has a very considerable asset in its closeness to the National Research Council Laboratories.

Dr. Southam expressed the thanks of the Board for the report and for the work of Professor Richardson.
Dr. MacOdrum reported the receipt of a cheque for $2,000 from Mr. F. W. White, President of Ontario Hughes-Owens Company, Ltd. the use of the money to be unrestricted. The Board expressed its very great appreciation of this gift.

Mr. Castledine reported that he, Mr. McKewan and Dr. MacOdrum had met recently. They had decided that an attempt should be made to gather business men and industrialists of the Ottawa Valley into an organization to be known as the Carleton College Association or by some such name. Mr. McKewan added that the College could expect to face in the future an annual deficit of the order of $100,000 and that while it was hoped that some contribution would be received from the Province of Ontario it would be necessary to have some nucleus organization to carry this deficit.

In response to a question, Mr. Sheffield reported that registration at the College is as follows:

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<thead>
<tr>
<th></th>
<th>Present Registration</th>
<th>Expected Complete Registration</th>
<th>Last Year's Complete Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
<td>567</td>
<td>575</td>
<td>535</td>
</tr>
<tr>
<td>Evening Degree Course</td>
<td>593</td>
<td>600</td>
<td>735</td>
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<tr>
<td>Department of General Education</td>
<td>277</td>
<td>350</td>
<td>364</td>
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The meeting adjourned at 5:45 p.m.

C. C. Gibson  
Secretary.

H. S. Southam  
Chairman.