MINUTES

of the

THIRTY-SIXTH MEETING

of the

BOARD OF GOVERNORS

of the

OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING

(Carleton College)

TIME: Thursday, March 25, 1948, at 5:00 p.m.

PLACE: Faculty Room, Carleton College, Ottawa

PRESENT: Mr. H. S. Southam (Chairman), Mr. C. C. Gibson, Dr. M. M. MacOdrum, Dr. McGregor Basson, Col. C. M. Edwards, Mr. W. S. Kidd, Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. W. C. Macartney, Mr. A. E. MacRae, Mr. T. R. Montgomery, The Hon. Mr. Justice I. C. Rand, Mr. F. W. White. Also present: Mr. E. F. Sheffield.

MINUTES:
The Minutes of the previous meeting were approved.

COLLEGE INCORPORATION:
Mr. Gibson reported that on February 27th Dr. J. G. Althouse, Chief Director of Education for the Province of Ontario, visited him on behalf of the Premier, to suggest that the Government would be obliged if the Ottawa Association for the Advancement of Learning would defer its application for increased powers and change of its name to Carleton College until after the report of the Royal Commission on Education has been tabled in the Legislative Assembly. It is expected that the report will be ready some time near the end of 1948.

This request was considered by the Executive Committee of the Board at its meeting on March 4, 1948, and it authorized Mr. Gibson, on behalf of the Association, to accede to the wishes of the Premier. Subsequently, Mr. Gibson was informed that deferral of the application was not possible, and that withdrawal was requested. Accordingly, Mr. Gibson, acting for the Association, agreed to withdrawal of the Bill.

Mr. Gibson reported, also, that during these negotiations it was revealed that when Carleton College offered its first degrees in journalism and public administration, the matter of degree granting powers in all Ontario universities and colleges was studied by the Attorney-General's department. The conclusion of the study confirmed Carleton's right to grant degrees under the powers conferred by the Letters Patent of the Ottawa Association for the Advancement of Learning.
On motion by Mr. MacRae, seconded by Mr. Jennings, Mr. W. D. McKewen was elected to the post of treasurer of the Board, to replace Mr. W. M. Connor for the remainder of his term of office. Again the Board expressed its appreciation of Mr. Connor’s services in the post.

Dr. MacOdrum reported that in a letter dated March 9, 1948, and addressed to the Administrative Officer, Miss Kathleen E. Bowlby asked that her resignation as Registrar of Carleton College, effective June 30, 1948, be accepted. He reported, further, that her request had been granted and that she had been invited to accept an additional two months’ leave of absence with pay, following June 30th. This action was approved by the Board.

Statements of current income and expenditure, and of plant funds, from July 1, 1947, to February 29, 1948, were submitted by Mr. Sheffield. (copies are attached)

In October, 1947, current income for the year had been estimated as $117,052.50. Revised estimate now is $125,750.85, $8,698.35 more than previously estimated. In October, current expenditures for the year had been estimated as $146,979.50. Revised estimate now is $147,570.61, $591.11 more than previously estimated. It had been estimated in October that the deficit on the year’s operations would amount to $29,927.00. Revised estimate is that the deficit will be $21,819.76. This will be more than covered by the surplus of $26,462.37 on hand July 1, 1947.

The balance of plant funds at July 1, 1947, was $99,387.98. To February 29, 1948, additions amounted to $64,093.11 and deductions to $72,564.63, leaving $90,916.46 available for plant additions as at February 29, 1948. By March 31, 1948, it is estimated that $40,000 will be added by plant funds and the same amount expended, leaving still at that date $50,916.46 available for plant additions.

On behalf of Mr. W. D. McKewen, Campaign Director, Mr. Sheffield reported that to March 18, 1948, subscriptions to the Fund had amounted to $361,914.84 and payments to $271,599.43. He reported, also, that the 1948 appeal to March 24th yielded subscriptions from 102 persons, totalling $2,408.50, with cash payments totalling $2,183.50. (Both of these amounts are included in the total subscriptions and payments to the Fund).

Dr. MacOdrum reported that new instructional appointments for the year 1948-49 would increase the College’s instructional salary budget by an estimated $48,100 bringing it to a total of approximately $107,200.
Acting on authority given at the previous meeting of the Board, the President reported that he had made the following ten appointments since that time:

G. Ross Love, Asst. Prof. of Physics, at $3,500 per year,
Jack Duffus, Lecturer in Physics, at $2,500 per year,
J. M. Holmes, Lecturer in Chemistry, at $3,200 per year,
Henry Montgomery, Lecturer in Chemistry, at $2,500 per year,
M. S. Macphail, Assoc. Prof. of Mathematics, at $4,500 per year,
T. F. Morris, Lecturer in Mathematics, at $3,000 per year
G. Stewart McKeown, Lecturer in Philosophy, at $3,200 per year,
William P. Wilgar, Asst. Prof. of English, at $3,500 per year,
Paul Fox, Lecturer in Political Science, at $3,000 per year,
J. S. Tassie, Lecturer in French, at $2,500 per year.

He reported, further, that he had seven other appointments in prospect, one each in the fields of psychology, economics, accounting, biology, classics, Spanish and history.

On motion by Dr. Macartney, seconded by Mr. MacRae, the ten appointments reported were confirmed, and the President encouraged to proceed with the others planned.

PLANT REQUIREMENTS:

Mr. White, Chairman of the Building Committee, reported that the estimated cost of alterations to the college building to March 31, 1948, was $120,000, and that a summary of alterations to date had been prepared.

He reported that the Committee had studied plant requirements for the year 1948-49 and found the most urgent needs to be for space for extension of the library, for study rooms, additional seminar rooms, additional laboratories, (chemistry, engineering and biology), a students' union, enlargement of the canteen, and cost checking facilities. Without new construction, it was the Committee's considered opinion that extra space could best be provided by acquisition of two or more houses near the college, one of which could serve as a students' union, thus freeing space now used in the main building for student activities.

Mr. White moved that the Executive Committee be given authority to purchase the four houses immediately west of the College on First Avenue, or up to two other nearby houses if the former could not be bought. His motion was seconded by Mr. Kidd. It was decided to postpone decision, however, until the next meeting of the Board.

RIDEAU CAMPUS:

Mr. Gibson informed the Board that at its meeting immediately prior to the Board meeting, the Executive Committee had decided to recommend to the Board of Governors that the College should join with the donors of its Rideau property in the development and sale of that land.
During the discussion which followed, Mr. Southam explained that the donors of the College's Rideau property wish to sell their land, in the midst of which the College property is situated, and had asked him to invite the College to consider joining them in the development and sale of the whole parcel, including the College land.

Although Mr. Gibson was prepared to move that the Executive Committee's recommendation be accepted, a number of members of the Board expressed their wish that the matter be given further careful consideration, including the study of the purpose and future of the College.

It was agreed that another meeting of the Board should be called soon, on a date to be decided by the Executive Committee, at which this matter would be fully discussed. At the request of those present, the President undertook to prepare for that meeting a statement on the purpose and future of the College as he sees them. Mr. Gibson gave notice that at that meeting he would move "That the College join with the donors of the College's Rideau property in the development and sale of that land."

BOARD MEETINGS AND AGENDA: During the discussion of the previous item of business, Mr. Gibson called attention to the fact that to meet the statutory requirement of six meetings of the Board each year, an additional three meetings would have to be held before the next annual meeting. He took that occasion to suggest that regular and more frequent meetings of the Board would allow for less crowded agenda and more opportunity for the consideration of important matters of policy such as that raised by the proposed sale of the Rideau property.

ADJOURNMENT: The meeting adjourned at 6:50 p.m.

C. C. Gibson
Secretary.

H. S. Southam
Chairman.