MINUTES
of the
FORTIETH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME: Wednesday, October 6th, 1948, at 5 p.m.

PLACE: Faculty Room, Carleton College, Ottawa

PRESENT: Mr. H. S. Southam (Chairman), Col. C. M. Edwards, Mr. C. C. Gibson, Mr. W. S. Kidd, Dr. M. M. MacOdrum, Mr. A. E. MacRae, Mr. W. D. McKewen, also Mr. E. F. Sheffield, Mr. F. J. Turner.

MINUTES: The minutes of the previous (39th) meeting were approved.

ELECTION OF OFFICERS: It was moved by Col. Edwards and seconded by Mr. MacRae that the slate of officers of the Association be re-elected. In the discussion of the motion Mr. Southam pointed out that, although his health was improved and his business duties lessened, he felt that he could only accept the chairmanship on condition that he be relieved of all other duties. The motion was carried.

ELECTION OF EXECUTIVE COMMITTEE: It was moved by Dr. MacOdrum and seconded by Mr. Kidd that the Executive Committee for the year 1948-49 consist of Mr. McKewen, Mr. Gibson, Mr. Kidd, Mr. MacRae, Mr. Patten, Mr. Justice Rand, Dr. Robbins, Mr. White and Dr. MacOdrum, that the Executive Committee elect its own chairman at its first meeting and appoint such other committees as are required. In the discussion of the motion Dr. MacOdrum pointed out that the College faces a very critical year from the financial point of view and that, therefore, the Executive Committee should be enlarged and strengthened. The motion was carried.

FINANCIAL POSITION OF THE COLLEGE: The anticipated deficit of $80,000 for the current year was brought to the attention of the Board. Mr. Sheffield stated that the volume of registration to date was sufficiently large to indicate that the revenue anticipated in the budget would be realized. The question of the use of money from the building campaign for current operations was raised. Mr. Gibson expressed the opinion that use of this money should only be considered as a last resort. Mr. McKewen moved that the problem of financing the deficit be referred to the Executive Committee for recommendation. The motion was carried.
It was decided that arrangements should be made, if possible, to hold an Executive Committee Meeting on October 12th or 13th.

Mr. Sheffield reported that to October 4th there have been 1136 students registered: 589 in the day division, (up 23% from the comparable date last year) and 547 in the evening division (down 16% from the comparable date last year). On the basis of last year's experience, we can expect a total registration this year of 1274 students, excluding the Department of General Education, divided as follows: day students 668 and evening students 616. The 589 day students registered to October 4th are divided as follows: Arts (including Public Administration) - 236, Journalism - 105, Commerce - 82, Science - 85, Engineering - 70, Special - 13.

Last year the total registration in the 1st and 2nd years was 328. This year to date we have 238 and can expect about 280 as a final figure. This indicates that the flow of veterans which virtually ended last year is being replaced by graduates of high schools of the district. Mr. Sheffield concluded by stating that he considered the figures warranted the opinion that the College faces a period of continuing growth.

Colonel Edwards inquired whether any students come from outside Ottawa. Mr. Sheffield replied that the Department of Journalism has drawn many students from other provinces. In other courses, however, most students are from Ottawa, but there is a significant number from other centres in Eastern Ontario.

Members present felt that the report could be considered wholly encouraging.

It was moved by Colonel Edwards and seconded by Mr. Kidd that the resignation of Mr. K. A. Greene be accepted and that Mr. V. S. Castledine be elected to fill the vacancy. Dr. MacOdrum was requested to write to Mr. Greene telling him of the acceptance of the resignation he had preferred.

Dr. MacOdrum reported that Queen's University will confer on Mr. R. S. Southam the degree of LL.D. in recognition of his services to the nation. On motion by Dr. MacOdrum it was agreed that the congratulations of the Board of Governors be recorded.

Mr. McKewen reported on behalf of the Investment Committee that the Ottawa Valley Trust Company had recommended a portfolio of investments, that the Committee had accepted these recommendations and that the funds had been turned over to the Ottawa Valley Trust Company.
PROPOSED TRIP OF THE PRESIDENT:

Dr. MacOdrum reported on his plans to attend the ceremonies of installation of the President of Acadia University, Wolfville, N.S. on October 22nd. An itinerary has been arranged which will make possible consultations with the academic and administrative heads of other universities as follows:

Presbyterian College, Montreal. Installation of new Principal on October 14th.
McGill University, October 16th.
University of Montreal, October 15th.
Sir George Williams College, Montreal, October 16th
University of New Brunswick, Fredericton, N.B.,
October 20th
Mount Allison University, Sackville, N.B., October 21st
Dalhousie University, Halifax, October 25th.

ADJOURNMENT: The meeting adjourned at 6:00 p.m.

C. C. Gibson
Secretary.

H. S. Southam
Chairman.