MINUTES
of the
FORTY-FIRST MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME: Thursday, November 4, 1948, at 5:00 p.m.

PLACE: Faculty Room, Carleton College

PRESENT: Dr. H. S. Southam (chairman), Mr. A. A. Crawley, Mr. V. S. Castledine, Col. C. M. Edwards, Mr. C. C. Gibson, Mr. E. J. Jenkins, Mr. W. S. Kidd, Dr. M. M. MacOdrum, Mr. A. E. MacRae, Mr. T. R. Montgomery, Mr. F. W. White, Mr. Norman Wilson. Also Mr. E. F. Sheffield and Mr. F. J. Turner.

WELCOME TO NEW GOVERNOR: Dr. Southam on behalf of the Board extended a welcome to Mr. Castledine who had been elected to membership of the Board at its previous meeting.

MINUTES: The minutes of the previous (40th) meeting were approved.

CHANGE IN BY-LAW: It was moved by Mr. Jenkins and seconded by Col. Edwards that by-law number 6 be amended by substituting "Chairman of the Executive Committee of the Board of Governors and three other persons" for "Chairman of the Board of Governors and three other persons". The motion was carried.

REPORT OF THE EXECUTIVE COMMITTEE: Signing Officers:
The Board approved the recommendation of the Executive Committee that the signing officers of the College by Mr. W. M. Connor, Mr. C. C. Gibson, Dr. M. M. MacOdrum and Mr. W. D. McKewen.

Investment Committee:
Col. C. M. Edwards, Mr. A. A. Crawley, Mr. W. M. Connor, and Mr. W. S. Castledine were confirmed as members of the Investment Committee.

Staff Welfare Committee:
The appointment of Mr. W. S. Kidd and Mr. F. G. Patten as Board representatives on the Staff Welfare Committee was confirmed.
Ways and Means Committee:

The appointment of Mr. V. S. Castledine as Chairman of the Ways and Means Committee was confirmed. Mr. Castledine, in consultation with the President and the Chairman of the Executive Committee, was asked to name the other members.

Staff Welfare Committee:

The Board accepted the following recommendations of the Staff Welfare Committee with respect to the Staff Retirement Plan:

(1) That in the event of the death of a member of the plan, contributions of the college should vest immediately in the employee whether or not he has had five years service with the College.

(2) That a Staff Welfare Committee, consisting of the President, or his deputy, two members of the Board of Governors and two members of the Faculty, be set up to supervise the administration of the Retirement Plan and to report on such other welfare measures as may be referred to it.

(3) That the proposal of Peck, Foster and Associates to fund contributions to the Retirement Plan by Insurance Company Pension Bond should not be accepted.

(4) That employees be allowed to contribute more than 5% of salary for "future service" rather than to make contributions for "past service".

Regular Meetings:

The Board accepted the proposal of the Executive Committee that the Executive Committee should meet on the third Thursday of each month and at other times at the call of the chair; and that the Board of Governors should meet on the first Thursday of each month, except possibly during July, August and December.

Mr. Sheffield reported that the statistics taken during the rush of registration had not been accurate. The re-check showed that registration as of November 3rd, 1948, totalled 1410: Day division - 564, Evening division - 598, Department of General Education - 253. On the basis of the increase in registration from November 3, 1947, to the end of the academic year, he estimated that the registration this year will total 1525; Day division - 575, Evening division - 600, Department of General Education - 350. Registration last year was Day division - 535, Evening division - 733, Department of General Education - 364, total - 1632.

Dr. MacOdrum commenting on the decrease in registration in the Evening division said that he felt that the two most important causes were: (1) the increase in tuition fees from $30 to $40 for each subject. (2) The action of the College Board in providing free tuition for Senior Matriculation subjects. He stated that the strength of the College was revealed in the growth of the Day division and the replacement of the flow of student veterans by local High School graduates.
Mr. Turner reported that he anticipated that the tuition fee receipts for the current academic year would total $154,000.00. This would be an increase of $41,000.00 over tuition fees receipts for the academic year 1947-48.

Dr. MacOdrum read to the Board the letter that he was sending to the Hon. K. A. Greene accepting his resignation from the Board of Governors and expressing the hope that on his return from Australia he would again associate himself with the College.

Mr. Turner reported that at the request of Ernest Fosbery, F.R.C.A., the portrait of Dr. Tory had been loaned for exhibit in Toronto.

Mr. Turner informed the Board that the Ottawa Valley Trust Company had turned over, on account, $10,000 from the estate of the late Dr. H. M. Tory to the Endowment Account of the Ottawa Association for the Advancement of Learning, and that the investment recommendation of the Ottawa Valley Trust Company had been accepted by Mr. McKewen on behalf of the Investment Committee.

The President reported that he had been present at the installation of Dr. Watson Kirkconnell as President of Acadia University, the Reverend Dr. Robert Lennox as Principal of Montreal Presbyterian College and Dr. Arthur Jewett as Principal and Vice-Chancellor of the University of Bishop's College. He had been unable to be present at the installation of Dr. A. W. Truean as President of the University of New Brunswick. However, he paid his respects to Dr. Truean a few days later. He also visited McGill University, Sir George Williams College, Mount Allison University, and Dalhousie University.

Dr. MacOdrum reported that he was pleased with the results of his trip. He had found a great deal of interest in Carleton College. He had heard of and talked to some possible staff members. He had renewed personal friendships and cemented official friendships and he had been able to "show the flag" in the universities and colleges of Eastern Canada. The President said he felt the trip had been so valuable that at some time in the future a similar trip to the universities and colleges of western Canada should be undertaken.

The Board expressed their appreciation to Dr. and Mrs. MacOdrum for the work they had accomplished on this trip.

The meeting was adjourned at 6:05 p.m.

C. C. Gibson
Secretary

H. S. Southam
Chairman