MINUTES

of the

FORTY-SECOND MEETING

of the

BOARD OF GOVERNORS

of the

OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING

(Carleton College)

TIME: Thursday, December 2, 1948, at 5:00 p.m.

PLACE: Faculty Room, Carleton College

PRESENT: Dr. H. S. Southam (Chairman), Mr. V. S. Castledine, Mr. A. A. Crawley, Dr. McGregor Easson, Col. C. M. Edwards, Mr. C. C. Gibson, Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. H. L. Keenleyside, Mr. W. S. Kidd, Dr. M. M. MacOdrum, Mr. A. E. Mackae, Mr. W. D. McKewen, Mr. T. R. Montgomery, Mr. Justice I. C. Rand. Also Professor Wilfrid Eggleston, Mr. E. F. Sheffield, and Mr. F. J. Turner.

WAYS AND MEANS COMMITTEE: Mr. Castledine, as Chairman, reported progress in the formation of this committee. Preliminary meetings have been held, looking to the possibility of obtaining financial assistance from the Government of the Province of Ontario. In this connection, he believed that the President, Dr. MacOdrum, was prepared to report on a recent interview with the Provincial Minister of Education and Provincial Secretary.

INTERVIEW WITH THE MINISTER OF EDUCATION AND PROVINCIAL SECRETARY: Dr. MacOdrum reported that on the invitation of Mr. Dana Porter, K.C., Minister of Education and Provincial Secretary in the Government of Ontario, he visited the Minister in his office at Queen's Park from 9:15 to 10:45 on the morning of Wednesday, November 24th. The Minister made careful inquiry concerning the purposes and plans of the College, its resources and its needs. Dr. MacOdrum replied with

(a) a brief account of the origins and development of the college;
(b) a description (supported by photographs) of the college grounds, the main building, the class-rooms, and certain significant activities within and without the class-rooms.
(c) an account of the assembling of the College's academic and administrative staffs;
(d) a statistical report on numbers and categories of students registered in degree courses, diploma courses and non-credit courses;
(e) a statement of the College's financial position, with a brief reference to the campaign for funds begun in February 1947, to the consequent favourable state of the Building and Equipment Fund, and to the deficit existing between operating expenditures and operating revenue.
The Minister remarked that a survey of higher education in the Province had been planned by his predecessor in office, that to this end a conference of the business and administrative heads of Ontario universities had been called for June 28th, but that for certain reasons this conference had been postponed. The Minister doubted that the time was yet opportune to revive the idea of such a conference; he expressed the belief that more good might come out a series of interviews between individual university heads and himself as Minister. It was in fulfilment of this plan that he had invited Dr. MacDrum to come to Toronto.

The Minister expressed particular interest in the amount of voluntary financial support that had been given to Carleton College by citizens of Ottawa; in the number of Ottawa students who had responded to the opening of the new college; in the wider area that the College might in future serve; in the relationship of such a non-denominational college to neighbouring sectarian colleges. He called attention to the statement made recently by Principal Wallace that Queen's University would move to reduce its total student body to 2,000; and to statements by President Smith of the University of Toronto looking to a reduction in the number of students who would in future be admitted to that university. Dr. MacDrum estimated that Carleton College could expect to register some 800 full-time students when present plans for the rounding out of pass and honours courses had been implemented. He remarked that while every effort would be made to ensure continuing private financial support for the development and maintenance of the college there existed the belief on the part of the Governors and supporters of the college that the financial burden was too great to be borne by private citizens alone, and that in consideration of the services now being rendered, and in the future to be rendered, by the College to the cause of high education in Eastern Ontario, the Provincial Government could with propriety be asked to assure some substantial share in the financing of the College. The estimated operating deficit of the College for the current year, amounting to about one quarter of the operating budget, indicates the gravity and urgency of the financial problem with which the College is faced.

After some further discussion of these and related matters, the Minister thanked Dr. MacDrum for his presentation of the case for Carleton College and, in terminating the interview, gave assurance that the future of the college in its relations to Ottawa and to Eastern Ontario, and in its relation to the other universities of the province would continue to have his most careful attention.

Mr. Turner reported that at the meeting of the Staff Welfare Committee held November 29, 1946, the problem of funding for employees joining the plan after April 1, 1946, was referred to the Faculty and to the Investment Committee for recommendations. Upon receipt of these recommendations action can be taken to complete the implementation of the Retirement Plan.

It was moved by Mr. Justice Rand and seconded by Mr. McKewen that the following actions of the Executive Committee be approved:

Trees:

The award to R. Alarie of the contract to top the poplar trees.
Executive Committee Member:

The invitation of Mr. V. S. Castledine to serve on the Executive Committee.

Retainer for Architect:

The authorization, in view of plant additions immediately in prospect, of an offer of a $500 retainer fee to the firm Abra, Balharrye and Shore, architects, for the supervision of repairs and maintenance, the retainer to be applied against the fee for any major construction job.

Wire to Students' Union:

The authorization of expenditure of $62, and of an agreement with the city, for the installation of a wire from the College to the Students' Union.

Boiler Insurance:

The addition of the Insurance on the boiler of the oil furnace in the Students' Union to the College boiler insurance policy at the cost of $14.25 for the period October, 1948 to September, 1949.

Health Service Fee:

The following change in the fee structure: "In order to provide to students the extra service of a complete medical examination, the health service fee is hereby increased to $5 for the academic year 1948-49. It is reduced to $2, however, in cases where a student submits a satisfactory certificate of medical examination from his own physician."

Auxiliary Lighting Unit:

The expenditure of $2,800 for a purchase of a 20 kilowatt lighting unit from General Supply Company and the expenditure of $800 to install this unit, in view of the danger of an interruption of classroom work this winter, and of the possibility of a continuing serious shortage of hydro electric power for a further period of three or four years.

Endowment Revenue:

The transfer of $125 from Current Funds to Endowment Revenue Earned to bring this account to the amount that would have been earned if the Ottawa Superfluity Shop Bursary Fund and the Ottawa Citizens War Services Committee Bursary fund had been invested immediately on receipt, thus discharging our obligations to the donors and to the recipients of the bursaries.

Instructional Appointment:

The appointment of Dr. Alfred Waldmanis, on the recommendation of the President, as Visiting Professor of Political Economy from December 1, 1948 to May 31, 1949 at a salary of $2000.

GIFTS:

The Chairman drew the attention of the meeting to the support of three firms: Abra, Balharrye and Shore, $3000 donation to Building and Endowment Fund; Honeywell, Baker, Gibson and Matherspoon, free legal service in preparing and presenting the private bill to the Ontario Legislature; and A.A. Crawley and Co., $500 donation to current funds. It was moved by Dr. MacDrun, seconded by Dr. Fasson that the Board express its thanks and appreciation. Carried.
REPORT ON BACHELOR OF JOURNALISM COURSE:

Professor Eggleston reported that in 1946 three students were graduated with the degree of Bachelor of Journalism. In 1948 fifteen were graduated and he expects that forty students will be graduated in June 1949. Thereafter he expressed the hope that the size of the graduating class would level off at about 30.

Of the twenty courses necessary to receive the degree, fifteen are in the field of liberal arts and five in the field of journalism.

Professor Eggleston reported that he had been the only full-time member of the staff of the Journalism Department but that he has received assistance on a part-time basis from people such as Alfred Sykes and Ross Munro, and on an occasional basis from a number of other people prominent in the field.

He reported on the employment of graduates of the course and indicated that the success of past graduates in satisfying the requirements of employers in the field augured well for the future.

Dr. Southam, on behalf of the Board, expressed thanks for the competent job Professor Eggleston was doing.

The meeting adjourned at 6:10 p.m.

C. C. Gibson
Secretary.

H. S. Southam
Chairman.