MINUTES
of the
FORTY-EIGHTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME: Thursday, May 5, 1949, at 5 p.m.
PLACE: Faculty Room, Carleton College

PRESENT: Dr. H. S. Southam, Chairman, Dr. McGregor Easson, Col. C. M. Edwards, Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. H. L. Keenleyside, Dr. W. C. Macartney, Dr. M. M. MacOdrum, Mr. A. E. MacRae, Mr. W. D. McKewen, Mr. Justice I. C. Rand, Mr. F. W. White, Mr. Norman Wilson. Also Mr. E. F. Sheffield and Mr. F. J. Turner.

MINUTES: The minutes of the previous (47th) meeting were approved on a motion by Mr. McKewen, seconded by Col. Edwards.

REPORT OF THE EXECUTIVE COMMITTEE:
Maintenance Staff Changes:
Employment of L. Gingras, cleaner, March 7, 1949, at $110 per month.

Membership Staff Welfare Committee:
Mr. McKewen reported that the Executive Committee had asked Dr. McGregor Easson to become a member of the Staff Welfare Committee to replace Mr. Patten and that Dr. Easson had accepted the invitation.

Faculty and Library Appointments:
The following Faculty and Library Appointments were approved:

H. E. English, M.A., appointed Lecturer in Economics at a salary of $3,000 per annum, effective September 1, 1949.

Sheila MacQueen, M.A., appointed Assistant in the Economics Department at a salary of $1000 per annum effective Sept. 1, 1949.

Miss M. E. Maguire, M.A., appointed Lecturer in English for 1949-50 at a salary of $2600 per annum, effective Sept. 1, 1949.
Dorothy Clark, B.A., B.L.S., appointed Professional Assistant in the Library at a salary of $2300 per annum, effective July 1, 1949.

Albert Spratt, B.A., B.L.S., appointed Professional Assistant in the Library at a salary of $2200 per annum, effective May 25, 1949.

Wilfred H. Kesterton, B.A., appointed Lecturer in Journalism at a salary of $2500 per annum, effective September 1, 1949.

Donald M. Smith, appointed Lecturer in Chemistry at a salary of $2500 per annum, effective September 1, 1949.

Faculty Promotions and Salary Increases:

The Executive Committee had agreed to recommend the following promotions:

Dr. James A. Gibson promoted from Associate Professor to Professor.

Dr. J. M. Morton promoted from Assistant Professor to Associate Professor.

Dr. J. M. Holmes promoted from Lecturer to Assistant Professor.

Mr. J. W. Mayne promoted from Lecturer to Assistant Professor.

Dr. J. F. Young promoted from Lecturer to Assistant Professor.

It was also agreed that salary increases as proposed and as listed on the memorandum attached to the original copy of the minutes be recommended for the remaining members of the instructional staff and for the Librarian, totalling $4600.

Budget 1949-50:

The Executive Committee recommended the proposed budget (with expenditures for Professional Fees amended from $5000 to $1600) for approval on the basis that revenues anticipated are realistic and the expenditures provided for are necessary to maintain the institution.

Concern was expressed at the size of the deficit forecast for 1949-50 and at the prospect of continued deficits.

Mr. McKewen stated that he felt that the Provincial Government, by its initial grant, had committed itself to the support of Carleton College, that it would continue its support and would be prepared to increase the grant but he felt that the Province would not be willing to carry the whole of the deficit. The remainder would have to be borne by the citizens of Ottawa. Some members felt that action should be taken immediately to secure funds to meet the deficit. The statement made in the 1947 campaign that until 1950 there would be no further call for funds by Carleton College was drawn to the attention of the meeting.

The discussion then turned to the year for which Provincial Grant should be used.
Library:

The Executive Committee recommended to the Board that they approve in principle the expenditure of $65,000 for a library building plus $10,000 for equipment and that a Library Planning Committee be established to consist of Dr. Robbins, Chairman, Mr. F. C. Jennings, Dr. W. Kaye Lamb and the Chairman and Secretary of the Faculty Library Committee. The meeting agreed that there was need for improved library facilities. The discussion then turned to finance. It was pointed out that there was approximately $100,000 in the Building Fund of which $75,000 was held in securities by the Ottawa Valley Trust Co. The use of building funds temporarily for current purposes was discussed and the possibility of transferring money from the Building Fund to Current Funds was raised, in view of the fact that there were two sources for the Building Fund: the 1947 Campaign, which it was agreed must be used only for building purposes, and the Federal Government Supplementary Grant, which might be used for either current or building purposes.

The meeting agreed to approve the first four items of the report of the Executive Committee mentioned above, i.e., Maintenance Staff Changes, Membership Staff Welfare Committee, Faculty and Library Appointments and Faculty Promotions and Salary Increases, with the Budget for 1949-50 and the proposed Library held over for further study.

BOARD REPRESENTATIVE FOR H. M. TORY AWARD COMMITTEE:

A request from the Students' Council was reported that the Board appoint one of its members to serve on a committee of selection for the H. M. Tory Award. This award donated by the Students' Council is to be given annually to the best all round student. It was agreed that Dr. Keenleyside should serve as Board Representative for the H. M. Tory Award Committee.

SENATUS ACADEMICUS:

Dr. MacOdrum reported the establishment of the Senatus Academicus in accordance with Section 19 of the provincial charter. He had in this matter consulted Mr. C. C. Gibson who had told him that the proposed charter for Carleton College contained in the bill prepared for the 1948 session of the Ontario Legislature, even though later withdrawn, was an instrument on which action in this respect might well be based. The Senate then would consist of the President ex officio as chairman, Professors on the teaching staff and such other members of the instructional staff and others as may be appointed by the Board on the recommendations of the Senate. At a meeting attended by the President and Professors Eggleston and Richardson it was agreed to recommend for appointment to the Senate, Associate Professors Gibson and Macphail, Assistant Professor Morton and four distinguished Canadians — Dr. F. J. Alcock, Mr. Walter Herbert, Dr. J. Kaye Lamb and Dr. R. A. MacKay. The Board agreed that these nominations be approved.

ADJOURNMENT:

The meeting adjourned at 6:35 p.m.

C. C. Gibson  H. S. Southam
Secretary      Chairman.