MINUTES

of the

FI F T Y - T H I R D M E E T I N G

of the

BOARD OF GOVERNORS

of the

OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME:
Thursday, December 22, 1949, at 3 p.m.

PLACE:
Faculty Room, Carleton College

PRESENT:
Dr. H. S. Southam, Chairman, Dr. McGregor Basson, Col. G. M. Edwards,
Mr. F. C. Jennings, Dr. H. L. Keenleyside, Mr. W. S. Kidd, Dr. W. S.
Macartney, Dr. M. M. MacOdrum, Mr. A. E. MacRae, and Mr. N. F. Wilson.
Also present Mr. E. F. Sheffield and Mr. F. J. Turner.

MINUTES:
The minutes of the previous (52nd) meeting were approved.

NATIONAL
CONFERENCE
OF CANADIAN
UNIVERSITIES:
Dr. MacOdrum reported on the visit on December 3, 1949, of a committee
of inspection from the National Conference of Canadian Universities.
The committee consisted of Chancellor Gilmour of McMaster, Chairman,
Dean Curtis of Queen's, and Professor Creighton of the University of
Toronto. Following the visit he received a letter from Chancellor
Gilmour stating that the committee had two questions to consider; the
academic standing of Carleton College and its legal position. Dr.
MacOdrum said that he felt it impossible for them to report other than
that the academic standing was satisfactory. The legal problem was
a more difficult one.

He outlined the importance to Carleton College of recognition by the
National Conference of Canadian Universities. While the Conference
denies that it is an accrediting agency, membership in it seems to
be necessary in order to secure the admittance of graduates of Carleton
to the Ontario College of Education and to the University of Toronto.

Upon receipt of the letter from Chancellor Gilmour Dr. MacOdrum wrote
to Mr. Matthews, Secretary of the National Conference, asking either
that he be allowed to present a brief on the legal position of Carleton
College to be considered by members of the Executive of the Conference,
or that he be allowed to visit Mr. Matthews to discuss this matter
with him.

The possibility of securing the passage of a bill by the Ontario
Legislature, granting a university charter, was discussed. It was
suggested that Dr. Althouse be approached informally before any
official request is made, and it was also felt advisable that Dr.
MacOdrum consult Mr. Gibson before any action is taken.
WAYS AND MEANS COMMITTEE:

In the absence of Mr. Casteldine, Dr. MacOdrum reported progress in planning the campaign. The difficulty in filling two positions, Chairman of the Campaign Committee and Campaign Director, made it necessary to postpone the campaign date to April or May.

REPORT OF THE EXECUTIVE COMMITTEE:

Games Room, Students' Union

It was reported that the Students' Council had decided to accept the offer of Mr. Hugh Graham of A.I. Carvock Ltd., to build the extension at cost on the understanding that the price would not exceed $6000. The Executive Committee agreed to this proposal.

The Committee recommended to the Board that the C.O.T.C. rental, after the cost of installation of heating facilities in the sunroom had been met, should be used to pay the cost of construction of the games room, so long as the C.O.T.C. remains in the Students' Union.

Canteen:

A loss of $189.29 for the month of November was reported. A further report on the operation to December 15th was requested for the next meeting of the Executive Committee.

Earnings on Plant Funds:

It was recommended that earnings on funds held at temporary investments be added to Plant Funds.

Honoraria for Athletic Coaches:

The committee recommended the following honoraria for athletic coaches at the request of the Athletic Board: football coach $300, basketball coach senior team $150, basketball coach intermediate team $100, hockey coach $150.

Fire Escape:

The Committee approved the action of letting the contract to Campbell Iron and Steel works for the construction of a metal fire escape for the Students' Union at a cost of $350.

Fire Insurance, Building:

The Committee approved the renewal of the $335,000 fire insurance policy on the building for three years at a cost of $904.50.

Bookstore Mark-up:

The Committee recommended that books be sold in the bookstore at list price.

Instructional Salary:

It was recommended that Mr. H. Montgomery be paid an additional $200 for the session 1949-50 because he is giving a course in Biology in addition to his full load of instruction in Chemistry.
Clerical Staff Change:

The resignation of Miss L. Tanney as of December 30, 1949, was reported.

Clerical Staff Addition:

Employment of a new typist for the Registrar's Office, with a salary up to $120 a month was authorized.

P.D. Ross Bequest:

Receipt of the payment of the bequest of $1000, to aid in establishing a library, from the executors of the P.D. Ross estate was reported. It was decided that the Ross bequest should be added to Gifts and Grants to be applied against library expenses.

REPORTED FOR INFORMATION:

Library:

Progress was reported in drawing up plans and specifications for the library building.

Radio Interference:

Radio interference due to fluorescent lights in the College was reported. On the suggestion of the inspector of the Department of Transport action was deferred.

Fire Insurance, Contents:

Action was deferred pending a general discussion of policy in this matter.

Cash Position:

The cash position of the College as of December 8, 1949, was:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>$670.00</td>
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<tr>
<td>Cash due from Plant Funds</td>
<td>$5,304.88</td>
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<tr>
<td></td>
<td>$5,974.88</td>
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<tr>
<td>Cash due to Bank</td>
<td>$31,111.55</td>
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<tr>
<td>Cash due to Loan Funds</td>
<td>$380.24</td>
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<tr>
<td></td>
<td>$31,492.79</td>
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</table>

The report of the Executive Committee was approved.

ADJOURNMENT: The meeting adjourned at 5:45 p.m.

C. C. Gibson
Secretary.

H. S. Southam
Chairman.